NEWSLETTER
Winter 2021

Newsletter Number 37

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View from the Chair

Welcome to your Winter 2021 Newsletter – I hope you are safe and well as the Covid situation seems to have at least stabilised, but I still urge you all to be vigilant and careful as we head into the Winter period. With day-to-day restrictions having been dispensed with it is even more important we take extra care in the forthcoming months.

Fortunately, your Retired Members Group has not been on hiatus during the pandemic, but still functioning as much as possible. Yes, it's a shame that we haven't been able to meet face-to-face for some time now but hopefully things will start to change next year when once gain we chat over coffee and snacks at our regular meetings, meeting friends and colleagues we have not seen in the flesh for a long time. We also hope to resume planning group visits around the country – watch this space! Chatting virtually on a laptop has been no substitute for meeting face to face. Having said that, virtual meetings have at least enabled us to stay in touch and keep the RMG functioning.

I hope to see as many of you as possible at the November AGM – more details about it further on in this Newsletter.

John Rees

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Editor's Note

The new TSSA website is up and running and so far it looks good, I have been informed that it is a work in progress.

This year I attended the Annual Conference, which was a Hybrid conference, supposedly the first of union kind. ChangeLab was an interesting electronic voting procedure Though there were some issues I thought the Conference ran quite well. I attended the Conference in person and our RMG delegate Michael attended via Zoom. Michael has given a detailed report which is published in this newsletter.

The biggest issue at Conference was the possible merger of TSSA with the International Brotherhood of Boilermakers (IBB) which is based in America. The reason why TSSA are now wanting to explore this is because the Government require Network Rail to make considerable cost saving cuts and they, in turn are asking our members to take Voluntary Severance. That would take us below the current level of 18,000 members which was keeping our union sustainable. It is anticipated that TOC's will also make staffing cuts thus reducing membership further.

I not going to expand any more on IBB as this will be main subject of debate at RMG meeting.

Bob Bayley

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TSSA 125

Have you got any photos of TSSA members at past union conferences, meetings and events, or of members in their workplaces? If you have, please scan them and send them by email to Steve Coe - coes@tssa.org.uk. Don't worry if you can't scan them - you can send them in the post to Steve Coe at TSSA Head Office (17 Devonshire Square, London EC2M 4SQ). Please indicate your name clearly on the back if you wish to have the prints returned. And if possible, please let Steve know who is in the photos!

A photo mosaic is being constructed of head and shoulder portrait photos of members, which will be exhibited at TSSA125 on 9 May 2022. If you wish to take part, please forward photos as per the above. New MyTSSA website

Steve Coe

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Summary of RMG Meeting 16th September 2021

We had a successful meeting by Zoom, with 20 members attending.

The Chair John Rees gave his usual opening remarks and then progressed to a report from our RMG Officers and delegates. Steve Whitehead updated us on the latest with NPC matters. We discussed Annual Conference matters and motions. Other items were discussed, and you can find more details in the minutes on MyTSSA on the RMG website.

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Keep in touch with TSSA and its activities by subscribing via the TSSA website (www.tssa.org.uk) to the RMG My TSSA pages to see a wider range of information. In addition, if you contact Head Office you can arrange to receive TSSA News on the Go via email. However, if you do not have email access then there is very limited information from Head Office that you will be sent.

If you receive your RMG newsletter via the post, we will continue to send it. So please make sure we have an up-to-date postal address.

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Please let the Secretary know if you have any ideas for a visit to a future venue, bearing in mind we have an ongoing pandemic so cannot go on visits at this present time. However, let's take this opportunity to plan these events for the future. Note:-if you want to help arrange with these visits, please drop a line to the RMG Secretary Luke Howard.

RMG AGM Meeting November 18th, 2021

The RMG meeting will be held via Zoom on 18th November starting at 11am and finishing no later than 15.00hrs.

