Penalty reform – trader appeals

What traders will see if they ask HMRC for a review November 2022

LSP standard journeys

LPP variations highlighted

Appeal start page – all standard journeys

< Back

LSP

Late submission penalty: 1 April 2023 to 30 June 2023

Appeal a VAT penalty

To appeal a penalty about an 'indirect tax' (for example, VAT) you can either:

- · ask HMRC to review the penalty
- appeal straight to the tax tribunal

Use this service to ask HMRC to review a penalty.

You can still appeal to the tax tribunal if you are not satisfied with the outcome of HMRC's review.

Before you start

You need:

- a reason why the VAT Return was late (HMRC calls this a 'reasonable excuse')
- the dates the reason related to

In some cases, we'll ask if you want to upload evidence to support the appeal.

We only need the information we ask for. You do not need to provide additional details unless we ask you for them.

Continue

Each page of the appeal journey shows whether it's an LSP or LPP penalty.

Appeal v Review

We use 'appeal' as a description of the action the user is taking, because this is how users understand the word – they're appealing to HMRC.

We use 'review' as a description of the action HMRC will take once a user submits their appeal.

Slight content variations on this page for when we know the user is making an appeal more than 30 days after penalty notice was issued – we add a third bullet point:

• details of why you did not appeal sooner

Back

Late payment penalty: 1 July 2023 to 30 September 2023

Appeal a VAT penalty

To appeal a penalty about an 'indirect tax' (for example, VAT) you can either:

- ask HMRC to review the penalty
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Use this service to ask HMRC to review a penalty.

You can still appeal to the tax tribunal if you are not satisfied with the outcome of HMRC's review.

Before you start

You need:

- a reason why the VAT payment was late (HMRC calls this a 'reasonable excuse')
- the dates the reason related to

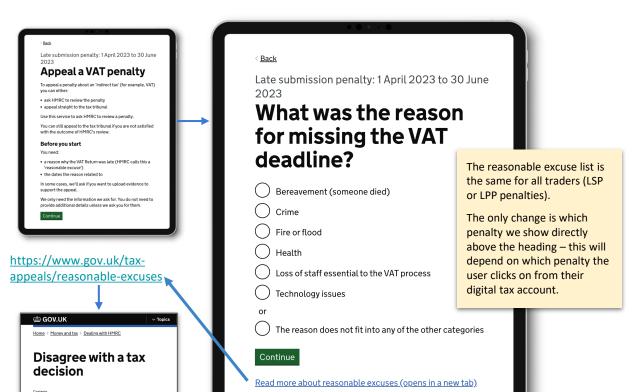
In some cases, we'll ask if you want to upload evidence to support the appeal.

We only need the information we ask for. You do not need to provide additional details unless we ask you for them.

Continue

LPP

Reasonable excuse page – all journeys



- Overview

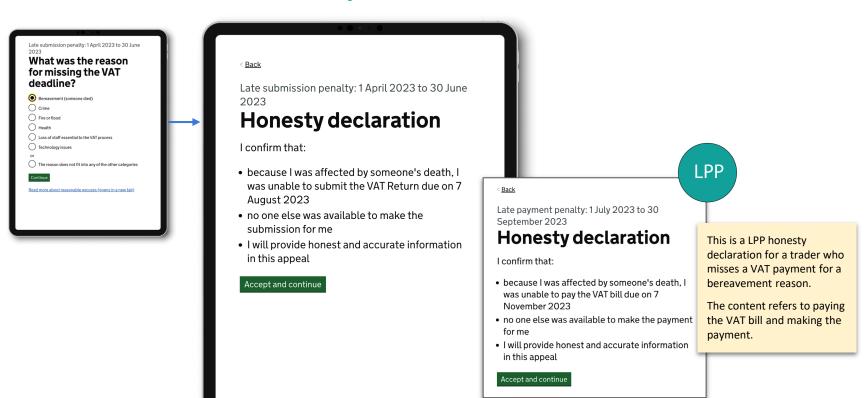
Agreal against a tax decision
 Agreal against a penalty
 Get a review of a tax or penalty decision
 Delay sayment while agrealing

Bereavement journey Crime journey Fire or flood journey Health journey Loss of staff journey Technology issues journey 'Other' iourney Joint appeal (LPP only)

Appeal against the obligation

Bereavement

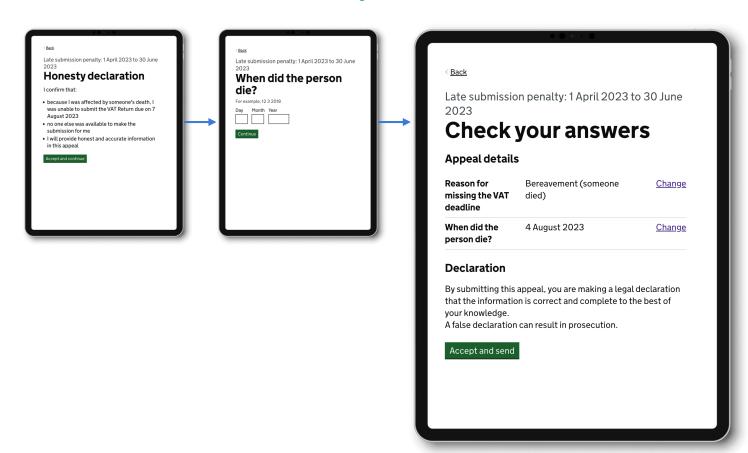
Bereavement – honesty declaration



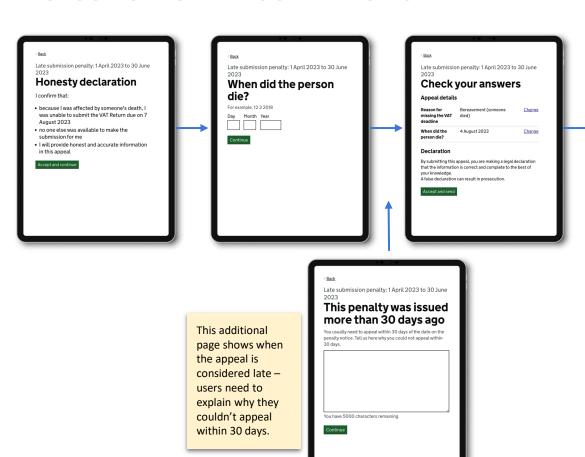
Bereavement – date of death



Bereavement – check your answers



Bereavement – confirmation



You have asked us to review a penalty

Late submission penalty: 1 April 2023 to 30 June 2023

You do not need a reference number.

We have logged this appeal under the VAT registration number (VRN) for the business. Quote the VRN if you need to call HMRC about this appeal.

What happens next

We'll make a decision about your appeal based on what you have told us.

We aim to make all appeal decisions within 45 days.

You'll receive a letter telling you the outcome of this appeal and the reasons for our decision.

If you have a confirmed email address on your VAT account, we'll also send you a secure message.

Return to your VAT penalties

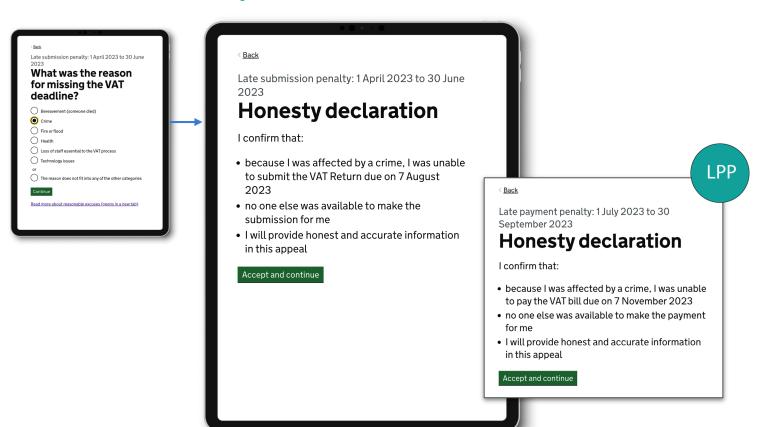
View your VAT account

What did you think of this service? (takes 30 seconds)

