

**Highfield Level 5 End-Point Assessment for
ST0385 Operations Manager
Project Scoping Document**

Apprentice Name:	
Project word count:	
Project Title and Scope	

Employer Declaration

I confirm that the project outlined above provides a benefit to the business and any assistance given and/or sources used have been acknowledged.

Employer signature:	Date:
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For Highfield Assessment use only:

Consideration	Met	Not Met
Has the apprentice submitted a project title and scope?		
Does the project allow the apprentice to meet all of the assessment criteria specified under the 'project scope, presentation and questioning' section of the EPA kit?		
Will the apprentice be able to measure improvements and/or benefits to the organisation?		
Approved: Y/N		
Feedback:		
Independent Assessor:		
Date of Approval		