



HM Revenue
& Customs

Customs CDS Tariff Training

Contents of training package

CUPID Team
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Training Overview

- Module 1: Navigating the CDS Volume 3 Tariff
- Module 2: Declaration Categories
- Module 3: Data Elements
- Module 4: Procedure and Additional Procedure Codes
- Module 5: Additional Information (AI) Codes
- Module 6: Document Codes and Waivers
- Module 7: How to complete a CDS declaration
- Module 8: Sample CDS declarations



Module 1: Navigating the CDS Volume 3 Tariff

Module Contents:

- CHIEF versus CDS Tariff, Volume 3
- Structure of the CDS Tariff, Volume 3
- CDS Tariff, Volume 3, Import
- CDS Tariff, Volume 3, Export
- CDS Tariff, Volume 3, Inventory Import
- CDS Tariff, Volume 3, Inventory Export
- CDS Tariff, Volume 3, Guidance Sections
- CDS Tariff, Volume 3, Appendices
- Step-by-Step Guide to using the CDS Tariff, Volume 3



Module 2: Declaration Categories

Module Contents:

- What are Declaration Categories?
- Why do they matter?
- How do you read them?
- Picking the right Declaration Category
- Declaration completion requirements
- Declaration Category reading notes
- Guidance on completing data elements
- Import, Export, Inventory Import and Inventory Export Declaration Categories



Module 3: Data Elements

Module Contents:

- CHIEF boxes versus CDS data elements
- SAD (C88) boxes versus UCC DIH data elements
- Data element groups
- Data element completion requirements
- Data element cardinality
- Declaration Category specific completion rules
- Key changes from CHIEF
- Problematic data elements



Module 4: Procedure and Additional Procedure Codes

Module Contents:

- CHIEF v CDS Procedure Codes
- Step-by-Step Guide
- Declaration movement types and Procedure Codes
- Declaration Categories and Procedure Codes
- Procedure Codes series
- Picking a Procedure Code
- Procedure Code to Additional Procedure Code correlation
- Union Additional Procedure Codes
- National Additional Procedure Codes



Module 5: Additional Information (AI) Codes

Module Contents:

- CHIEF versus CDS AI codes
- What are AI Codes used for?
- Procedure Code AI requirements
- Additional Procedure Code AI requirements
- Other AI drivers
- Step-by-Step Guide to completing an AI Statement
- Example AI statements



Module 6: Document Codes and Waivers

Module Contents:

- CHIEF versus CDS Volume 2 Tariff
- What are document codes used for?
- Identifying Tariff measures
- Identifying Tax Types
- Identifying document codes
- Identifying document waiver codes
- Identifying document status codes
- Identifying document code licence types
- Step-by Step Guide to declaring a document code
- Example document code declarations



Module 7: How to complete a CDS declaration

Module Contents:

- Step-by-Step Guide
- Declaration Categories
- Commodity Codes
- Procedure Codes
- Additional Procedure Codes
- AI Codes
- Document Codes
- D.E. 1/10 and D.E. 1/11 Completion Notes
- Declaration Completion Guide
- Key data elements



Module 8: Sample CDS declarations

Module Contents:

- Declaration walkthrough example: modules 2 - 6
- How to complete a CDS declaration example: module 7
- Import of goods for processing without payment of taxes
- Re-export of goods after processing (taxes unpaid)
- Customs Clearance Request (CCR) Import: release at border after payment of taxes
- Customs Clearance Request (CCR) Import: temporary import of goods
- Customs Clearance Request (CCR) Export: re-export of goods after temporary admission:



Any Other Topics?