The agenda includes
11:00 Welcome.
11:05 Minutes of last meeting.
11:10 Officers and Delegate reports.
11:45 RMG Matters – Constitution; election
12:00 Report from Luke Chester.

12:30 to 13:15 Refreshment Break.

13:15 TSSA Annual Conference 2022.
13:45 Proposed Merger with IBB
14:45 Motions from members
15:00 Close

More information will be circulated by email nearer the meeting date: If you get the newsletter by post and want to take part in the meeting, please email retired@tssa.org.uk before 11 November.

Full details including the agenda and on how to **join the Zoom meeting** are in the Appendix.

Zoom Joining Details

Zoom meeting ID **536 628 7974**

Passcode **636869**

Meeting link **Click here to join meeting.**

Smartphone link **Click here**

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The RMG Secretary is Luke Howard, please contact via email at retired@tssa.org.uk or alternatively via text on mobile 07989 393210.

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Nominations for RMG Committee

The next meeting is the AGM and we have three Committee roles, up for elections which are as follows.

Secretary –
Luke Howard
Committee Member (Minutes) –
Richard Sharp
Committee Member (Pensions Issues) –
Neil Baker

We will also elect our auditors: sadly, we expect Cathryn Slater to stand down.

Note we expect to continue having Committee meetings by Zoom for the foreseeable future, to enable members to participate in the Committee without giving up too much time.

Richard and Neil are standing down and therefore their roles will be vacant. Luke is willing to continue in the secretary role but other volunteers would be very welcome!

Anyone wishing to be a nominee or wants more details please contact us on retired@tssa.org.uk .

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Meetings in 2021/2022

Dates of future meetings are shown below. Details of the agenda for each will be given in the relevant newsletter.

Due to the current stage of the pandemic, we are looking to have RMG future meetings in 2022 as face-to-face/Hybrid meetings. Please note the following planned dates.

2021
November 18th (AGM) Zoom

2022 (Subject to decisions at AGM)
3 February
5 May
22 September
17 November (AGM)

If you have info for the officers to consider for including in upcoming meetings it would be helpful to submit to the secretary prior to the Committee meetings. The next RMG Committee meeting will be December 9th.

Note: - 2022 dates are to be confirmed at the AGM but may still be subject to changes later. Any changes to these will be published in the Newsletter if possible and will also be placed on our website which you can access through "MyTSSA" on the TSSA website.

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The State Pension.

It was a disappointment when the Government went back on its word on the pension triple lock rise which was introduced and implemented in 2010 by PM David Cameron. This was because the government acknowledged at the time that the real value of the basic State Pension had fallen over the many years and the Triple lock was to address the problem.
This year the Government says the pandemic has distorted the wage rise figures and they have made the political choice to suspend the triple lock of 8.4% and downgrade it to a double lock of 2.5%, and this when we have more than 2 million pensioners living in poverty. Not only that, our country when compared with other countries internationally comes within the bottom ten when we are listed as one of the wealthiest countries around. It was the pensioners who have worked all their lives contributing to that wealth. One thing I do know, the pensioners have no real means retaliating or challenging the Government, thus leaving them vulnerable as well as easy targets to be exploited and with minimum fallout impacting back on the Government.

When I took a bit of time to research the pension crisis there were many statistical references based on the American situation, but whereas Britain has similar problems it is nowhere near as bad as American. I can see there is a problem with pensions, and I suspect calling it a pension crisis is also a political choice in the same fashion as austerity was a political choice.

Bob Bayley

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National Pensioner Convention (NPC) News.

For the last eighteen months NPC meetings have been via zoom, however some NPC regions, but not all, have started to hold face to face meetings. At national level a greater degree of caution is required as the number of attendees is generally rather greater than at regional levels and finding covid secure venues is considerably more problematic. The NPC office is still operating on part time availability with staff and officers attending regularly but remain fully available online with events such as the recent webinar on digital exclusion/inclusion being successfully organised.

