

# Masters Chair

## Purpose

To provide vision, leadership and business planning to help develop all aspects of Masters hockey across the Area, in line with the England Hockey framework. To oversee the Master's committee ensuring partnership working between the Area and Sub-Areas to deliver a robust programme, for the benefit of all.

## Key Tasks of the Role

### 1. Arrange and lead meetings

Arrange and chair Masters meetings, working closely with the Masters Administrator to prepare the agendas, minutes and reports from these meetings. Ensure the effectiveness of the Masters committee, reporting to the Board of Directors ensuring they receive accurate timely and clear information, including an annual budget. Presenting an unbiased view on discussions and having the casting vote on any unresolved issues.

### 2. Implementation and delivery

Effectively manage the Masters Administrator to ensure a consistent delivery of the Masters hockey programme across the Area. Lead the implementation of change in relation to role responsibilities in line with the national framework for Masters hockey, including facilitation between the Area and Sub-Area responsibilities. Use the latest legislation and England Hockey guidance to ensure health, safety and welfare policies are implemented. Oversee the Appointments Panel to ensure an open, fair and consistent approach to Area team selection and appointment of team managers.

### 3. Reporting and representation

Accountable to the Area Board of Directors, representing the Masters Committee at Area Management meetings. Ensure the Area Masters Committee is represented at any Sub-Area, Area and National meetings.

## Is this Role for you?

If you are a strategic thinker with strong facilitation skills, have thorough knowledge of Masters hockey and a diplomatic and discreet manner, you could help shape the future Master's provision and competitions within the Area, ensuring collaborative working between Area and Sub-Areas.