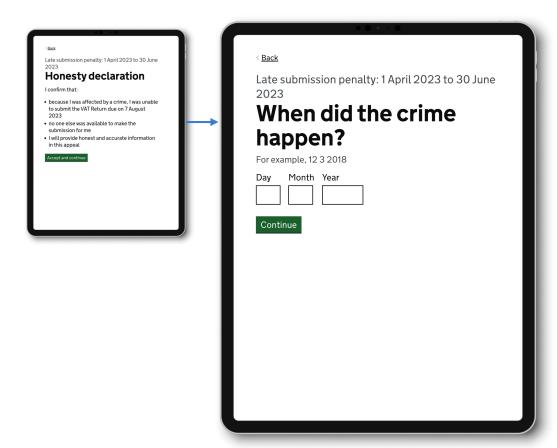
Back to appeal journey list

Crime

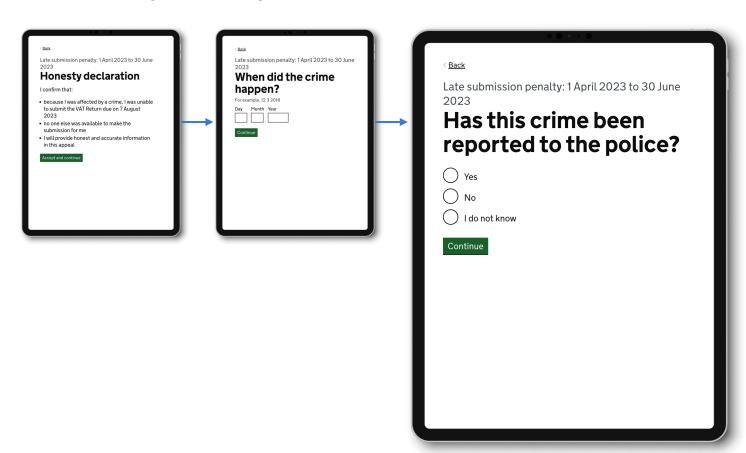
Crime – honesty declaration



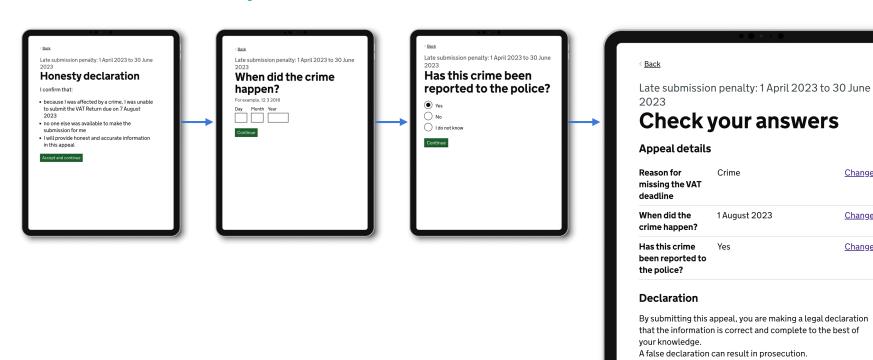
Crime – date of crime



Crime – police question



Crime – check your answers



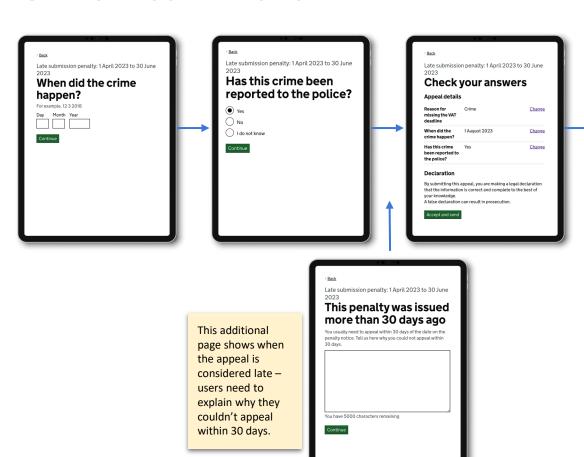
Change

Change

Change

Accept and send

Crime – confirmation



You have asked us to review a penalty

Late submission penalty: 1 April 2023 to 30 June 2023

You do not need a reference number.

We have logged this appeal under the VAT registration number (VRN) for the business. Quote the VRN if you need to call HMRC about this appeal.

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If you have a confirmed email address on your VAT account, we'll also send you a secure message.

Return to your VAT penalties

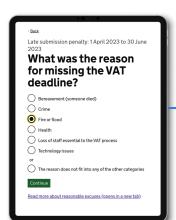
View your VAT account

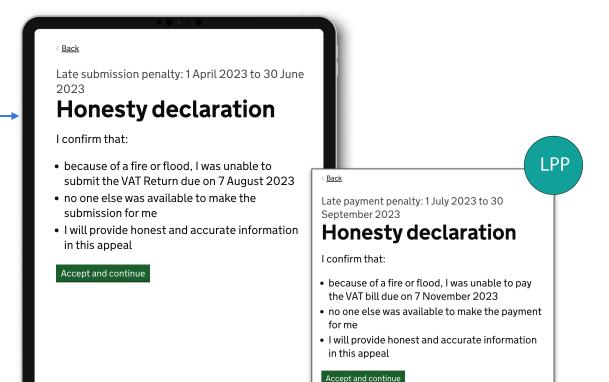
What did you think of this service? (takes 30 seconds)

Back to appeal journey list

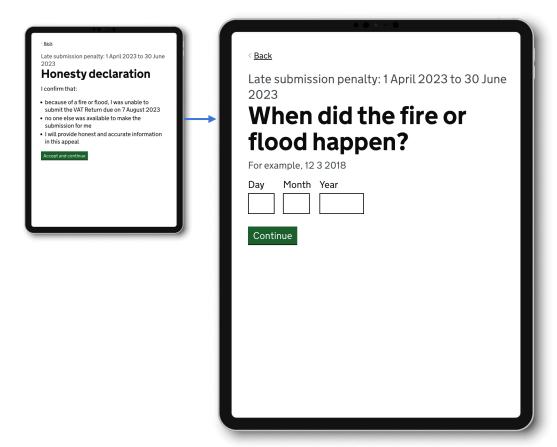
Fire or flood

Fire or flood – honesty declaration

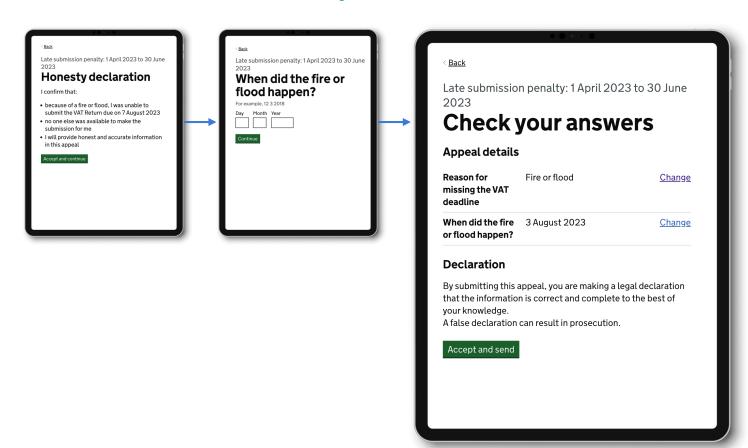




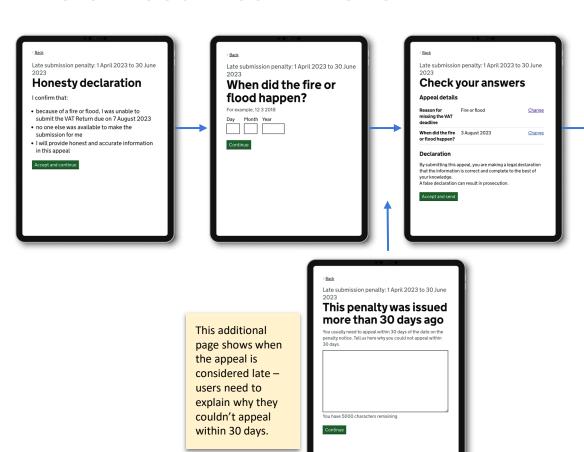
Fire or flood – date of incident



Fire or flood – check your answers



Fire or flood – confirmation



You have asked us to review a penalty

Late submission penalty: 1 April 2023 to 30 June 2023

You do not need a reference number.

We have logged this appeal under the VAT registration number (VRN) for the business. Quote the VRN if you need to call HMRC about this appeal.

What happens next

We'll make a decision about your appeal based on what you have told us.

We aim to make all appeal decisions within 45 days.

You'll receive a letter telling you the outcome of this appeal and the reasons for our decision.

If you have a confirmed email address on your VAT account, we'll also send you a secure message.

