

DKMS Stiftung Leben Spenden

DKMS John Hansen Research Grant

APPLICATION INSTRUCTIONS

August 2026

DKMS John Hansen Research Grant 2027

Application Instructions

The application must be sent as a single PDF document (no PDF portfolio!).

Please name the PDF file starting with your last name and followed by “_JHRG2027_Application.pdf” (e.g. Summers_JHRG2027_Application).

You may use the “DKMS_JHRG2027_Application_Template” for your application.

The application must be typewritten in Arial 11-point font and 1.5 spaced line pitch. The page and space limits specified must not be exceeded. The complete application proposal must include the following:

1. Completed application cover sheet and abstract sheet (on pages 4 and 5 of this document) including required signatures.
2. Table of contents for the application.
3. Project plan (max. **15** pages) which should contain the following sections:
 - a. Specific aim and objectives of the research project.
 - b. Description of the significance and impact of the project with appropriate background information.
 - c. Preliminary data and previous investigations and findings.
 - d. Description of the proposed research including design, methodology, timelines and statistical aspects.
 - e. Description of the resources available to support completion of the project (e.g. in-house sequencing facility, FACS, etc.).
4. Bibliography (max. **3** pages).
5. Detailed budget plan and budget justification for each year (max. **3** pages), including:
 - a. Budget for staff (name if already known, role, % effort, salary requested).
 - b. Equipment and supplies (itemize by category: animals, consumables, equipment, facilities fees, etc.).
 - c. Other direct expenses.

Use Euros or US Dollars as currency.

The formal budget requirements are included in the Application Template (page 4). We recommend consulting in advance the “*John Hansen Research Grant Funding Guidelines*”, section 6, for more information about which type of expenses are eligible for funding.

6. Abbreviated Curriculum Vitae (CV) of the applicant and supervisor (max. **3** pages each). Please include in the applicant’s CV the 5-10 most relevant publications of the last 5 years related to the project, and the overall number of publications as first or last author.

7. A copy of the applicant's doctoral degree certificate (PhD, MD or equivalent, document must be issued August 2016 or later). Applicants whose careers have been interrupted after receiving a doctoral degree, may request an extension of the degree requirement by e-mail (grant@dkms.org). Please refer to section 3.3 of the "*John Hansen Research Grant Funding Guidelines*" for details.
8. Description of other planned or active financial support for the project, or for similar projects where the applicant is involved (max. **2** pages):
 - a. Title of the project.
 - b. Period of the funding.
 - c. Total funding awarded.
 - d. Principal Investigator's role and effort in the project.
 - e. Areas of overlap between the proposal and active or pending projects which must be identified and addressed.

Please include this section and leave a statement, even if there is no other funding.

9. Supporting documents (max. **10** pages):
 - a. Human subject certification and/or animal care certification. Projects proposing investigation involving human subjects must obtain appropriate Institutional Review Board (IRB) approvals. If not obtained at the time of the application, a letter of intent to seek IRB approval must be submitted with the application.
 - b. A letter of recommendation from your current primary supervisor stating the commitment and suitability for guiding through the project.
 - c. The application may include maximal three letters of support obtained from senior faculty members from or outside your host institution.
 - d. Letters of collaboration. Letters from any proposed collaborator must be included.

Please be aware that in addition to the scientific evaluation of each application, the funded host institution will need to undergo a formal evaluation to comply with the German Law regarding charitable corporations (eligibility of the host institution). For more information see the "*John Hansen Research Grant Funding Guidelines*", section 3.

Please also attach to the e-mail the signed "*Declaration of Agreement*" in a separate PDF file (it can be found at the end of the "*John Hansen Research Grant Funding Guidelines*"). Please name the PDF file starting with your last name and followed by "_JHRG2027_DoA.pdf" (e.g. Summers_JHRG2027_DoA).

Applications will be treated as confidential documents and will only be forwarded to the review panel. Incomplete applications will be judged ineligible for consideration. Any application failing to meet the eligibility requirements of the grant will be judged ineligible.

Applications must be submitted to **grant@dkms.org** before the **16th of November 2026, 23:59h (Central European Time)**.
