

Groundsperson

Venues NSW has the responsibility and privilege of managing several stadium and entertainment precincts across NSW including McDonald Jones Stadium, Sydney's original home of sport, the Sydney Cricket Ground and the brand-new Allianz Stadium located at Moore Park.

ABOUT THE ROLE

Venues NSW was formed in December 2020 and is a commercially focused arm of the NSW Government. We collaborate closely with Destination NSW, major sporting codes and promoters to excite and entertain the people of NSW with a rich and varied calendar of major events. This role is based in Newcastle at McDonald Jones Stadium.

This role sits within our grounds team, who are responsible for preparation, maintenance and upkeep of the McDonald Jones Stadium playing fields and the surrounding landscaped areas, home of the Newcastle Knights and Newcastle Jets.

This role is an outstanding opportunity to combine your love for sport with your vocation working in a team of professionals to put on exceptional live experiences for our guests.

ABOUT YOU

The successful candidate will assist the Grounds Team with the preparation and maintenance of the playing fields to meet all hirers expectations and guidelines.

Ideal applicants for the role should be able to demonstrate the following criteria in their application:

- Qualifications in Sports Turf Management, Greenkeeping or related field
- At least 2 years' experience in preparation of playing surfaces
- Current Chemcert Spraying Licence

HOW TO APPLY

Please obtain a copy of the role description from the employment section of our website at <https://www.venuesnsw.com/page/employment> select **two of the key accountabilities** and provide a one paragraph summary demonstrating how you met/achieved the results of the accountabilities in a previous role.

Please ensure your application includes covering letter (maximum two pages) and an up-to-date resume which clearly details your skills and experience as relevant to this role.

APPLICATIONS CAN BE EMAILED TO: hadmin@venuesnsw.com

APPLICATIONS CLOSE: Friday 8 September 2023

Please note: Applicants must be Australian citizens or permanent residents and will be required to undertake a National Police Clearance check.

Venues NSW values social and cultural diversity and is committed to providing a safe and healthy work environment and the principles of workplace gender equality. Aboriginal and Torres Strait Islander people are encouraged to apply.

POSITION DETAILS	
TITLE	Groundsperson
DEPARTMENT	Grounds
LOCATION	Newcastle - McDonald Jones Stadium
REPORTS TO	Venues Manager
TYPE	Employee
CLASSIFICATION	Full-Time

1. VENUES NSW PURPOSE

Venues NSW was formed in December 2020 and is a commercially focused agency of the NSW Government. We have the responsibility and privilege of hosting the biggest and best sporting and live entertainment events for the people of NSW, hosting 5 million people at 500 events across our five distinct precincts, six stadiums and two entertainment centres.

2. POSITION PURPOSE

Maintaining playing surfaces, associated facilities, and equipment of McDonald Jones Stadium. Operating under the direction of the Venue Manager you will assist the wider Events team with ensuring that events are major event day operations.

3. KEY ACCOUNTABILITIES


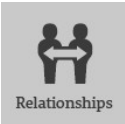
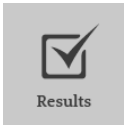

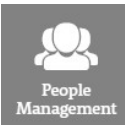
- Undertake and supervise the set-up of events staged at the stadium, with particular regard to the playing surface and general grounds preparation.
- Provide assistance to the wider events teams with major event day operations.
- Arrange, undertake, and supervise the maintenance of the playing surface and associated facilities and equipment at the stadium.
- Undertake minor day to day maintenance of the venue as required.
- Comply with Work Health and Safety legislation, with regard to outside work and the use of pesticides and insecticides.
- Maintain knowledge of current best practice in grounds maintenance for McDonald Jones Stadium.
- Liaise with venue contractors and monitor their performance to ensure agreed deliverables and standards are adhered to.

** This is a non-exhaustive list and may vary as business needs change.*

4. KEY CHALLENGES

- Maintaining playing field to meet all hirer's expectations and guidelines
- Responding in a calm, helpful and positive manner to the variety of clients' and hirers' requests.
- Providing flexible and creative solutions to hirers' and users' requirements.