Return to your VAT penalties

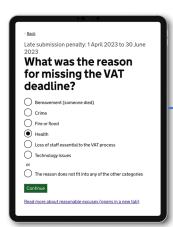
View your VAT account

What did you think of this service? (takes 30 seconds)

Back to appeal journey list

Health

Health – honesty declaration



< Back

Late submission penalty: 1 April 2023 to 30 June 2023

Honesty declaration

I confirm that:

- because of a health issue, I was unable to submit the VAT Return due on 7 August 2023
- the timing of the health issue was unexpected
- no one else was available to make the submission for me
- I will provide honest and accurate information in this appeal

Accept and continue

Back

Late payment penalty: 1 July 2023 to 30 September 2023

Honesty declaration

I confirm that:

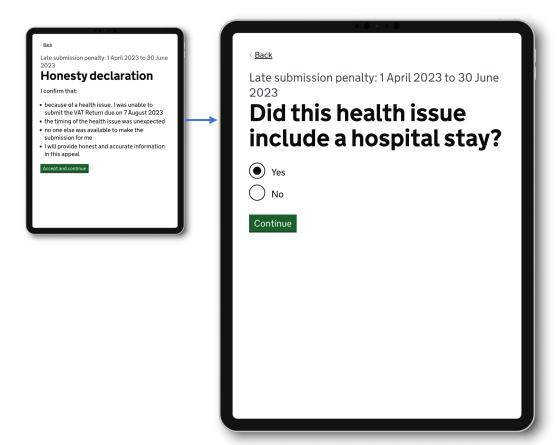
• because of a health issue, I was unable to pay the VAT bill due on 7 November 2023

LPP

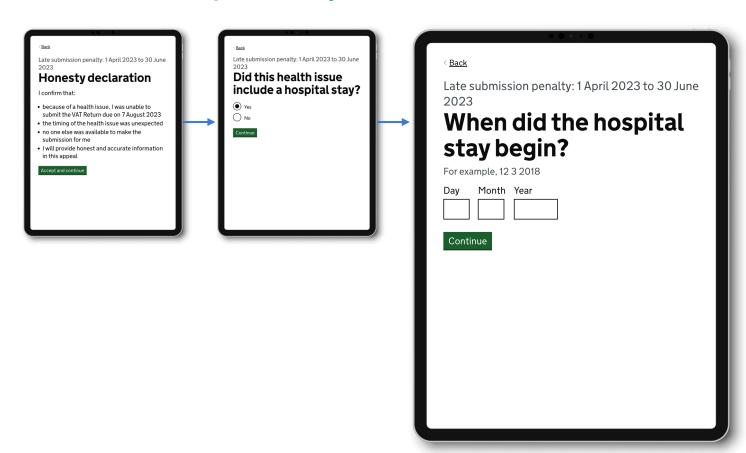
- the timing of the health issue was unexpected
- no one else was available to make the payment for me
- I will provide honest and accurate information in this appeal

Accept and continue

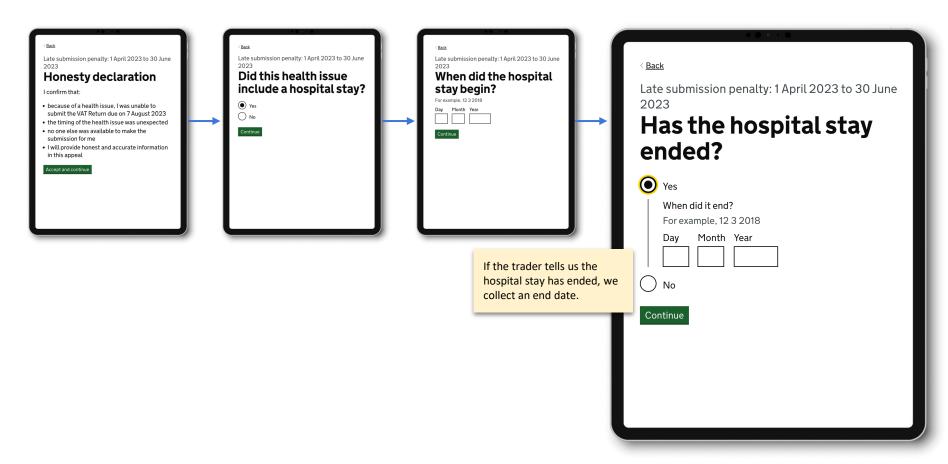
Health – hospital stay question (yes)



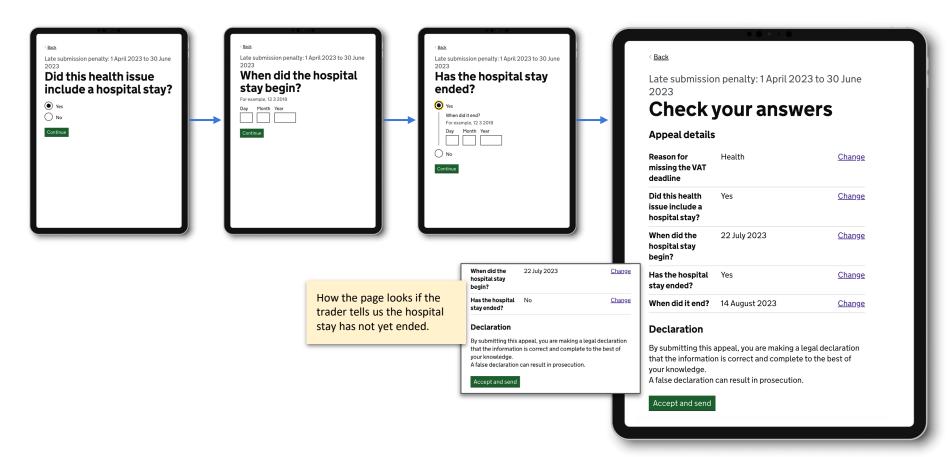
Health – hospital stay start date



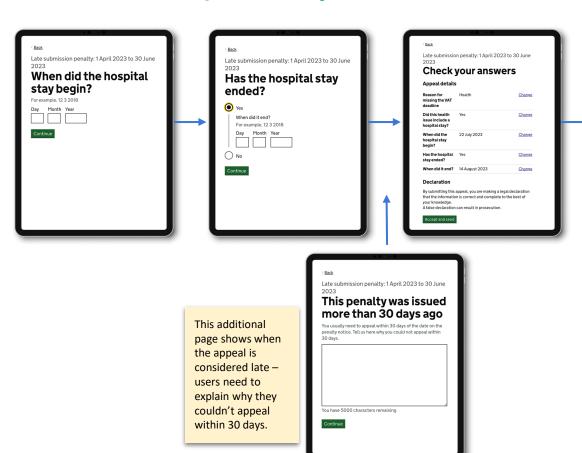
Health – hospital stay ended question (yes)



Health – hospital stay – check your answers



Health – hospital stay – confirmation



You have asked us to review a penalty

Late submission penalty: 1 April 2023 to 30 June 2023

You do not need a reference number.

We have logged this appeal under the VAT registration number (VRN) for the business. Quote the VRN if you need to call HMRC about this appeal.

What happens next

We'll make a decision about your appeal based on what you have told us.

We aim to make all appeal decisions within 45 days.

You'll receive a letter telling you the outcome of this appeal and the reasons for our decision

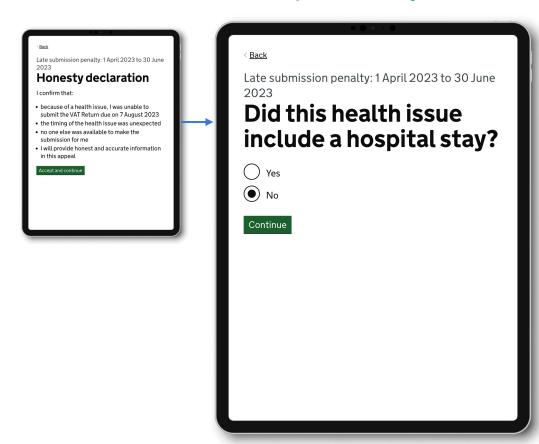
If you have a confirmed email address on your VAT account, we'll also send you a secure message.

