

Summary of Changes Log

| Document title and version number | Overview of change | Date of the change |
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| L3 Data Technician EPA Kit was v1.0 is now v1.1 | Criteria AW7 added to the 'professional discussion criteria' section on page 45 | 09/10/2024 |
| L3 Data Technician Portfolio Matrix was v1.0 is now v1.1 | Assessment criteria mapping has been updated for the KSBs to reflect the relevant criteria references in the EPA kit | 09/10/2024 |
| L3 Data Technician Professional Discussion and Scenario Demonstrations Mock Assessment Materials was v1.0 is now v1.1 | Assessment criteria references updated in line with the EPA kit | 09/10/2024 |
| L3 Data Technician Think About – Professional Discussion was v1.0 is now v2.0 | Assessment criteria 'Works independently to meet required deadlines, managing stakeholder expectations. (K16, S14, S15, S17, B1, B5, B6)' added under Approach to work section | 09/10/2024 |
| L3 Data Technician Portfolio Matrix was v1.1 now 1.2 | Standardised the portfolio matrix in line with other standards. Distinction references italicised and KSBs emboldened. | 11/12/2024 |
| L3 Data Technician Gateway Readiness Report was v1.0 is now v1.1 | 'Date of birth' box added and declaration updated to reflect the funding rules | 28/02/2025 |
| L3 Data Technician Think About Professional Discussion was v2.0 is now v2.1 | Guidance on employer/training provider representation at assessment methods updated in line with the assessment plan. Added ST number into title. | 02/04/2025 |

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| L3 Data Technician Think About Scenario Demonstrations was v1.0 is now v1.1 | Guidance on employer/training provider representation at assessment methods updated in line with the assessment plan. Added ST number into title. | 02/04/2025 |
| L3 Data Technician Timeline was v1.0 is now v1.1 | Guidance on employer/training provider representation at assessment methods updated in line with the assessment plan. Added ST number into title. | 02/04/2025 |
| L3 Data Technician EPA Kit was v1.1 is now v1.2 | Guidance on English and maths requirements updated in line with the funding rules. | 13/05/2025 |
| L3 Data Technician Factsheet was v1.0 is now v1.1 | Guidance on English and maths requirements updated in line with the funding rules. | 13/05/2025 |
| L3 Data Technician Timeline was v1.1 is now v1.2 | Guidance on English and maths requirements updated in line with the funding rules. | 13/05/2025 |