

2nd Meeting Agenda – Private Session

Date: 22 April 2021

Time: 9:30 am

Location: Microsoft Teams

Agenda

| Item No. | Item | Duration |
|----------|--|----------------|
| 1 | Administrative matters 1.1 Recurring information on technical matters 1.2 Approach to horizon scanning 1.3 Technical Board papers 1.4 Publication of minutes 1.5 Information in public/private domain | 60 mins |
| 2 | Conflict of Interests | 20 mins |
| | BREAK | 10 mins |
| 3 | SLA | 45 mins |
| 4 | Draft Due Process Handbook – Overview | 45 mins |
| | LUNCH | 60 mins |
| 5 | Influencing Strategy | 45 mins |
| 6 | Managing stakeholder input | 45 mins |