Planning for the Annual Convention in June next year is underway. A new venue in Southport has been found (the former Council owned venue never reopened after the pandemic) and initial contact with a range of potential speakers has begun. All NPC affiliates have been written to seeking their views on their potential attendance and initial indications are that the demand for tickets could be modest.

Some working parties are now meeting with the Transport Working Party, the Digital Inclusion Working Party and the LBGT Group being particularly active. The Strategy Working Party (SWP) met with Joel Kosminsky and Steve Whitehead representing TSSA to discuss our recent motion on the roles of the Executive Committee and National Council and warmly welcomed our call for reforms of the unwieldly NPC decision making structure. Retired Members Group made a full submission to the SWP in response to its questionnaire and this submission was then endorsed by Executive Committee. There is no interest in efforts to restart meetings of the NPC Trade Union Working Party.

The last General Meeting approved a range of business items for the NPC Biennial Delegate Conference. TSSA Conference delegates will be Cheryl O'Brien and Steve Whitehead (with Joel Kosminsky present as Chair of the NPC Standing Orders Committee), motions on Great British Railways and a rule change about the Annual Convention were approved. Nominations for NPC BDC elections include Joel Kosminsky to continue as a member of the SOC and Steve Whitehead as Treasurer and the appropriate forms have been submitted.

Members will have seen that every recent NPC report has said quite a lot about the weakening state of NPC finances and the overwhelming need to increase income as well as continue to bear down on costs. I am therefore pleased to report that there are clear signs that our pressure has started to have some effect. For the first time all affiliates were sent renewal notices much earlier this year and this has resulted in a very welcome response and boosted day to day cash flow. In previous years the renewal notices went out later in the year and it was always a scramble to get the income in before the year end. In addition, the launch of the NPC online shop continues to produce a steady trickle of donations, sales and expressions of interest in membership.

Two other very important items to report, the first is that the NPC has now decided to establish a Charity solely devoted to fundraising to meet pensioner issues and needs. A board of charity trustees has been appointed and with Steve Whitehead being one of them. Once up and running the charity will apply to the Charity Commission for registration as a Foundation Charitable Incorporated Organisation.

The other equally important step is that as a direct result of pressure from the Finance Working Party (FWP) and TSSA members, the NPC Officers have now appointed a firm of Fundraising Consultants. After a discussion and it was agreed that the FWP officers would meet with them to review their draft proposed programme for raising funds from sponsorship, prior to making a recommendation to the NPC Officers.

These two steps mean that NPC should now be able to attract appropriate commercial sponsorship and apply for charitable grants towards its work, Over time that should allow NPC to stabilise its finances and reverse the years of financial decline at a time when the call on its services is increasing. These actions and the calls for reforms of the outmoded NPC decision making structures have required the commitments of a relatively small number of NPC members with your TSSA delegates playing a leading role.

Steve Whitehead

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Delegate report on Annual Conference 2021.

RMG had voted to accept one proposed Rule Alteration motion from me (Motion 31) and I had accepted RMG nomination to attend the re-arranged TSSA Annual Delegate Conference 18th to 20th September 2021, (previously scheduled for Saturday 5th June to Monday 7th June 2021). I had attended several RMG meetings and ChangeLab test meetings in 2021 by Zoom (virtually).

I had indicated that I could only attend virtually, by Zoom, as I live in County Antrim, Northern Ireland, and there was uncertainty under Covid 19 restrictions in early 2021, regarding flights from Belfast to Birmingham. I attended Annual Conference on Zoom for the full 3 days 18th to 20th September 2021.

Saturday 18th & Sunday 19th September

A bound 'REVISED FINAL AGENDA AND ORDER PAPERS', arrived on Thursday 16th September, just before the start of Conference. A sensible precaution (STRENGTH) of leaving the period 11am to noon free for an 'online session opens for tests etc' was the first item on the schedule for Saturday 18th September. I joined this session 11am to noon, and the technology appeared to work satisfactorily - minor technical difficulties had been remedied before the start of conference.

