

**Think about
Practical tasks with questions
Level 3 ST0383 Spectacle
Technician v1.2**



On the day of this assessment you will carry out:



**A 90-minute practical task consisting of 5 tasks,
followed by 30 minutes for questions**



Face-to-face



In a simulated environment



With an end-point assessor



Key point

**You will be given 5 tasks that you must demonstrate
in a simulated environment.**



Do

- Review the criteria associated with the practical tasks with questions - this can be found in the EPA Kit and in the table at the end of this document
- Review relevant legislation, regulations, codes of conduct and your organisation's policies and procedures
- Be prepared to answer at least 4 questions and any follow-up questions that your assessor may ask



Don't

- Forget to bring your ID
- Forget to plan



Next steps

- Results can take up to 7 working days to be confirmed
- Your manager or training provider will inform you of the results



Resits

- If you do not achieve a pass result on the practical tasks with questions, you can resit the assessment



Use the table below to plan and prepare for the practical tasks with questions.

(P) indicates pass criteria

(D) indicates distinction criteria

| Assessment criteria | Key points to remember |
|--|------------------------|
| Health and safety | |
| (P) Prioritise health and safety by undertaking risk assessments, identifying potential hazards, wearing correct PPE, and following COSHH and manual handling guidance in line with the organisational requirements | |
| (P) Comply with safe systems of work and control measures in line with the regulations and standards within the organisation and sector | |
| (D) Explain the impact to yourself and others of not complying with health and safety procedures in your working environment | |

| Assessment criteria | Key points to remember |
|--|------------------------|
| Quality assurance | |
| <p>(P) Apply quality assurance procedures to completed orders in line with the responsibilities, organisational requirements and manufacturer's guidance, recording the outcomes of the quality assurance process</p> | |
| <p>(D) Check the quality standards have been met at points during the task, prior to task completion</p> | |
| Credit processing | |
| <p>(P) Complete supplier and credit process in line with product and supplier guarantee guidelines</p> | |
| Communication | |
| <p>(P) Communicate with stakeholders using verbal, written or electronic techniques, adapts to the context and uses industry terminology when appropriate</p> | |

| Assessment criteria | Key points to remember |
|--|------------------------|
| Preparing for manufacturing process | |
| <p>(P) Follow standard operating procedures (SOP) and work instructions to prepare for each task including reviewing optical prescriptions and product manufacturer's guidance</p> | |
| <p>(P) Check tools and equipment for fitness-for-purpose and calibrate them if required</p> | |
| <p>(P) Plan work sequence and prepare component parts for each task in line with the task requirements</p> | |
| Manufacturing and repair processes | |
| <p>(P) Take responsibility for the tasks using tools and equipment required to:</p> <ul style="list-style-type: none"> • manufacture • repair • remake and reject <p>optical products including: lens, frames, treatments and component parts in line with task requirements and workflow instructions</p> | |

Assessment criteria

(P) Plan and manage your own time to schedule and complete tasks in line with organisational policy and procedures, and quality standards for the finished products

(D) Check the requirements for completion of product at points during each task, self-correcting to ensure right first time

Key points to remember