Return to your VAT penalties

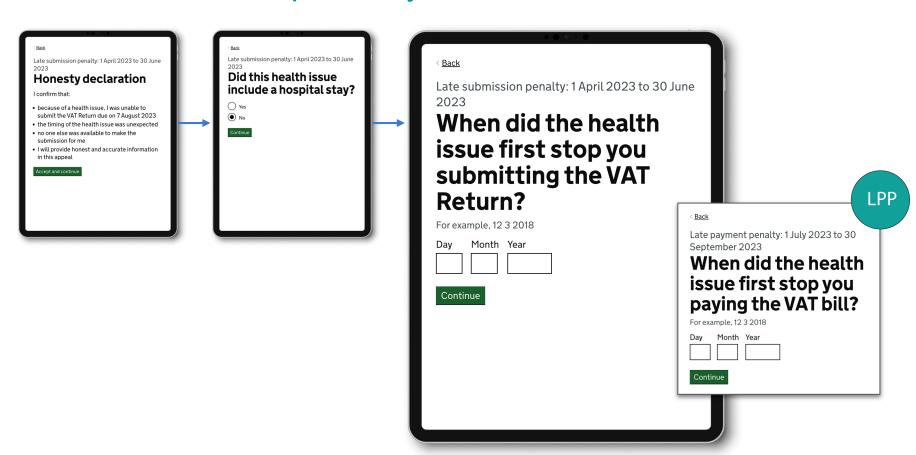
View your VAT account

What did you think of this service? (takes 30 seconds)

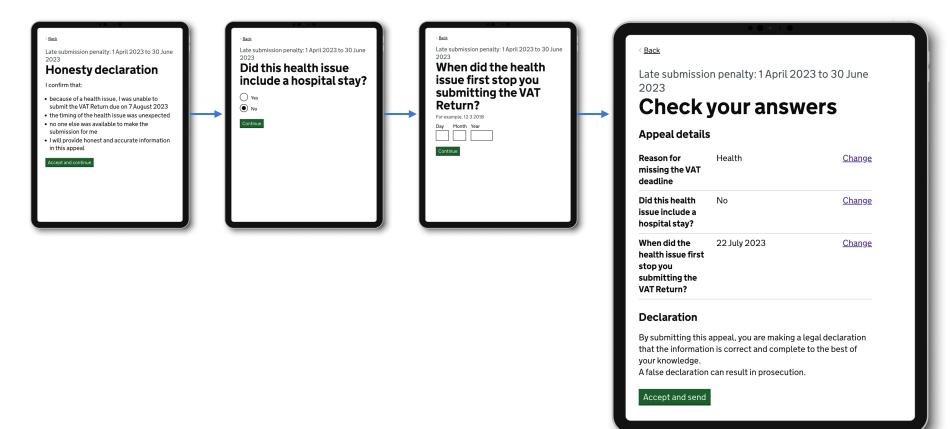
Health – no to hospital stay



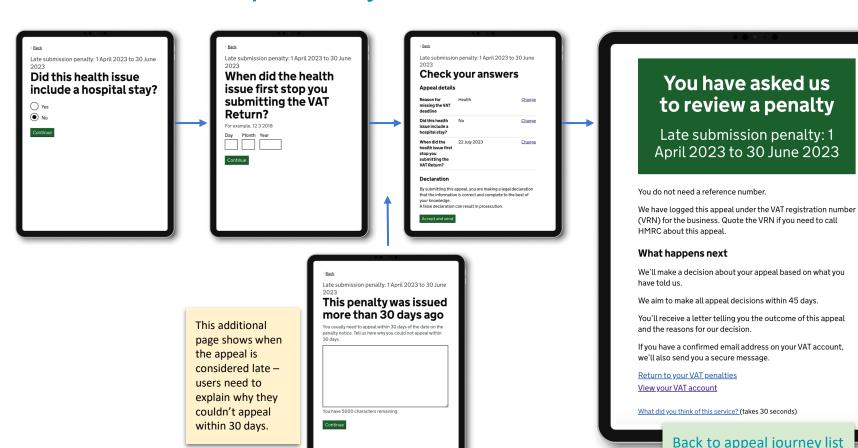
Health – no to hospital stay – start date



Health – no to hospital stay – check your answers

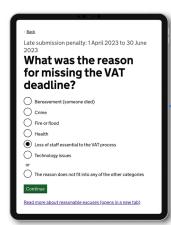


Health – no hospital stay – confirmation



Loss of staff essential to the VAT process

Loss of staff – honesty declaration



Late submission penalty: 1 April 2023 to 30 June 2023

Honesty declaration

- I confirm that:
- because of loss of staff essential to the VAT process, I was unable to submit the VAT Return due on 7 August 2023
- the staff member did not return or get replaced before the due date
- no one else was available to make the submission
- I will provide honest and accurate information in this appeal

Accept and continue

Back

Late payment penalty: 1 July 2023 to 30 September 2023

Honesty declaration

I confirm that:

- because of loss of staff essential to the VAT process, I was unable to pay the VAT bill due on 7 November 2023
- the staff member did not return or get replaced before the due date
- no one else was available to make the payment
- I will provide honest and accurate information in this appeal

Accept and continu

LPP

Loss of staff – leaving date

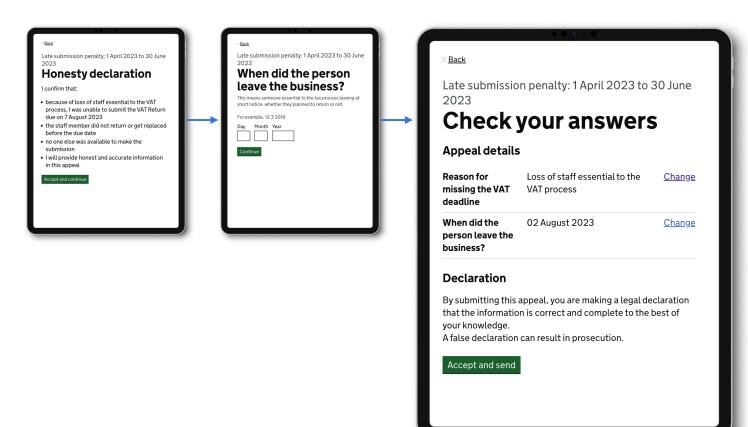
Late submission penalty: 1 April 2023 to 30 June Honesty declaration I confirm that: because of loss of staff essential to the VAT process, I was unable to submit the VAT Return due on 7 August 2023

- · the staff member did not return or get replaced
- before the due date
- no one else was available to make the submission
- I will provide honest and accurate information in this appeal

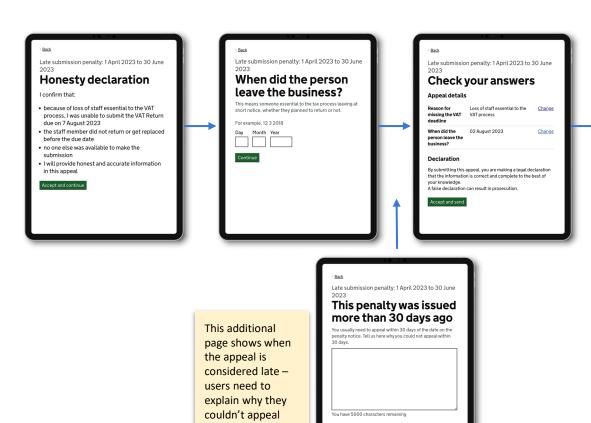
Accept and continue

Late submission penalty: 1 April 2023 to 30 June 2023 When did the person leave the business? This means someone essential to the tax process leaving at short notice, whether they planned to return or not. For example, 12 3 2018 Month Year Continue

Loss of staff – check your answers



Loss of staff – confirmation



within 30 days.

You have asked us to review a penalty

Late submission penalty: 1 April 2023 to 30 June 2023

You do not need a reference number.

We have logged this appeal under the VAT registration number (VRN) for the business. Quote the VRN if you need to call HMRC about this appeal.

What happens next

We'll make a decision about your appeal based on what you have told us.

We aim to make all appeal decisions within 45 days.

You'll receive a letter telling you the outcome of this appeal and the reasons for our decision

If you have a confirmed email address on your VAT account, we'll also send you a secure message.

