

Think about  
Professional discussion  
Level 3 Aviation  
Ground Specialist



On the day of assessment, you will carry out:



A 60-minute professional discussion



Face-to-face or remote



Under exam conditions



With an end-point assessor and your line manager (optional)



### Key point

Your employer may be present to support you and confirm information, but is not able to take part in the discussion.



## Do

- Review the criteria associated with the professional discussion - this can be found in the EPA-kit
- Have copies of your notes available, remember these should be brief and not paragraphs of information
- Review relevant legislation, regulations and your organisation's policies and procedures
- Make sure you have a quiet room available
- Inform your colleagues about the assessment and remind them that you can't be disturbed or interrupted
- Give examples of where you have met or exceeded the assessment criteria in relation to your job role



## Don't

- Forget to plan
- Forget to reflect on your behaviours
- Forget to relax and enjoy your assessment



## Next steps

- Results can take up to 12 days to be confirmed
- Your manager will inform you of the results



## Resits

- If you do not achieve a pass result on the professional discussion, you can resit the assessment



## Use the table below to plan and prepare for the professional discussion

Standard area	Key points to remember
Security	
Interpersonal skills	
Disruption, incidents and emergencies	

**Dangerous  
goods**

**Aviation  
timescales**

**Specialist  
function**