



# Privacy statement UvA Student Psychologists Office – individual guidance

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Privacy is a highly important topic for the University of Amsterdam (UvA), and therefore the UvA handles your personal data with care. In this Privacy Statement we describe how personal data is processed and how the privacy of all **students** who receive individual guidance from the **Student Psychologists Office** is protected.

## Who is responsible for processing my personal data?

The UvA is the party responsible for processing your personal data within the meaning of the General Data Protection Regulation ('GDPR'). The UvA is located at Spui 21, 1012 WX Amsterdam. Our postal address is PO Box 19268, 1000 WX Amsterdam.

Any questions you might have can be emailed to [avg@uva.nl](mailto:avg@uva.nl). The UvA has appointed a Data Protection Officer ('DPO'). The DPO's email address is [fg@uva.nl](mailto:fg@uva.nl).

## Which (categories) of personal data are processed?

Upon **registration for individual guidance**, the following personal data of **students** will be collected:

- Full name
- Student number (UvAnetID)
- Email address
- Phone number
- Study programme

Additionally, you may be asked to provide details related to your situation, such as:

- History of psychological complaints
- Suicidal ideation or psychosis
- List of current psychological complaints
- Current/past treatment history

## For what purpose will my personal data be processed?

The UvA will process your personal data for the following purposes:

- To assess the severity of your situation and determine whether the Student Psychologists Office is the appropriate service to provide help, or whether a referral to another service is necessary.
- To assist in diagnosing and supporting your needs during individual sessions.
- To evaluate our services.

**What is the legal basis for the processing of this data?**

The UvA processes your personal data based on consent.

**Will my personal data be shared with third parties?**

Your personal data will not be shared with third parties without your explicit consent.

**Will my personal data be transferred to countries outside the European Union?**

No, your personal data will not be transferred to countries outside the European Union.

**How will my personal data be secured?**

The UvA takes appropriate technical and organizational measures to protect your personal data against unauthorized access, loss and any form of unlawful processing. Your data is stored securely in the SIS system, and access is limited to authorized personnel.

**How long will my personal data be stored?**

Your personal data will be stored in SIS for a period of 20 years.

**How can I exercise my privacy rights?**

On the basis of the GDPR, you have the right to access the personal data that we process, to correct your personal data if it contains factual inaccuracies, to have your personal data deleted, to limit the processing of your personal data, and – subject to certain conditions – to object to the processing of your personal data and the right to dataportability.

If you wish to exercise any of these privacy rights, you can contact [avg@uva.nl](mailto:avg@uva.nl).

If you are not satisfied with how the UvA dealt with your personal data, you can submit a complaint with the Data Protection Officer of the UvA, at [fg@uva.nl](mailto:fg@uva.nl).

**Contact details**

If you have questions regarding individual guidance provided by the Student Psychologists Office and how your personal data will be processed, you can reach out to the UvA for privacy-related questions at [privacy-sts@uva.nl](mailto:privacy-sts@uva.nl).