I noticed from my Zoom screen that up to 28 other participants were using the Zoom app, and the Zoom screen featured the name of each participant and an image of each person (unless the person closed that option). I could only see any person attending at Annual Conference in Birmingham in one Zoom screen, when that person physically walked to the podium to speak. Otherwise, there was one Zoom screen featuring the Annual Conference Chair, President Mick Carney, and people sitting beside Mick Carney. The President opened Annual Conference positively by boasting that this Conference was probably the first attempt by a Trade Union at hosting a 'hybrid' conference, with people attending both in person at Birmingham and virtually by Zoom. Most of the next 2 days were spent discussing the 'TSSA Strategic Plan', the proposed merger with the US/Canadian union IBB.

The caveat 'Programme is subject to Alteration' is a normal addition to any scheduled event, however the length of time actually allowed to be devoted to this single item could be considered as perhaps the greatest WEAKNESS of this Annual Conference and the item itself (EM 1) could be considered as the greatest THREAT to TSSA as a thriving trade union for transport workers in the UK and Ireland.

I use the terms 'WEAKNESS' and 'THREAT' to convey my personal analysis of judging a project or proposal in a business-like manner, by using the long established and recognised best practice model, acronym SWOT (Strengths, Weaknesses, Opportunities, Threats).

During the prolonged discussions, including questions & answer sessions regarding the proposed merger, I took the opportunity to ask 3 questions on behalf of RMG. On Thursday 16th September, the contents of EM 1 had been discussed at length, via Zoom call, by RMG, and there appeared to be

unanimous RMG opposition to amalgamating TSSA and IBB, where anger and sarcasm using terms like 'railroading' were aired. Accordingly, I asked the following questions at Annual Conference:

1. What are the benefits, if any, to present and future TSSA members, in Great Britain & Northern Ireland, and Ireland, in becoming a (minor) partner in a USA union?
2. What are the benefits to IBB in taking TSSA members and assets, as the name TSSA will disappear if the merger/takeover happens in 2022?
3. Why do we need to become a 'district' of IBB instead of keeping the TSSA name?

The General Secretary said that if we do not merge, the cash we have will start decreasing by the end of the year and somebody will have to come in and cuit the union's resources – a minimum of 12 jobs, 'which will mean we will not be functioning as a union'. He said we would still be known as TSSA, part of the IBB family. He did not answer the second question, maybe mishearing as a questions of how our benefits will be affected, which he said would continue.

[The General Secretary's Presentation and the transcript of the Q&A have been published and are on the RMG page of MyTSSA]

I voted by ChangeLab on every motion when appropriate , and I raised my hand to speak as proposer or seconder to RMG motions. Unfortunately, the President evidenced 3 WEAKNESSES:

Sometimes the President did not notice that I, (or someone else on Zoom), had raised a hand, either physically or by using the Zoom option 'raise hand', until after the vote on the particular motion had been called, and Annual Conference had moved to a later motion. This was drawn to the President's attention on one occasion, however the situation did repeat itself.

1. Sometimes the President noticed the hand being waved on Zoom, presumed this to mean 'formally', and carried on to ask for a vote, before moving to the next motion. Again, this situation with myself was repeated. This provoked me to state, in advance of the actual motions being discussed, that I would raise my hand in order to second two motions, (Motion 75) & (Motion 76).
2. Several times the President did not use the ChangeLab app for voting, but instead asked for a physical 'show of hands' from delegates in the hall in Birmingham and delegates on Zoom. On each occasion, he pronounced the result of this show of hands, however it was not possible for myself (or others) on Zoom to judge whether 50% or more of voters had raised a hand. On the Zoom screen, I saw how many had voted for a motion by raising a hand, out of the 29 Zoom participants, however I could not see how many delegates in Birmingham had raised a hand.
3. Another WEAKNESS appeared regarding the provisional times for lunch breaks at Annual Conference, particularly on Sunday 19th September. The provisional timing for lunch break was from 12-30pm to 2-30pm. I had arranged an outside meeting, with lunch, for 1pm to 2-15pm, based on the provisional 2 hour lunch break. I had to cancel this pre-arranged meeting at short notice, and miss a lunch, as the President only considered the needs of the

