

FORM FOR EXEMPTION REQUESTS

FGB GRADUATE SCHOOL

Name PhD candidate:

Name supervisor:

Department/Section:

E-mail address:

Name course:

Name lecturer:

Name university/ organization/ research institute/ provider:

As part of program:

Please include

1. Copy of certified transcript (indicate the relevant course(s))
2. Copy from study guide for the relevant course(s): description of content, number of credits, literature used, name lecturer(s)

Circle below in which of the topics the *exemption request*¹ belongs

- Courses (~15 ECTS, range 12-18);
- Conferences, symposia and work visits (~7 ECTS, range 4-10);
- Training on the job (~8 ECTS, range 4-10).

Justify the request below. Describe the course you took / activity you did, and why it should exempt you from the training requirement. Note that academic courses must be on at least master level to qualify. Please provide sufficient details for the committee to evaluate (e.g., which components of the course/ training/ activity satisfy a PhD training in the relevant topic, such as 'courses', 'conferences' or 'training on the job').

Please upload the completed form to Hora Finita as part of your PhD track registration.

If you have any queries, please contact:

FGB Graduate School, PEC (PhD Education Committee), FGB, Vrije Universiteit Amsterdam
via pec.fgb@vu.nl

¹ Note that you do not need exemption for courses / activities completed as part of your Master's program, if these were completed no more than five years prior to the start of your PhD track (based on your graduation date).