

Highfield Level 2 Foundation Apprenticeship for FA0002 Finishing Trades

Apprentice Details

Name	
Employer	
Training Provider	

Portfolio of evidence

Please see the Assessment Specification for more information on the requirements for the portfolio of evidence.

Please indicate below which piece of evidence is mapped to each knowledge and skills statement covered in the portfolio of evidence. Please use the same reference as the file name to ensure the correct piece of evidence can be located.

Knowledge and Skills	Evidence reference	Evidence location
K4: Common construction techniques and basic functional requirements of a building: walls, roofs, floors and fenestrations and how they interact.		
K6: Roles and responsibilities of an employee and other relevant personnel in the workplace.		
K7: Use and characteristics of common materials and components, including material preparation associated with finishing trades.*		
K8: Types, use and storage techniques of tools and equipment associated with finishing trades.		
K9: Work area preparation and maintenance techniques.*		
K10: Techniques to carry out simple tasks associated with finishing trades.*		

K11: Methods of protecting materials and work in progress associated with finishing trades from damage, weather and theft.		
K12: Techniques to carry out simple repair tasks associated with finishing trades.*		
K13: The importance of customer service to their organisation.		
S3: Follow written and verbal work instructions.*		
S4: Apply techniques to carry out simple tasks associated with finishing trades.*		
S5: Protect work in progress and materials from for example, damage, weather or theft.		
S6: Apply techniques to carry out simple repairs associated with finishing trades.*		
S7: Prepare and use materials associated with finishing trades.		
S8: Use and store tools and equipment associated with finishing trades.		
S9: Prepare and maintain the work area.		

Apprentice Declaration

I confirm that the evidence contained in this portfolio of evidence is all my own work and any assistance given and/or sources used have been acknowledged.

Signed by apprentice (name)	Signature	Date