



## Postgraduate Certificate in Business Administration

These regulations must be read in conjunction with the Academic Regulations (Taught Courses). These regulations are available online via the Open University 'Essential Documents' website at [www.open.ac.uk/essential-documents](http://www.open.ac.uk/essential-documents).

### Withdrawal of Qualification

Approval has been given for this C66 Postgraduate Certificate in Business Administration to be withdrawn. The final date on which it will be awarded is 31 December 2027.

### Award letters

PG Cert Bus Admin (Open)

### Academic Entry requirements

An Honours degree from a recognised degree-awarding body *or* equivalent

### Other Entry requirements

Minimum of three years management experience at the start date of the first module

### Credit requirements

60 credits from two specified compulsory 30-credit modules (B870 and B872) *or*

60 credits from a specified compulsory module (B716)

### Maximum duration of study

4 years

### Maximum transferred credit

30 credits.

### Maximum age of credit transfer

Credit transfer is included in the maximum duration of study.

### Unique study requirement

20 credits.

### Classification

With effect from April 2019, the Postgraduate Certificate will be classified as follows:

Distinction: a minimum of 30 credits of Distinction level credit

Merit: a minimum of 30 credits of Merit level credit