

# Minutes of UKEB's Private Session held on 20 January 2022 at 2:45pm via Microsoft Teams

PRESENT:

Name	Designation
Pauline Wallace	Chair
Amir Amel-Zadeh	Member
Mike Ashley	Member
Phil Aspin	Member
Katherine Coates	Member
Paul Lee	Member
Giles Mullins	Member
Liz Murrall	Member
Sandra Thompson	Member
Michael Wells	Member

I. Administrative Matters

***Welcome and apologies for absence***

- 1.1 Apologies were received from Kathryn Cearns. Mike Ashley would be joining the meeting from 4:00pm due to prior commitments.

***Declaration of interests***

- 1.2 No members declared a conflict of interest in relation to any of the matters discussed in the meeting.

***Minutes of the last meeting***

- 1.3 The Board approved the minutes of the meeting held on 10 December 2021 for publication.

***Action Log***

- 1.4 The Board noted the log of actions arising from previous meetings.

2. Operational Update

- 2.1. The Board received an update on UKEB operational matters.

***Transparency Register for Web Publication***

- 2.2. The Board approved the Transparency Register for publication, subject to some additional updates.

***Gifts & Hospitality Register***

2.3. A nil return was noted.

3. Risk Register

3.1. The Board reviewed and discussed the UKEB Risk Register.

4. Technical Updates

4.1. The Board agreed to publish the UKEB's work plan on the UKEB website. The Board received a number of other technical updates related to the work plan.

5. ISSB Sustainability Prototype Standards (Education Session)

5.1. The Board received an education session on the ISSB Sustainability Prototype Standards as proposed by IFRS Foundation's Technical Readiness Working Group (TRWG).

6. Any other business

6.1. No further business was discussed.

6.2. The meeting ended at 5:40pm.