

## Minutes of UKEB's Private Session held on 17 February 2022 at 9:30am-10:30am and 3:50pm- 5:45pm via Microsoft Teams

### PRESENT:

Name	Designation
Pauline Wallace	Chair
Amir Amel-Zadeh	Member
Mike Ashley	Member
Phil Aspin	Member
Katherine Coates	Member
Paul Lee	Member
Giles Mullins	Member
Liz Murrall	Member
Sandra Thompson	Member
Michael Wells	Member

### I. Administrative Matters

- 1.1. The Board held its Private Session in two halves, with the first part at 9:30am-10:30am and the second at 3:50pm-5:45pm.

#### ***Welcome and apologies for absence***

- 1.2. Apologies were received from Kathryn Cearns.

#### ***Declaration of interests***

- 1.3. No members declared conflicts of interest in relation to any of the matters discussed in the meeting.

#### ***Minutes of the last meeting***

- 1.4. The Board approved the minutes of the meeting held on 20 January 2022 for publication.

#### ***Action Log***

- 1.5. The Board noted the log of actions arising from previous meetings.

### 2. Counsel Opinion

- 2.1 During the first half of the Private Session, the Board members considered their views on a draft opinion from Legal Counsel.

- 2.2. The Board closed the first half of the Private Session at 10:30am to commence the Public Session at 10:45am.

3. Technical Advisory Groups: Planned Approach

3.1. The Board reconvened its Private Session at 3:50pm. It agreed plans for the establishment of four standing Technical Advisory Groups.

- (i) Accounting Firms & Institutes Advisory Group
- (ii) Investor Advisory Group
- (iii) Academic Advisory Group
- (iv) Preparer Advisory Group

4. Technical Updates

4.1. The Board approved the UKEB's work plan for publication on the UKEB website. The Board received a number of other technical updates related to the work plan.

5. Operational Update

5.1. The Board received an update on UKEB operational matters.

***Transparency Register for Web Publication***

5.2. The Board approved the Transparency Register for publication.

***Gifts & Hospitality Register***

5.3. A nil return was noted.

6. Any other business

6.1. No further business was discussed.

6.2. The meeting ended at 5:45pm.