delegates in Birmingham, calling a shorter break at approximately 12.40pm, when sandwiches were provided for Birmingham delegates. The return time for delegates after lunch break was reduced to approximately 30 minutes, presumably because discussions regarding the proposed merger had been permitted to disrupt Annual Conference timings.

Result of Motions where RMG was mover or seconder, 3 days of Annual Conference

Motion 8, National Care Service:
moved by RMG, both amendments won, motion carried 20 to 14, 3 abstained.

Motion 31, Rule Alteration, to add at the end of Rule 4.4.1 (c): 'The EC shall provide any member with representation and/or legal assistance for any valid claim that the member lodges to an Employment Tribunal within the relevant deadline, if the member requests such assistance':
moved by Michael Maguire, seconded, lost 9 to 30, nil abstained.

Motion 38, Rule Alteration, to allow more time for Branches and SOGs to consider the EC report and Accounts, while ensuring that the EC have adequate time to prepare the Report:
moved by Michael Maguire, formally, seconded by Luke Howard (TfL Central), lost 11 to 25, 4 abstained.
WEAKNESS. I was allowed to move formally, although EC opposed the motion. Earlier in Annual Conference, President had allowed a mover or seconder to just say or indicate 'formally' and not take the 3 or 2 minutes allowed to speak.

EM 2/3, composite emergency motion, TSSA Report & Accounts:
moved by London & Southern Retired, seconded by Michael Maguire, carried by show of hands.
WEAKNESS. I could not see the 'show of hands' by delegates in Birmingham, only the 'show of hands' by myself and others on Zoom (with no indication whether participants were in fact delegates).

Motion 51, TSSA Organisation, maintain details of Honorary Life Members and contact annually:
Opposed by EC:
moved by Michael Maguire, seconded, carried 23 to 15, 1 abstained.
STRENGTH. I had learned from earlier lack of success with motions, to pre-empt the likely EC adverse comment regarding costs and/or GDPR, and counter this in my 3 minutes move speech. [Michael is to be congratulated on this result]

Motion 75 Transport Policy – Public Ownership:
moved by Irish Committee, seconded by Michael Maguire, carried by show of hands.

Motion 76, Transport Policy – Cross-Border Funding:
moved by Irish Committee, seconded by Michael Maguire, carried by show of hands.

Other motions of interest

Motion 30, Rule Alteration on Life Membership (developed from RMG discussions): Moved by LT Retired, seconded by TfL Central, lost 10 to 28.

Motion 35, Rule Alteration to Rule 9.2, Election of President, Treasurer and Executive Committee:
Ruled 'out of order' by President, as the proposed amendments did not change all the necessary rules.

Motion 37, Rule Alteration to Rule 10, to increase the number of elected members of SOC from four to five: Opposed by EC.
moved by Women in Focus, seconded, carried 32 to 5, nil abstained, (as 66.7% majority).

Motion 44, EC Motion on Report & Financial Statements, fell because there was no Report!

Emergency Motion on failures to provide Reports and Accounts: moved by London & Southern Retired, seconded by RMG (both formally), carried with EC support.

Motion 47, TSSA Organisation, project to implement a quality management system: Opposed by EC:
moved by TfL Central, seconded by Network Rail Milton Keynes.
The Chairman ruled that this motion was out of order, because under Rule 12.3, the proposed project was a staff matter only.

