

# **Chartered Institute of Taxation**

## **Level 7 Apprenticeship**

### **Lead Project Report Assessor's comments**

#### **Summer 2021**

#### **Results**

The Project Report pass rate for this session is 85%.

#### **Content and presentation**

Occasionally, candidates are still not following the instruction to submit their work in pdf format. The template includes a reminder to save to pdf and to show the candidate's number on the front sheet: CIOT rejects any submissions not adhering to this.

Aside from this, presentation is generally good.

Some candidates continue to include too much about tax in their submissions. Anyone checking a draft Project Report should consider whether each answer focuses sufficiently on the requirement, which is never primarily tax. Several submissions which failed on Continuous Improvement and/or Building Relationships included significant tax-technical detail, at the expense of answering the question as asked.

#### **Assessment procedures**

Any failing submission is graded twice. Candidates who are not successful receive feedback to explain why they have not passed, to encourage them to resubmit and to give specific pointers on what they need to change in order to pass on resubmission.

#### **Next session**

The next window for Project Report submissions closes 20 November 2021 and the template for that session is now available. CIOT welcomes feedback from apprentices, employers and tutorial bodies on all aspects of the Project Report. Any comments may be emailed to [CIOTapprentice@CIOT.org.uk](mailto:CIOTapprentice@CIOT.org.uk).