Apprentice End-Point Assessment Journey Guide
Level 3 ST0193 Improvement Technician v1.2

2-month (typical) EPA window
Must be completed within month 2 of EPA period

On-programme learning

Duration in line with funding rules

Gateway and scheduling

- L2 English & maths (optional for 19+, please see funding rules)
- Log book
- Project portfolio
- Employer policies and procedures

Call the scheduling team on 01302 363 277

1 month

Project report submitted

Multiple-choice exam

- Time: 40 minutes
- Venue: Any room under exam conditions or remotely invigilated using Proctor software
- Requirements: PC/laptop/ Wi-Fi if remotely invigilated
- Attendees: Invigilator, apprentice

Project report, presentation & questioning

- Time: Report: 1 to 3 sides of A3 Presentation: 30-40 minutes Questioning: 25-35 minutes
- Venue: Remote or face-to-face in a suitable environment under exam conditions
- Requirements: Report, PC/laptop, Wi-Fi, (if remote)
- Attendees: End-point assessor, employer representative (must be present) to confirm information but not amplify points made, internal/external quality assurance staff (optional), apprentice

Professional discussion

- Time: 40-50 minutes (+/- 10%)
- Venue: Remote or face-to-face in a suitable environment under exam conditions
- Requirements: Portfolio of evidence, PC/laptop, Wi-Fi, (if remote)
- Attendees: End-point assessor, employer representative (must be present) to confirm information but not amplify points made, internal/external quality assurance staff (optional), apprentice

Quality assurance and grading

Fail/Pass/Merit/ Distinction

DfE certification

Time
Venue
Requirements
Attendees

Please note that this document is subject to changes in the assessment plans. Agreed assessment schedule to be confirmed by our scheduling team.

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