Return to your VAT penalties

View your VAT account

What did you think of this service? (takes 30 seconds)

Back to appeal journey list

Technology

Technology issues – honesty declaration



Late submission penalty: 1 April 2023 to 30 June 2023

Honesty declaration

I confirm that:

Back

- because of technology issues, I was unable to submit the VAT Return due on 7 August 2023
- no one else was available to make the submission for me
- I will provide honest and accurate information in this appeal

Accept and continue

Back

Late payment penalty: 1 July 2023 to 30 September 2023

Honesty declaration

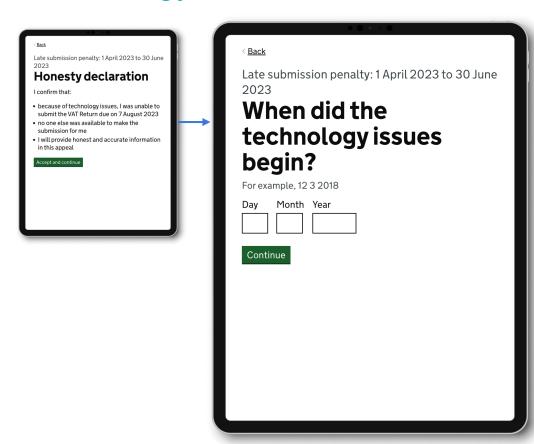
I confirm that:

- because of technology issues, I was unable to pay the VAT bill due on 7 November 2023
- no one else was available to make the payment for me
- the technical failure was not due to lack of funds
- I will provide honest and accurate information in this appeal

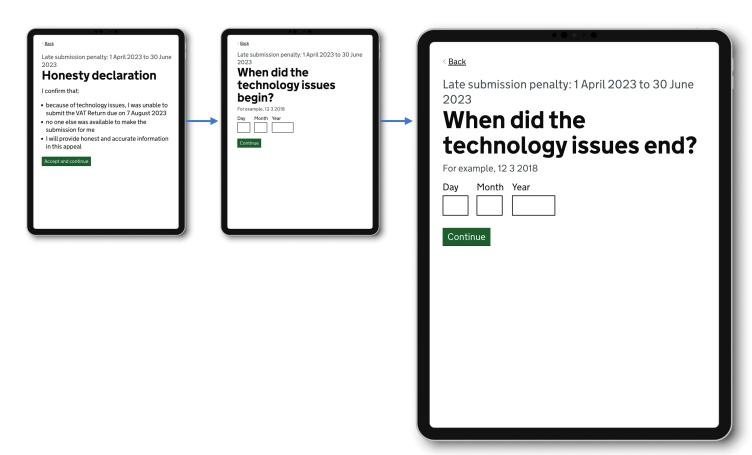
Accept and continue

LPP

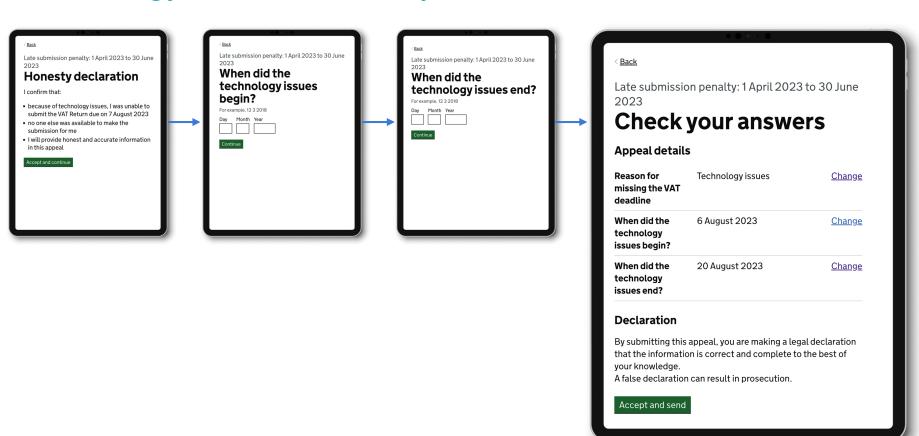
Technology issues – start date



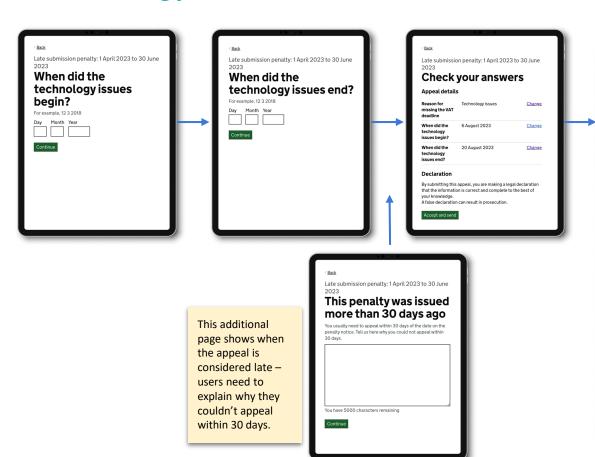
Technology issues – end date



Technology issues – check your answers



Technology issues – confirmation



You have asked us to review a penalty

Late submission penalty: 1 April 2023 to 30 June 2023

You do not need a reference number.

We have logged this appeal under the VAT registration number (VRN) for the business. Quote the VRN if you need to call HMRC about this appeal.

What happens next

We'll make a decision about your appeal based on what you have told us.

We aim to make all appeal decisions within 45 days.

You'll receive a letter telling you the outcome of this appeal and the reasons for our decision

If you have a confirmed email address on your VAT account, we'll also send you a secure message.

Return to your VAT penalties

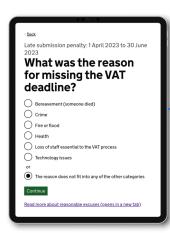
View your VAT account

What did you think of this service? (takes 30 seconds)

Back to appeal journey list

Other (the reason is not listed)

'Other' – honesty declaration



< Back

Late submission penalty: 1 April 2023 to 30 June 2023

Honesty declaration

I confirm that:

- I was unable to submit the VAT Return due on 7 August 2023
- no one else was available to make the submission for me
- I will provide honest and accurate information in this appeal

Accept and continue

Back

Late payment penalty: 1 July 2023 to 30 September 2023

Honesty declaration

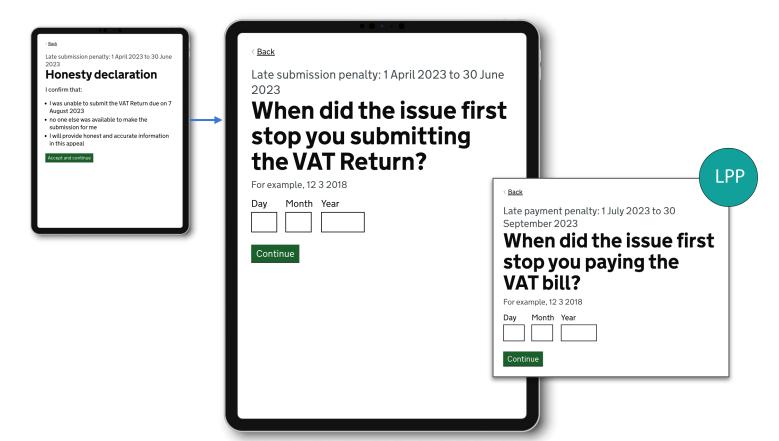
I confirm that:

- I was unable to pay the VAT bill due on 7 November 2023
- no one else was available to make the payment for me
- I will provide honest and accurate information in this appeal

