

Summary of Changes Log

Document title and version number	Overview of change	Date of the change
Written Submission Sheet was v2.1 is now v2.2	Updated the wording for the apprentice declaration to provide clarity on which assessment method the written submission sheet supports	31/05/2024
Written Submission Sheet was v2.2 is now v2.3	Assessment criteria have been mapped to the relevant knowledge, skills and behaviours (KSBs)	02/07/2024
Gateway Readiness Report was v2.1 is now v2.2	Streamlined the document to include one policies and procedures section	06/09/2024
Portfolio Matrix was v2.2 now v2.3	Updated mapping of KSBs to assessment criteria	10/01/2025
Think Abouts v2.0	Guidance on employer/training provider representation at assessment method updated in line with the assessment plan ST and IfATE version number added to title	11/03/2025
L3 Safety, Health and Environment Technician Apprentice Journey Guide v4.0	Guidance on employer/training provider representation at assessment method updated in line with the assessment plan ST and IfATE version number added to the title On-programme duration updated to match assessment plan	12/03/2025
EPA Kit was v2.3 is now v2.4	Amplification and guidance has been reviewed and updated to better support learners. Additional guidance added surrounding the submission of the project scope	27/02/2026

	<p>Guidance on English and maths requirements updated in line with the funding rules</p> <p>Highfield logo updated</p> <p>Standard wording updated in line with new template</p> <p>Simplified the assessment criteria to align with the assessment plan.</p>	
Written Submission Sheet v2.5	<p>Highfield logo updated</p> <p>Project mapping boxes removed and added to a separate project mapping document</p>	27/02/2026
Mock Assessment Grid- Professional discussion underpinned by portfolio of evidence v2.3	<p>Highfield logo updated</p> <p>Assessment criteria boxes reformatted</p>	27/02/2026
Mock Assessment Grid- Project report and presentation with questioning v2.3	<p>Highfield logo updated</p> <p>Assessment criteria boxes reformatted</p>	27/02/2026
Factsheet v2.1	<p>ST number added to the title</p> <p>Guidance on English and maths requirements updated in line with the funding rules</p>	27/02/2026
L3 Safety, Health and Environment Technician Apprentice Journey Guide v4.2	<p>Guidance on English and maths requirements updated in line with the funding rules</p>	27/02/2026
Portfolio Matrix was v2.4 is now v2.5	<p>Highfield logo and title reformatted</p>	27/02/2026
Think About Project and Presentation v2.1	<p>Document standardised</p>	27/02/2026

Think About Professional Discussion v2.1	Document standardised	27/02/2026
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