5. KEY RELATIONSHIPS	
WHO	WHY
Venue Manager	<ul style="list-style-type: none"> Take direction and provide advice in relation to grounds management and maintenance, quality assurance functions and best practice processes.
Event Manager	<ul style="list-style-type: none"> Provide advice in relation to grounds management and maintenance, quality assurance functions and best practice processes. Assist in the delivery of major events and event day operations Take direction and provide in relation minor venue maintenance matters, quality assurance functions and best practice processes
Grounds contractors	<ul style="list-style-type: none"> Provide direction and advice to ensure that the venue is available to provide superior playing surfaces, maintained to the highest standards possible year-round.
Venue hirers, Contractors and suppliers	<ul style="list-style-type: none"> Establish effective communication to address contractor and customer needs, as required.

6. CAPABILITIES OF THE ROLE		
CAPABILITY GROUP	CAPABILITY NAME	LEVEL
	Display Resilience and Courage Act with Integrity Manage Self Value Diversity and Inclusion	Intermediate Intermediate Foundational Foundational
	Communicate Effectively Commit to Customer Service Work Collaboratively Influence and Negotiate	Intermediate Intermediate Foundational Foundational
	Deliver Results Plan and Prioritise Think and Solve Problems Demonstrate Accountability	Intermediate Foundational Foundational Intermediate
	Finance Technology Procurement and Contract Management Project Management	N/A N/A N/A N/A
	Manage and Develop People Inspire Direction and Purpose Optimise Business Outcomes Manage Reform and Change	N/A N/A N/A N/A

7. FOCUS CAPABILITIES OF THE ROLE

CAPABILITY GROUP ANDNAME	BEHAVIOURAL INDICATORS
<p>Personal Attributes <i>Display Resilience and Courage</i></p>	<ul style="list-style-type: none"> • Be open to new ideas and approaches • Offer own opinion, ask questions and make suggestions • Do not give up easily when problems arise • Stay calm in challenging situations
<p>Personal Attributes <i>Act with Integrity</i></p>	<ul style="list-style-type: none"> • Behave in an honest, ethical and professional way • Take opportunities to clarify understanding of ethical behaviour requirements • Identify and follow legislation, rules, policies, guidelines and codes of conduct that apply to your role • Speak out against misconduct, illegal and inappropriate behaviour • Report apparent conflicts of interest
<p>Relationships <i>Communicate Effectively</i></p>	<ul style="list-style-type: none"> • Speak at the right pace and volume for varied audiences • Allow others time to speak • Display active listening • Explain things clearly • Be aware of own body language and facial expressions • Write in a way that is logical and easy to follow
<p>Relationships <i>Commit to Customer Service</i></p>	<ul style="list-style-type: none"> • Understand the importance of customer service • Help customers understand the services that are available • Take responsibility for delivery services which meet customer requirements • Keep customers informed of progress and seek feedback to ensure their needs are met • Show respect, courtesy and fairness when interacting with customers
<p>Results <i>Deliver Results</i></p>	<ul style="list-style-type: none"> • Complete own work tasks under guidance, within set budgets, timeframes and standards • Take the initiative to progress own work • Identify resources needed to complete allocated work tasks • Seek clarification when unsure of work tasks
<p>Results <i>Demonstrate Accountability</i></p>	<ul style="list-style-type: none"> • Take responsibility for own actions • Be aware of delegations and act within authority levels • Be aware of team goals and their impact on work tasks • Follow safe work practices and take reasonable care of own and others health and safety • Escalate issues when these are identified

8. ROLE DIMENSIONS

Decision Making	This role has limited decision making responsibilities but must be able to problem solve
Dimensions	This role will work closely with both curators

9. QUALIFICATIONS/EXPERIENCE

Essential	<ul style="list-style-type: none"> • Tertiary qualifications in Sports Turf Management or related field. • At least 2 years' experience in preparation of playing surfaces • Current Chemcert spraying licence
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10. POLICIES

In accordance with the Code of Ethics and Conduct for NSW Government sector employees Venues NSW has formalised a suitable code of conduct for its employees and contracted activities. It is the responsibility of staff to know, understand and comply with all ethical and legal obligations that apply to them.

11. OTHER REQUIREMENTS

- Flexibility in work hours including weekends, public holidays and out of hours work
- Must attend staff training, workshops and meetings as and when required
- All workers are required to follow Venues NSW Work Health & Safety Policy and associated health and safety procedures as a condition of employment.

Name: _____ Signature: _____

Date: _____

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ROLE TYPE	Employee
DIVISION	McDonald Jones Stadium - Grounds
ANZSCO CODE	599916
PCAT CODE	1229192
DATE	September 2023