Project Mapping Document

Highfield Level 4 End-Point Assessment for ST0177 Business Analyst

Apprentice Details

Name	
Employer	
Training Provider	

Please indicate below which piece of evidence is mapped to each KSB covered in the written project.

KSB	Evidence page number(s)/section(s)
K1 the definition of Business Analysis and the range of activities that constitute it (BF1)	
K2 the value of Business Analysis in enabling business improvement and delivering IT system changes (BF2)	
K3 the role of the Business Analyst, and its relationship with other roles on a business change initiative, including those with system development responsibility (BF1, *BF16*)	
K4 business change and system development life-cycles, including the use of appropriate methodologies and the impact of organisational culture and context (BF3)	
K6 The importance of effective communication and engagement with a range of stakeholders in relation to Business Analysis assignments (BF4, *BF17*)	
K7 The purpose and value of quality assurance techniques (BF5)	
K22 The importance and the principles of engaging internal and external stakeholders (SA1)	
K23 Techniques to support the identification and analysis of internal and external stakeholders (SA2, *SA5*)	

K24 The purpose and importance of business change impact assessment (BI1)	
K26 Legislation and industry standards relevant to the organisation and sector (BF6)	
S1 Apply appropriate approaches to scope, plan and perform Business Analysis (BF7)	
S2 Communicate in a variety of situations with a range of stakeholders to deliver business analysis outcomes (BF8, _BF18)_	
S5 Apply appropriate techniques to identify problems and opportunities within a business situation (IT1)	
S6 Support the identification and presentation of proposed actions to stakeholders in order to gain agreement for further analysis activity (IT2)	
S7 Apply appropriate business analysis techniques to analyse and document options and recommendations for change (IT3)	
S26 Apply relevant business analysis techniques to research and identify stakeholders (SA3)	
S27 Analyse and document stakeholders' areas of interest and influence (SA4)	
S28 Support the development of cost/benefit analysis for proposed business changes (BI2)	
S29 Evaluate and document the key impacts on people, process, organisation, technology and information (BI3)	
S30 Present information and concepts in a manner appropriate to the audience (BF9, _BF18_)	
B2 Apply creative thinking when problem solving (BF10)	
B3 Work independently and collaboratively (BF11, _BF19_)	
B4 Use own initiative and take responsibility appropriate to the role of Business Analyst (BF12, _BF20_)	
B5 Take a thorough and organised approach and plan analysis activities in line with business priorities (BF13, _BF21_)	
B10 Be comfortable and confident interacting with people from technical and non-technical backgrounds (BF14)	
B11 Tailor manner of presentation to be appropriate to the audience (BF15)	

Apprentice Declaration

I confirm that the evidence contained in this project mapping document is all my own work and any assistance given and/or sources used have been acknowledged.

Signed by apprentice (name)	Signature	Date