

Assessment form internship supervisor

School of Humanities Vrije Universiteit Amsterdam

This form should be completed by the supervisor during the final interview with the intern.

Internship supervisor:

Organisation providing the internship:

Internship mentor:

Name intern:

Student number:

Internship period:

Internship assignment:

Criteria	Description	F-P-G	Explanation
Results of activities	The results are in accordance with the agreements in the internship contract and are adequately described		
Reflection on activities	The student is able to reflect on his own thoughts and actions, and can make adjustments		
Autonomy	The student has autonomy in determining a direction for conducting research and for practicing the profession		
Communication	The student is able to communicate his results with colleagues and non-colleagues		

Use of language	Correct, clear, according to the conventions of the genre, coherence, style
Originality	Personal contribution to activities and results and perspective on reflection
Workplace process	The student is able to function in a multidisciplinary environment and is able to deal with complex situations
<i>Problem definition and relevance *</i>	Problem definition, theoretical and practical relevance are clearly and concisely formulated
<i>Use and analysis of sources, data, secondary literature *</i>	(Relevance of) choice, description where appropriate, findings, documentation, analysis
<i>Argumentation*</i>	Internal logic of the argument, distinction between empirically based statements and opinions, assumptions and preconceptions
<i>Discussion and conclusion*</i>	Critical reflections are made on the own research; possible follow-up research is indicated
<i>Application suggestions *</i>	Possible applications of research in the organization (for example at the internship provider) are indicated

All criteria must at least be assessed with a 'pass' for a sufficient final assessment.

**only applicable in the case of research internships*

Final assessment (F/P/G):

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Summary of the assessment of the internship and/or explanation of the final assessment:
(if this does not result from assessments per criteria)