

MINUTES OF THE ANNUAL GENERAL MEETING OF
MEMBERS OF THE CHARTERED INSTITUTE OF TAXATION HELD VIA VIRTUAL MEANS
ON THURSDAY 29 MAY 2025 AT 16.45

Present: The President, Charlotte Barbour, was in the Chair. 24 Members were in attendance. The Chief Executive, Helen Whiteman, Secretary, Rosalind Baxter, Chief Finance Officer, Vicky Hilpert, Director of Public Policy, Ellen Milner and Director of Education Vicky Purtill, were in attendance.

The President welcomed all those present to the virtual AGM of the CIOT. She explained that throughout the AGM members could submit questions and vote on live polls using Slido, she gave the website address and event code. She also informed everyone that questions would only be considered if their name had been given and that anonymous questions would be disregarded.

The President explained that over 1,300 members had voted electronically in advance of the meeting and reminded everyone that if they had already voted electronically, they must not vote again on Slido during the meeting or vote for themselves if the Resolution concerned them.

1. APOLOGIES

The Chief Executive reported that apologies had been received from three Members.

2. NOTICE CONVENING THE MEETING

At the invitation of the President, it was agreed that the Notice convening the meeting be taken as read.

3. MINUTES OF THE LAST AGM MEETING HELD ON 30 MAY 2023

The President reported that the Minutes of the last Annual General Meeting were approved for signing as a correct record by the President at the meeting of the Council held on 3 July 2024 and digitally signed.

4. ANNUAL REPORT AND FINANCIAL STATEMENTS

4.1 QUESTIONS FROM MEMBERS

The President called for any questions from members on the Annual Report and financial Statements.

There were no questions.

4.2 REPORT OF THE COUNCIL

On the proposal of Nichola Ross Martin, seconded by John Barnett, it was RESOLVED that the Report of the Council for 2024 be received and adopted. It was reported that there were 12 votes in favour on Slido for the Resolution (and zero against and abstaining) and that 99% of the proxy votes were in favour.

4.3 FINANCIAL STATEMENTS

On the proposal of John Barnett, seconded by Jane Mellor, it was RESOLVED that the Financial Statements for the year ended 31 December 2024 be received and adopted. It was reported that there were 12 votes in favour on Slido for the Resolution (and zero against and abstaining) and that 99% of the proxy votes were in favour.

5. RE-ELECTION TO COUNCIL – MEMBERS’ REGULATION 20

On the proposal of Nichola Ross Martin, seconded by David Wright, it was RESOLVED that Sofia Thomas, having been co-opted and retired under Members’ Regulation 20 and offered herself for re-election, be thereby re-elected as a member of the Council. There were 11 votes in favour on Slido for the Resolution (and zero against or abstaining). It was reported that 95% of the proxy votes were in favour.

Nichola Ross Martin assumed the Chair role for the following item as the vote concerned Charlotte Barbour.

RE-ELECTION TO COUNCIL – MEMBERS’ REGULATION 21

On the proposal of David Wright, seconded by John Barnett, it was RESOLVED that Charlotte Barbour, having retired under Members’ Regulation 21 and offered herself for re-election, be thereby re-elected as a member of the Council. There were 12 votes in favour on Slido for the Resolution (and zero against or abstaining) and it was reported that 97% of the proxy votes were in favour.

Charlotte Barbour reassumed the Chair role for the following items.

On the proposal of Jane Mellor, seconded by Nichola Ross Martin, it was RESOLVED that Nikhil Mehta, having retired under Members’ Regulation 21 and offered himself for re-election, be thereby re-elected as a member of the Council. There were 12 votes in favour on Slido for the Resolution (with zero against and one abstention). It was reported that 96% of the proxy votes were in favour.

6. APPOINTMENT OF AUDITOR

On the proposal of John Barnett, seconded by Jane Mellor, it was RESOLVED that UHY Hacker Young be reappointed the Auditor to the Institute to serve from the termination of the meeting until the termination of the next succeeding Annual General Meeting. There were 13 votes in favour votes on Slido for the Resolution (with zero against or abstaining) and it was reported that over 96% of the proxy votes were in favour.

The President thanked the auditors and explained that this concluded the AGM formalities. She explained that her outgoing President's address would be next and that this had been pre-recorded.

Following her address, she explained that the new Officers for the year ahead would be: John Barnett as Vice President, Paul Aplin as Deputy President and Nichola Ross Martin as President. She congratulated them all.

Nichola Ross Martin thanked Charlotte Barbour for her term of office and explained that her incoming President's address would follow having been pre-recorded. She hoped members would stay to listen.

6. ADDRESS FROM OUTGOING AND INCOMING PRESIDENTS

The text of the two speeches are annexed to these Minutes.

President
2 July 2025