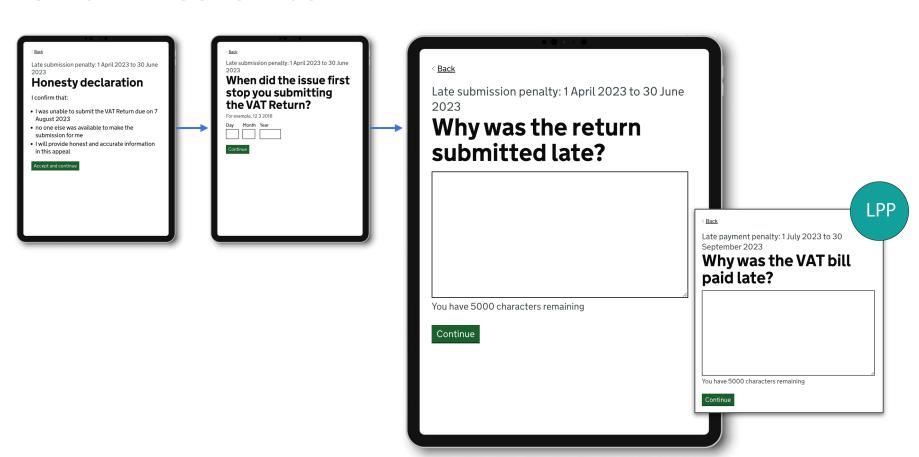
Accept and continue

LPP

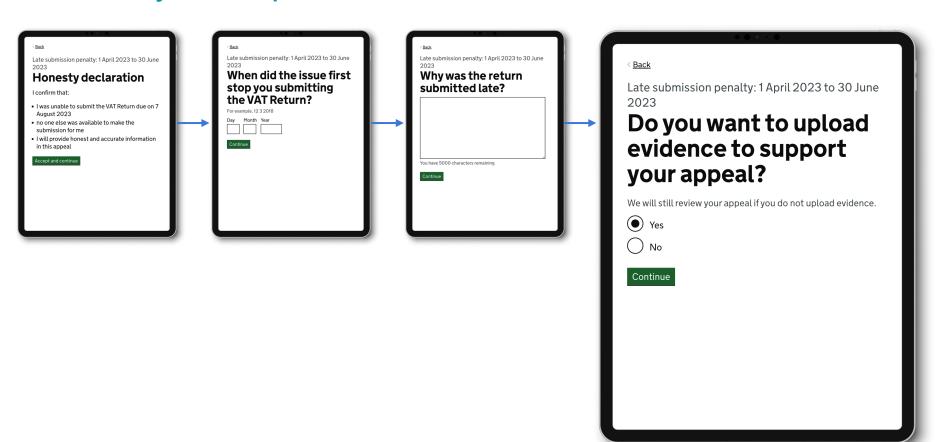
'Other' - start date



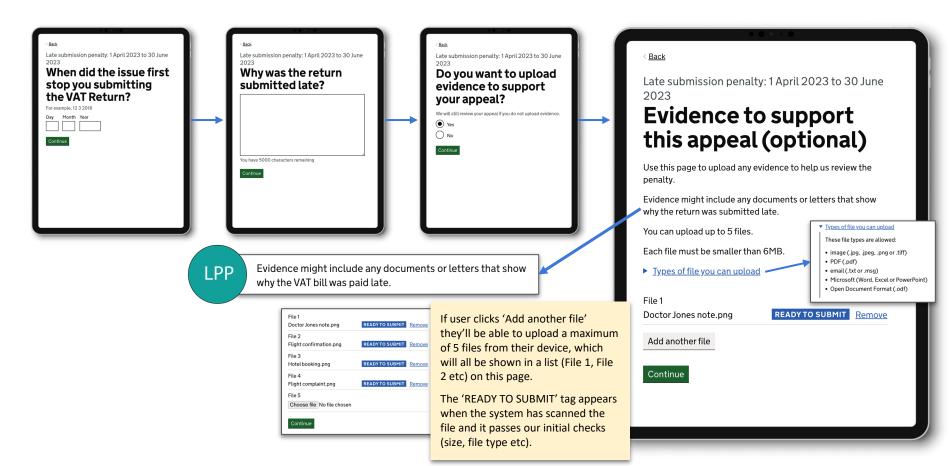
'Other' – free text box



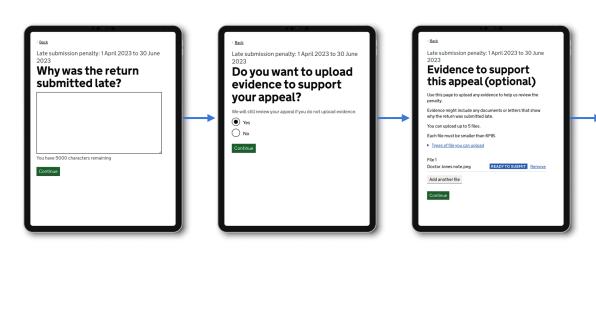
'Other' – yes to upload evidence



'Other' – evidence upload

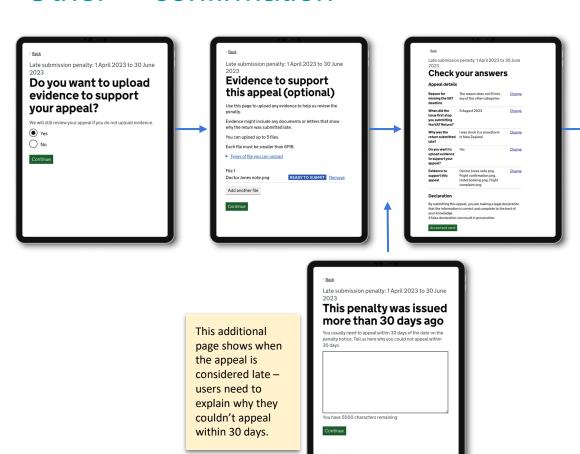


'Other' – check your answers



Late submission penalty: 1 April 2023 to 30 June **Check your answers** Appeal details Reason for The reason does not fit into Change missing the VAT any of the other categories deadline When did the 6 August 2023 Change issue first stop you submitting the VAT Return? I was stuck in a snowstorm Why was the Change return submitted in New Zealand Do you want to Change upload evidence to support your appeal? Evidence to Doctor Jones note.png, Change support this Flight confirmation.png. appeal Hotel booking.png, Flight complaint.png Declaration By submitting this appeal, you are making a legal declaration that the information is correct and complete to the best of your knowledge. A false declaration can result in prosecution. Accept and send

'Other' - confirmation



You have asked us to review a penalty

Late submission penalty: 1 April 2023 to 30 June 2023

You do not need a reference number.

We have logged this appeal under the VAT registration number (VRN) for the business. Quote the VRN if you need to call HMRC about this appeal.

What happens next

We'll make a decision about your appeal based on what you have told us.

We aim to make all appeal decisions within 45 days.

You'll receive a letter telling you the outcome of this appeal and the reasons for our decision

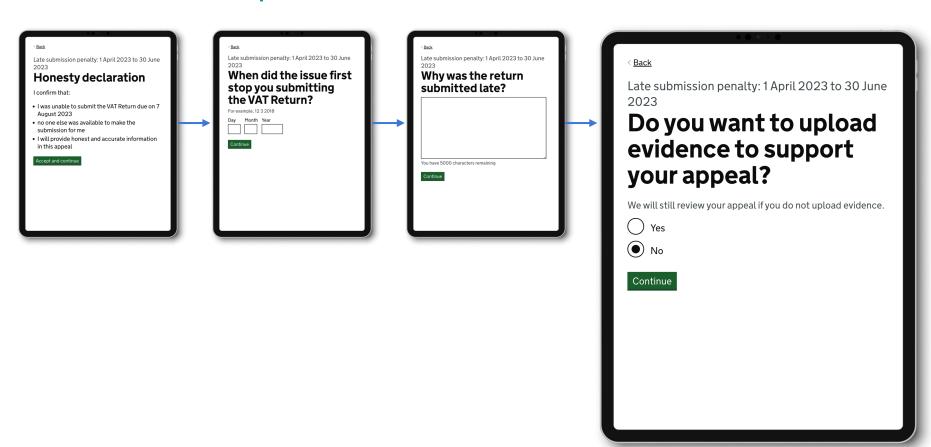
If you have a confirmed email address on your VAT account, we'll also send you a secure message.

Return to your VAT penalties

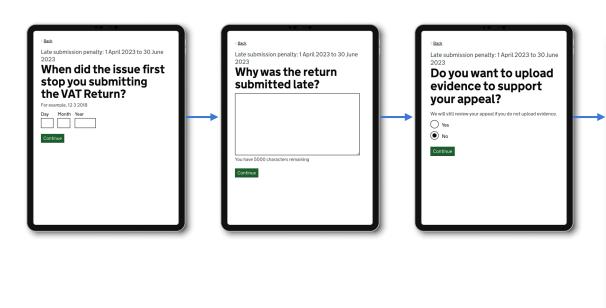
View your VAT account

What did you think of this service? (takes 30 seconds)

'Other' – no to upload evidence

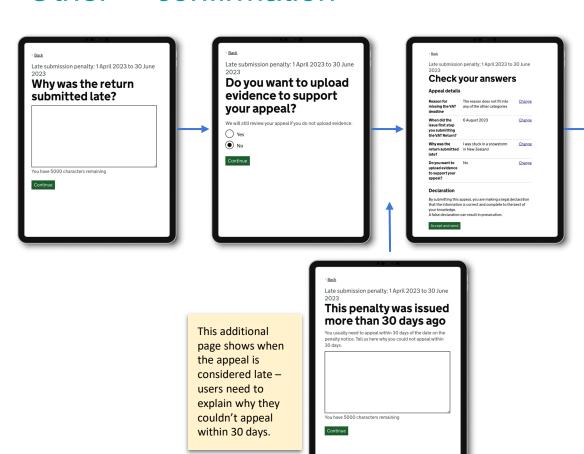


'Other' – check your answers



< Back Late submission penalty: 1 April 2023 to 30 June 2023 **Check your answers** Appeal details Reason for The reason does not fit into Change missing the VAT any of the other categories deadline When did the 6 August 2023 Change issue first stop you submitting the VAT Return? Why was the I was stuck in a snowstorm Change return submitted in New Zealand late? Do you want to Change upload evidence to support your appeal? Declaration By submitting this appeal, you are making a legal declaration that the information is correct and complete to the best of your knowledge. A false declaration can result in prosecution. Accept and send

'Other' - confirmation



You have asked us to review a penalty

Late submission penalty: 1 April 2023 to 30 June 2023

You do not need a reference number.

