



Role Description - Junior Leagues and Competitions Chair

Purpose

To provide vision, leadership and strategic planning to help develop all aspects of Junior Competitions across the Area, in line with the England Hockey Junior Competitions Framework. To oversee the Junior Competition committee ensuring partnership working between England Hockey, the Area and Sub-Areas to deliver a robust programme, for the benefit of all.

Key Tasks of the Role

1. Arrange and lead meetings

Arrange and chair Junior Competition meetings, working closely with the Junior Competition Administrator to prepare the agendas, minutes and reports from these meetings. Ensure the effectiveness of the Junior Competition committee, reporting to the Board of Directors ensuring they receive accurate timely and clear information. Presenting an unbiased view on discussions and having a casting vote on any unresolved issues.

2. Implementation and delivery

Effectively manage the Junior Competition Administrator to ensure a consistent delivery of the Junior Competition Framework across the Area. Lead the implementation of change in relation to role responsibilities in line with the national competition framework for young people, including facilitation between the Area and Sub-Area responsibilities. Use the latest legislation and England Hockey guidance to ensure health, safety and welfare policies are implemented.

3. Reporting and representation

Accountable to the Area Board of Directors, representing the Junior Competition Committee at Area Management meetings. Ensure the Area Junior Competition Committee is represented at any Sub-Area, Area and National meetings.

4. Budget Management

Responsible for the management of the Junior Leagues and Competitions budget.

Is this Role for you?

If you are a strategic thinker with strong facilitation and team working skills, have a thorough knowledge of junior competitions with a diplomatic approach to leadership, you could help shape the future of junior competitions within the Area, ensuring collaborative working between Area and sub-areas.