



On the day of assessment, you will carry out:



A 60-minute professional discussion



Remote or face-to-face



Under exam conditions



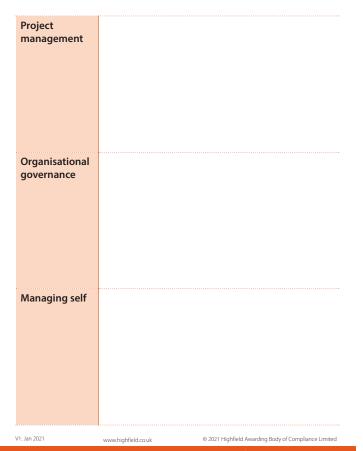
With your end-point assessor and your line manager (optional)



Key point

You will have already submitted your portfolio of evidence, however it will not be formally assessed.





Think about Professional discussion underpinne by portfolio of evidence **Level 3 Team Leader Supervisor** AP03

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Do Do	Next steps	
Review the criteria associated with the professional discussion - this can be found in the EPA-kit	Results can take up to 12 days to be confirmedYour manager will inform you of your results	
Review relevant legislation, regulations and your organisation's policies and procedures	Resits	
Ensure a quiet room is available and that there are no interruptions Reflect on the work you have undertaken during your	 If you do not achieve a pass result on the professional discussion you can resit the assessment. 	
apprenticeship and use the best examples to meet the required criteria Be prepared to answer competency-based questions using the STAR method, situation, task, action and result	Use the table below to plan and prepare for the professional discussion	
	Standard area Key points to remember	
Don't	Building a high- performance	
Forget to plan Forget to tell your colleagues that you are being assessed Forget to use your portfolio to support your responses	team	

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R	Do
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	Ensure a quiet room is available and that there are no interruptions
	Reflect on the work you have undertaken during your apprenticeship and use the best examples to meet the required criteria
	Be prepared to answer competency-based questions using the STAR method, situation, task, action and result
B	Don't
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Forget to use your portfolio to support your responses



Next steps

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- Your manager will inform you of your results



Resits

• If you do not achieve a pass result on the professional discussion you can resit the assessment.



Use the table below to plan and prepare for the professional discussion

Standard area	Key points to remember
Building a high- performance team	