Luke Howard for TfL Central challenged this and proposed that 'the chair vacate the chair'. A vote by ChangeLab was declared 'not carried' by the Chairman, as the result 26 for, 13 against and 1 abstain did not achieve a 2/3 majority (65%, 33%, 3%). Luke pointed out that the ChangeLab percentages included abstentions but these should not count in assessing the 2/3 majority, the President accepted this so the motion was debated. The Motion was carried 24 for, 14 against, 1 abstained.

RMG delegate, Michael Maguire

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All to Note: - If you want make a comment in the Newsletter drop a line to RMG Secretary stating **Comment for Newsletter**.

Your RMG committee 2021 (contact via Secretary, details above)

Post	Postholder	Post	Postholder
Chair	John Rees	Vice Chair	Cheryl O'Brien
Secretary	Luke Howard	Treasurer	Dave Porter
Committee Member – (Minutes)		Richard Sharp	
Committee Member – (Web Site Liaison)		Tim Young	
Committee Member – (Pensions Issues)		Neil Baker	
Committee Member – (Newsletter Editor)		Bob Bayley	

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Note that the views being expressed in this newsletter are those of the individual authors and are not necessarily those of the RMG or TSSA. Unsigned articles or reports are the responsibility of the editor.

If you have comments on our newsletter, you have news or other items for inclusion in later issues, or you have comments on readability please contact the RMG Secretary.

Any changes or additions to the mailing list can be notified via the Secretary

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General Meeting

11:00 Thursday 18th November 2021
By Zoom

Appendix (i) – Agenda Details.

Zoom Joining Details

Zoom meeting ID **536 628 7974** Passcode **636869**

Meeting link Click here to join meeting. Smartphone link Click here
Dial in on 44 20 3901 7895 or 44 131 460 1196

1. Welcome and apologies	John Rees, Chair	11:00
2. Remembrance of deceased colleagues		
3. Minutes of last meeting	Luke Howard	11:05
4. Officers' and Delegates' reports		11:10
a. Secretary	Luke Howard	
Proposed meeting dates for 2022 (Hybrid meetings?)		
3 February	5 May	
22 September	17 November (AGM)	
Proposed Committee meeting dates (all Zoom)		
24 March	11 August	
6 October	8 December	
b. Newsletter Editor	Bob Bayley	
c. Treasurer	Dave Porter	
d. Pensions matters	Neil Baker	
e. National Pensioners' Convention	Joel Kosminsky, Steve Whitehead	
f. Pre-retirement Seminars	John Rees, Cheryl O'Brien	
g. Group outings	nothing to report	
h. Conference Report	Michael Maguire	
(except discussion of proposed merger with IBB)		
5. RMG Matters		11:45
a. Proposed changes to RMG constitution (see below)		
Please make any suggestions by email to retired@tssa.org.uk by 11 November		
b. RMG Committee elections (see below)		
i) Secretary; ii) Committee member (Minutes); iii) Committee member (Pensions)		
Please consider standing for any of these positions. Contact retired@tssa.org.uk for more information.		
c. Election of auditors for 2022		
6. Luke Chester, TSSA Organiser		12:00
Refreshment break		12:30
7. TSSA Annual Conference 2022 (see below)		13:15
a) Update		
b) Motions		
c) Nominations		
d) Election of delegate		
8. **Proposed Merger with IBB** (see below)		13:45
9. Motions from members/Any other business		14:45

Next Committee Meeting (Zoom) 9 December, 14:00

Agenda Item 4a: Proposed changes to the RMG Constitution & Standing Orders
Please make any suggestions by email to retired@tssa.org.uk by 11 November

The existing Constitution & Standing Orders are available under 'Documents' in the RMG section of MyTSSA (Go to TSSA.org.uk and sign in, then select the 'My Groups' tab). We will discuss and vote on the proposed changes at the meeting.

Agenda Item 4b: Elections to RMG Committee
(a) **Secretary**: Luke Howard is nearing the end of his first 3-year term in this post and is willing to serve a second term
(b) **Committee Member (Minutes)**: Richard Sharp is nearing the end of his second 3-year term in this post, so has to stand down.
(c) **Committee Member (Pensions)**: Neil Baker s nearing the end of his second 3 year term in this post, so has to stand down

Please consider standing for any of these positions. The Retired Members' Group depends on the volunteers that make up the Committee. Contact retired@tssa.org.uk for more information.