We have logged this appeal under the VAT registration number (VRN) for the business. Quote the VRN if you need to call HMRC about this appeal.

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We aim to make all appeal decisions within 45 days.

You'll receive a letter telling you the outcome of this appeal and the reasons for our decision

If you have a confirmed email address on your VAT account, we'll also send you a secure message.

Return to your VAT penalties

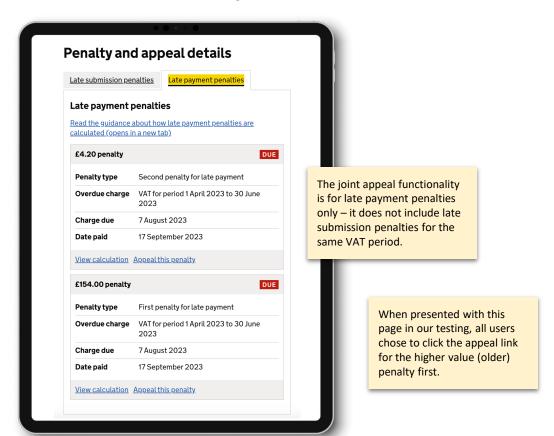
View your VAT account

What did you think of this service? (takes 30 seconds)

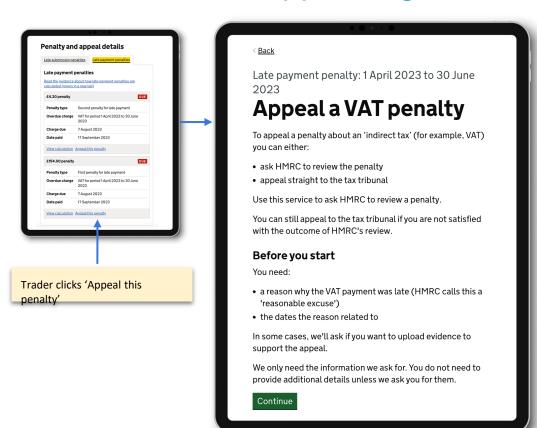
Back to appeal journey list

Joint appeal (LPP)

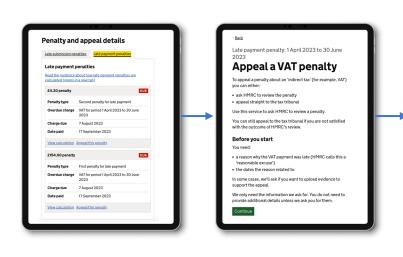
Trader has two penalties for the same VAT period



Trader wants to appeal highest value penalty

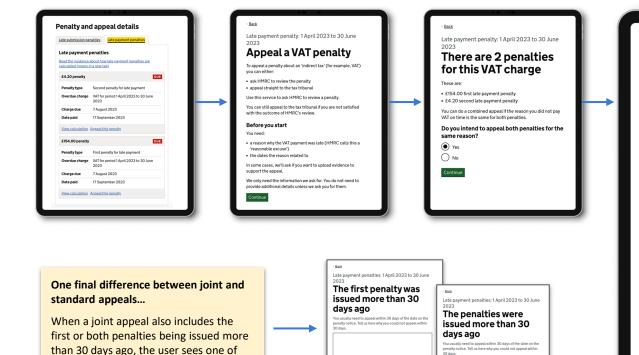


Trader wants to appeal both LPPs together



Late payment penalty: 1 April 2023 to 30 June 2023 There are 2 penalties for this VAT charge These are: • £154.00 first late payment penalty • £4.20 second late payment penalty You can do a combined appeal if the reason you did not pay VAT on time is the same for both penalties. Do you intend to appeal both penalties for the same reason? \odot Continue

Trader can start the joint appeal journey



You have 5000 characters remaining

these pages on their journey, instead of

the standard late appeal page.

Penalty detail above the heading changes to state 'penalties' – this continues throughout the appeal journey.

Back

Late payment penalties: 1 April 2023 to 30 June 2023

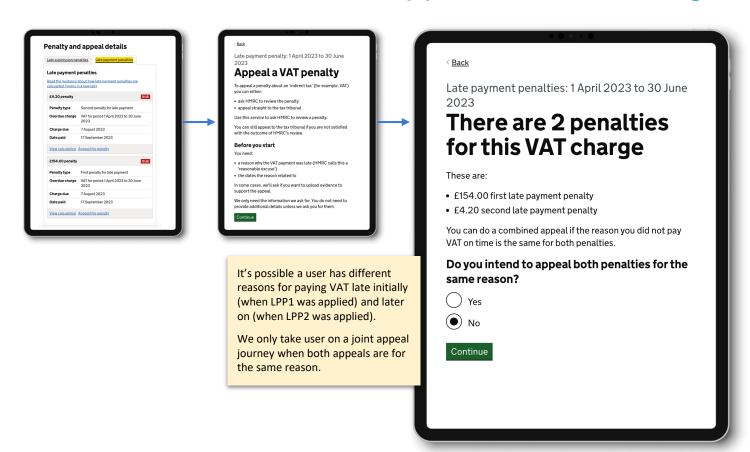
The appeal will cover both penalties

This allows you to enter appeal details once for penalties linked to the same charge. However, we will still review each penalty separately.

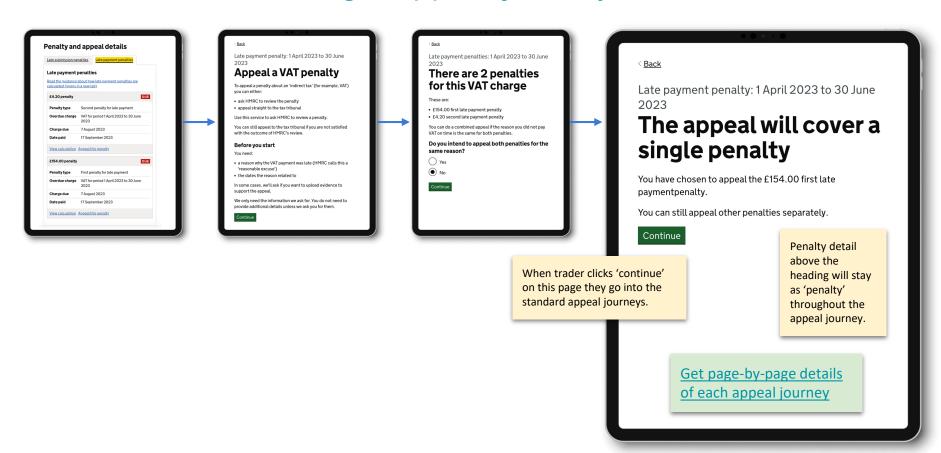
Continue

When the user clicks 'continue' on this page they go into the standard appeal journeys.

