

Highfield **Level 4** End-Point Assessment for **ST0117 Business Analyst**



Government funding band – **£18,000**



Gateway requirements – **Apprentices must have level 2 English and maths (optional for 19+, please see funding rules), submit a portfolio of evidence and a project proposal title and summary**



End-point assessment method – **Project proposal with presentation and questioning and a professional discussion underpinned by portfolio**

Working as a business analyst

The broad purpose of a business analyst is to document business problems and user needs, and create solution requirements that align to best practice, and present them in a meaningful and logical way appropriate to the audience. Business analysts are change professionals that help organisations to deliver business and digital change successfully.

This occupation is found in the public and private sector, large multi-national companies and smaller independent enterprises. Business analysis exists in almost every sector.



Your apprentice's journey



Ready for training

- Initial assessment
- English and maths training (optional for 19+, please see funding rules)
- On-programme training to meet the requirements of the standard
- Gateway readiness self-assessment

Set for assessment on completion of training and functional skills

End-point assessment methods are:

Project proposal with presentation and questioning

- A 5,000 word project proposal (+/- 10% at the apprentice's discretion)
- 45-minute presentation with questioning (the presentation will typically last for 15 minutes and the questioning will typically last for 30 minutes)
- The assessor will ask a minimum of 10 questions

Professional discussion underpinned by portfolio

- A 60-minute professional discussion, with a minimum of 10 open-questions asked

Go further

By the end of this apprenticeship, the apprentice will be eligible for recognition from BCS, The Chartered Institute for IT for Register of IT Technicians (RITTech) level 4.

Available support

On-programme support

- Delivery resources
- Tutor support resource
- Innovative and multi-device e-learning courses

End-point assessment support

- Gateway and mock assessments
- Bespoke end-point assessment solutions
- Progression tracking system
- Staff training, standardisation and support



Need to know more:

 01302 363277

 info@highfieldassessment.com

 www.highfieldassessment.com