

Summary of Changes Log

| Document title and version number | Overview of change | Date of the change |
|---|---|--------------------|
| Portfolio matrix v1.4 | Included statement for clearer guidance on portfolio requirements. | 04/09/2024 |
| Think About – Professional Interview v2.0 | <p>ST number added to the title.</p> <p>The assessment criteria has been added to the table.</p> <p>Guidance on employer/training provider representation at assessment methods updated in line with the assessment plan.</p> | 17/04/2025 |
| Apprenticeship Journey Guide v1.1 | <p>ST number added to the title.</p> <p>Guidance on employer/training provider representation at assessment methods updated in line with the assessment plan.</p> | 17/04/2025 |
| EPA Kit v1.6 | <p>Updated the amplification on pages 12 and 21 in line with the release of the new Worker Protection (Amendments of Equality Act) Act.</p> <p>The tables on page 10-25 have been amended, the KSBs and criteria are now organised by assessment method rather than themes. The KSB mapping and criteria references have been amended in line with this. This has been added to the Highfield approach.</p> <p>Within the knowledge test guidance on page 31 the list of themes assessed within the test have been removed. The methods in which the test can be taken have been updated to align with the assessment plan.</p> | 20/05/2025 |

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| | <p>Guidance on English and maths requirements updated in line with the funding rules.</p> <p>On page 33 duplicated portfolio guidance has been removed as this can already be found on page 4.</p> <p>The assessment method order flexibility has been added to page 7.</p> | |
| Mock Assessment Form – Professional Interview v1.3 | <p>The pass criteria has been merged into 1 table, named professional interview criteria. The references have also been changed to reflect this.</p> <p>A 'Not achieved' column has been added.</p> | 20/05/2025 |
| Portfolio Matrix v1.5 | <p>The criteria references have been updated to reflect the changes that have been made within the EPA Kit.</p> <p>K4, K6, S15 and S16 have been added.</p> | 20/05/2025 |
| Apprenticeship Journey Guide v1.2 | <p>Guidance on English and maths requirements updated in line with the funding rules.</p> | 20/05/2025 |
| Fact Sheet | <p>ST number added to the title.</p> <p>Guidance on English and maths requirements updated in line with the funding rules.</p> | 20/05/2025 |