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Qualification Specification

Highfield Level 2 International Award in Work at Height

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Highfield Level 2 International Award in Work at Height

Introduction

This specification is designed to outline all you need to know to offer this qualification in your centre. If you have any further questions, please contact your centre manager.

Key Facts

Guided learning hours (GLH):	7 hours
Assessment Method:	Practical and knowledge assessment

Qualification Overview

This qualification has been developed for learners working in any environment who will have a job role involving work at height activities.

Topics included within this qualification include; requirements for the use of equipment, correctly selecting and using equipment safely and correct techniques when using equipment.

Important Note: Highfield International recommends that you contact the relevant Government Department in the country that you want to deliver this qualification, to ensure that local laws are being adhered to and that there are no additional approval requirements. It may be that you are required to register as a training provider within the country itself. Highfield International approves centres based on its own criteria but does not represent any other organisations or departments.

Entry Requirements

Centres are responsible for ensuring learners can meet the necessary standard of language in which the course is being delivered.

Guidance on delivery

The recommended guided learner hours for this qualification is 7 hours. Guided learning hours is the time an average learner is taught by means of lectures; tutorials; supervised study; and blended learning. The delivery of this programme may be adjusted in accordance with learners' needs and/or local circumstance.

Delivery and Assessment Ratios

To effectively deliver and assess this qualification, it is recommended that centres do not exceed the ratio of 1 qualified tutor to 12 learners in any one instance.

Guidance on Assessment

The qualification is assessed using the Highfield assessment pack and is split into **two** component parts:

i. Part one: This component is assessed through demonstration of practical skills.
ii. Part two: This knowledge-based assessment requires learners to either:
    - answer a series of short answer questions via written or oral responses

Suggested paperwork is available to download on the Highfield website.

Guidance on Quality assurance

Highfield will conduct a number of external quality assurance engagements to support Centres in the effective implementation and on-going management of this qualification. For example, this could be conducted via Highfield sampling Centre paperwork or conducting support visits to Centres.

Centre Requirements

To effectively deliver this qualification, Centres must have access to the following resources:

- Classroom with suitable seating and desks; and
- A projector or something similar, if using a PowerPoint presentation slides.
- Practical Training Area with following; scaffold with ladder access, mobile tower scaffold, step ladder, leaning ladder.
- Full body harness (restraint & fall arrest)

Centres are required to have access to suitable training facilities that support learning and assessment taking place.

Tutor/Assessor Requirements

Highfield recommend nominated tutors for this qualification meet the following requirements:

Suitable Subject Area Qualifications may include:

- Work at height related qualification (IPAF, PASMA, BLMA), or equivalent
- Level 3 qualification in Health and Safety, or equivalent;
- 3 years' experience in the work at height industry
- Harness Instructors Certificate
- NEBOSH International General Certificate (IGC); or
- Any other qualification and/or experience deemed appropriate by Highfield.

Suitable Teaching Qualifications may include:

- Highfield Level 3 International Award in Delivering Training (IADT);
- Highfield Level 3 or 4 Award in Education and Training or equivalent;
- Proof of at least 30 hours of training in any subject; and
- Any other qualification and/or experience deemed appropriate by Highfield.

Registered tutors are expected to keep up-to-date with developments in this subject through continuous professional development.

Reasonable Adjustments and Special Considerations

Highfield Qualifications has measures in place for learners who require additional support. Reasonable adjustments such as additional time for the exam; assistance during the exam such as using a scribe or a reader, is available upon approval from Highfield. Please refer to Highfield Qualifications' Reasonable Adjustments Policy for further information/guidance on this.

www.highfieldinternational.com/download

ID Requirements

All learners should be instructed, ahead of the course/assessment when the learner registers and/or with any pre-course materials, to bring photographic identification to the assessment to be checked by the invigilator.

It is the responsibility of the Centre to have systems in place to ensure that the person taking an examination/assessment is indeed the person they are claiming to be. All Centres are therefore required to ensure that each learners identification is checked before they can sit the examination/assessment and write the type of photo identification provided by each learner on the Learner List under "Identification Provided". Highfield will accept the following as proof of a learners Identity:

- National identity card (e.g. Emirates ID card);
- Valid passport (any nationality);
- Signed photo card driving licence;
- Valid warrant card issued by police, local authority or equivalent; or
- Other photographic ID card, e.g. employee ID card (must be current employer), student ID card, travel card.

For more information on learner ID requirements, please refer to the HABC Examination and Invigilation Regulations within the Core Manual.

Progression

Progression and further learning routes include:

- Highfield Level 1 International Award in the Principles of Health and Safety at Work
- Highfield Level 1 International Award in Health and Safety for Construction Labourers and Site Visitors
- Highfield Level 2 International Award in Risk Assessment

Highfield offers a range of qualifications to help learners progress their careers and personal development. Please contact your centre manager for further information.

Useful websites

- www.highfieldproducts.com (Highfield Products)
- www.highfieldqualifications.com (Highfield qualifications)
- www.highfieldinternational.com (Highfieldabc MEA)

Recommended Training Materials

The following resources have been reviewed by Highfield and are recommended training materials for users of this qualification:

- *Work at Height*, M Palmer, T Armstrong, Highfield Products

Appendix 1

Unit 1 **International work at height**
Level: 2
Recommended Duration: 7 hours

Learning Outcomes	Assessment Criteria
The learner will:	***The learner can:***
1. Understand requirements for the use of work at height equipment	1.1 Identify employer responsibilities 1.2 Identify employee responsibilities 1.3 Identify what type of work at height (WaH) equipment requires additional training before use 1.4 Define the terms that identify a competent person
2. Know how to correctly select and use work at height equipment safely	2.1 Identify categories of personal fall protective equipment (PFPE) safety harnesses 2.2 Identify key differences between Mobile Elevated Work Platform category 3a (Mobile vertical) and 3b (Mobile boom) that may affect the risk 2.3 Identify key risk factors when selecting WAH equipment 2.4 Describe key elements in the safe use of ladders & steps 2.5 Give timescales for formal inspection on types of WAH equipment
3. Understand correct techniques to be used when using Work at Height (WAH) Equipment	3.1 Describe major risks from using working at height equipment 3.2 Describe the requirements of a rescue plan 3.3 Identify steps in the management hierarchy for work at height
4. Be able to use work at height equipment safely and effectively	4.1 Conduct a hazard spotting exercise for a work at height activity 4.2 Select, inspect, and fit harnesses for safe use 4.3 Demonstrate correct use of PPE during practical tasks 4.4 Demonstrate safe working procedures for rooftop access 4.5 Demonstrate the safe and correct use of: • Leaning ladders • Step ladder • Podium steps • Mobile towers • Fixed scaffold • Mobile elevated work platform (MEWP)
Learning outcomes 1-3 are assessed via knowledge assessment. Learning outcomes 4 is assessed via practical assessment	