Agenda Item 4c: RMG auditors
The current auditors are Tim Bartlett and Cath Slater, and they are eligible for re-election. Cath has said she does not want to stand again.

Agenda Item 7: TSSA Annual Conference, Sheffield, 7-10 May 2021

a) Update

Conference will be combined with the celebrations for TSSA's 125th anniversary, with a special series of events on Monday 9 May.

See article in Newsletter asking for any pictures or other memorabilia to add to the event.

We should ask for confirmation that the 2022 Conference will again be a hybrid event.

b) Motions
c) Nominations

Please send any suggested motions or nominations to retired@tssa.org.uk by 11 November

d) Election of delegate

Agenda Item 8: Report from 2021 TSSA Annual Conference, Birmingham

The hybrid Conference appeared to be successful – see Michael Maguire's report**.**
The discussion of the TSSA Strategic Plan motion and the proposed merger with IBB took up a great deal of the Conference time, and most other debates were curtailed as a result: items with EC support were moved formally, so only contentious items were fully debated.

The main issue at Conference was the proposed merger.
The EC is in discussion with the International Brotherhood of Boilermakers (IBB), a US and Canadian union with some rail members, regarding a possible merger. This was the dominant debate of TSSA Conference. The motion as carried at Conference and the EC Report have been circulated, and we will circulate any more information that comes out with the updated papers for this meeting.

Current and former Committee members have posed a number of questions about IBB and the proposed merger, and we are collating answers to these. Please send any questions you have to retired@tssa.org.uk and we will consider these too. The questions and any answers will be circulated by email and discussed at the meeting.

Appendix (ii) – Using Zoom.

If you have not used Zoom yet, we suggest you install it and try it out before joining the meeting. There are useful tutorials on the Zoom website zoom.us.

Zoom can be used on any computer with a web browser, iPad or Android tablets, iPhones and most other smartphones, or an old-fashioned non-smart phone. Apps can be downloaded for Windows and Apple computers, Apple and Android tablets and phones, and some other systems.

A camera allows other participants to see you: speakers or an earphone are needed to hear the discussions; you need a microphone or an earphone/microphone combination in order to speak.

Zoom Joining Details

Zoom meeting ID	**536 628 7974**	Passcode	**636869**
Meeting link	**Click here to join meeting.**	Smartphone link	**Click here**

If you have Zoom installed

- click on one of the links above which will open the Zoom app and go straight into the meeting, or
- open Zoom; click 'Join meeting' and enter the meeting ID and your name, then you will be asked for the meeting passcode.

If you are new to using Zoom

- click on the link above which will download and install the Zoom app before going into the meeting, or
- go to the Zoom website (zoom.us): you can either download and install the app or use the menu option to join the meeting in your web browser

If you do not have a computer or smart device, or have limited Wi-Fi etc

- you can use any phone by dialling one of the numbers below and entering the meeting ID and password (followed by the # key) to get a voice link into the meeting
- you can press *6 to turn 'mute' on and off, and *9 to 'raise your hand' and attract the meeting Chair's attention
- unfortunately, the 'polling' arrangement for votes will not work using a non-smart phone, we will ask you to raise your hand (*9) at the appropriate point when we are voting
- Dial-in on **+44 203 901 7895** or **+44 131 460 1196**

If your computer does not have a camera, speakers and/or microphone

- join the meeting on the computer using one of the methods above, then
- click on the 'i' button at top left and make a note of your participant ID
- using a phone, dial one of the phone numbers above, and enter the meeting ID and your participant ID when prompted. This will link your dial-in to your computer connection so other participants can see your name when you speak, and you will be able to vote using the computer screen.

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