

Graduate Fund Application Form

This version is from 17/09/2026

Guidelines for the Graduate are available here. Please read the [guidelines](#) before applying.

Applications received before passing the Go/no Go or after the end date defined in Hora Finita will not be approved.

Details of the applicant

- Given name
- Surname
- Department
- Email address
- Supervisors

Project details

- Project title:
 - Start date of your project:
 - Proposed end date of your project (as administered on Hora Finita)
 - Motivation for carrying out the activity if the proposed activity is intended to be carried out after three-quarters of the intended project duration (as defined in Hora Finita), in particular justifying why this will not obstruct the rapid completion of the thesis:
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- If the PhD project is part of a funded program (e.g., NWO, ERC), justify why Graduate Fund support is needed:
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- Approval date of your Go / No Go assessment:
 - Research abstract (max. 200 words):

Intended research activity

- What (give a description):

- ### Budget

Note: You must specify all relevant expenses for the activity, i.e., not just those for which you are requesting support from the Graduate Fund

If you want to exceed the total or annual award maximum because you have obtained a personal drawing right, please provide the following information. Please note that you can only claim the financial compensation for the PhD council membership if you have not claimed the training credits (2 EC). If you have claimed the EC, you cannot claim the €400 compensation, and vice versa.

- The amount you want to claim for this:

Note: this section does not require a 25% contribution from other sources.

VU regulations on sustainability

Please explain compliance. Indicate whether compliance will result in the maximum grant being exceeded, and for what amount. The GSSS may make an exception.

Intended use of other sources

What other sources will you use to cover the remaining 25% of the cost of the activity?

Departmental funds

Own funds

Main grant

Other:

Approval of one of your supervisors

In case this supervisor cannot sign your application, please attach a letter/email of support.

- Date
- Name
- Signature

Requested attachment (if applicable)

Include a copy of the letter of acceptance of the paper/poster, or a letter of acceptance by the university or research institute (if you do not have a confirmation yet, please send it to us as soon as possible).

Signature by applicant

- Date
- Name
- Signature

Submit the complete and signed form to graduate.school.ssw@vu.nl.