Trader does not want to appeal both LPPs together



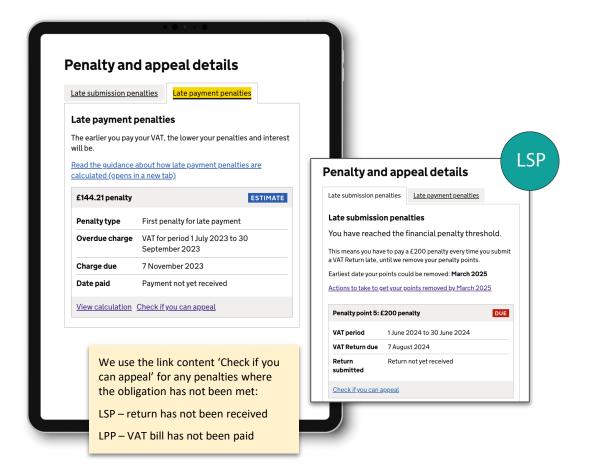
Trader can start a single appeal journey



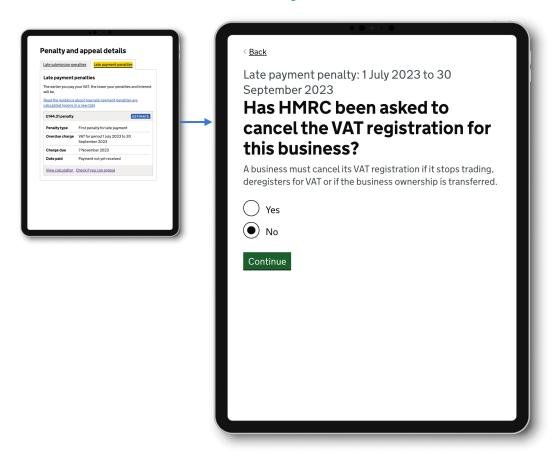
Appeal against the obligation (LPP)

LSP variations highlighted

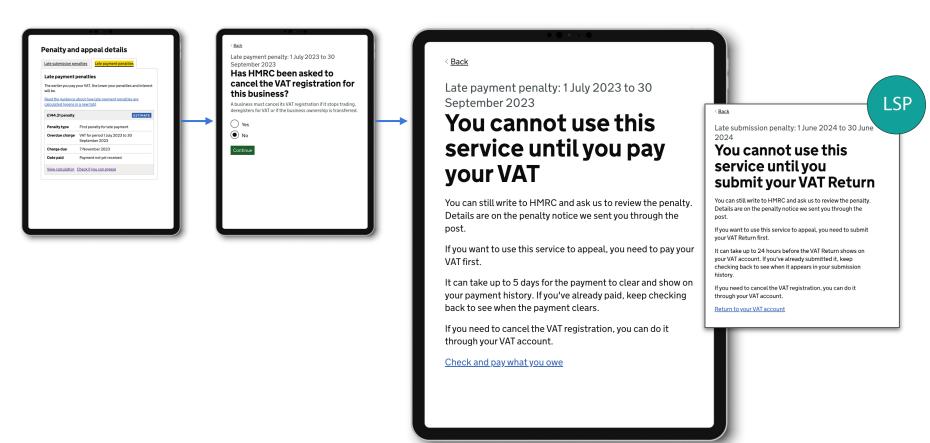
Trader clicks to check if they can appeal a penalty (LPP)



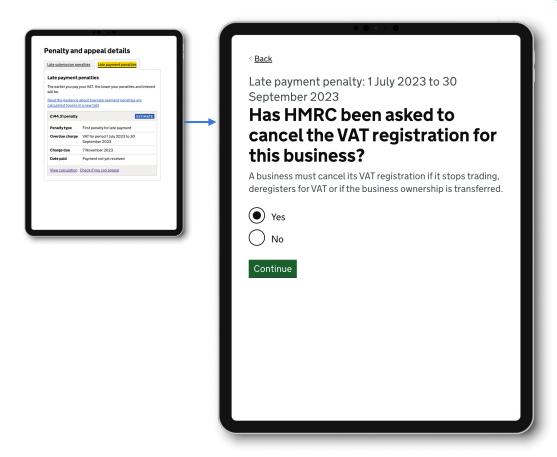
Trader tells us they have not cancelled the VAT registration



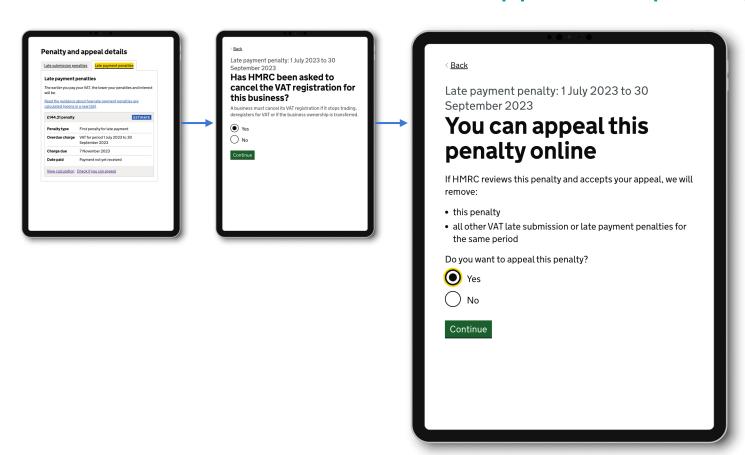
We confirm that the trader cannot appeal online



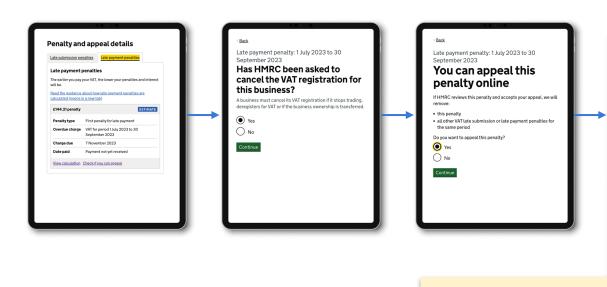
Or, trader has cancelled the VAT registration



We confirm that the trader can appeal this penalty online



Trader begins an appeal against the obligation journey



Back

Late payment penalty: 1 July 2023 to 30 September 2023

Appeal a VAT penalty

To appeal a penalty about an 'indirect tax' (for example, VAT) you can either:

- ask HMRC to review the penalty
- appeal straight to the tax tribunal

Use this service to ask HMRC to review a penalty.

You can still appeal to the tax tribunal if you are not satisfied with the outcome of HMRC's review.

Before you start

You need:

- details of any communication with HMRC about cancelling the VAT registration
- any additional information to support your appeal (optional)

Continue

We're asking here for slightly different things from the standard appeal journey.

We want the user to provide details of when they contacted HMRC.

This is not about the user having a reasonable excuse, but not needing fulfil a VAT obligation.

Obligation appeal – honesty declaration

*Basis

Late payment penalty: 1 July 2023 to 30

September 2023

Appeal a VAT penalty

To appeal apenalty about an 'indirect tax' (for example, VAT)
you can either:

ask HMRC to review the penalty
appeal straight to the tax tribunal
Use this service to ask HMRC to review a penalty.
You can still appeal to the tax tribunal if you are not satisfied with the outcome of HMRC's review.

Before you start
You need:

• details of any communication with HMRC about cancelling the VAT registration

• any additional information to support your appeal (optional)

Continue

< Back

Late payment penalty: 1 July 2023 to 30 September 2023

Honesty declaration

I confirm that:

- HMRC has been asked to cancel the VAT registration
- I believe there was no VAT due for the period 1 July 2023 to 30 September 2023
- I will provide honest and accurate information in this appeal

Accept and continue

Back

Late submission penalty: 1 June 2024 to 30 June 2024

Honesty declaration

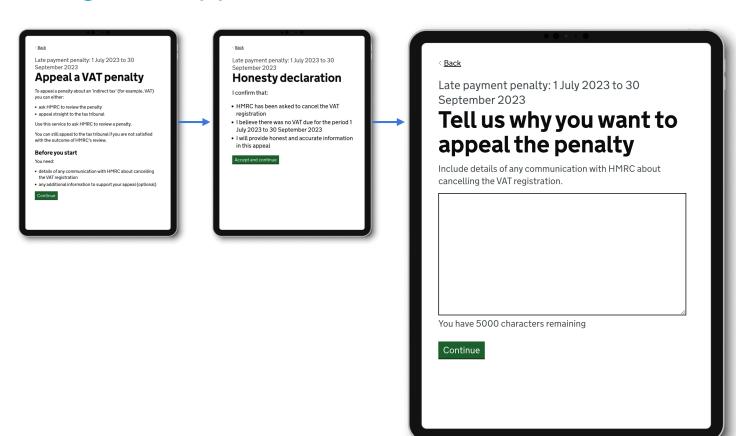
I confirm that:

- HMRC has been asked to cancel the VAT registration
- I believe there was no VAT Return due for the period 1 June 2024 to 30 June 2024
- I will provide honest and accurate information in this appeal

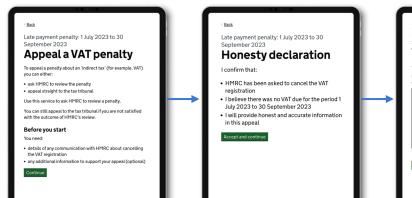
Accept and continue

LSP

Obligation appeal – free text box



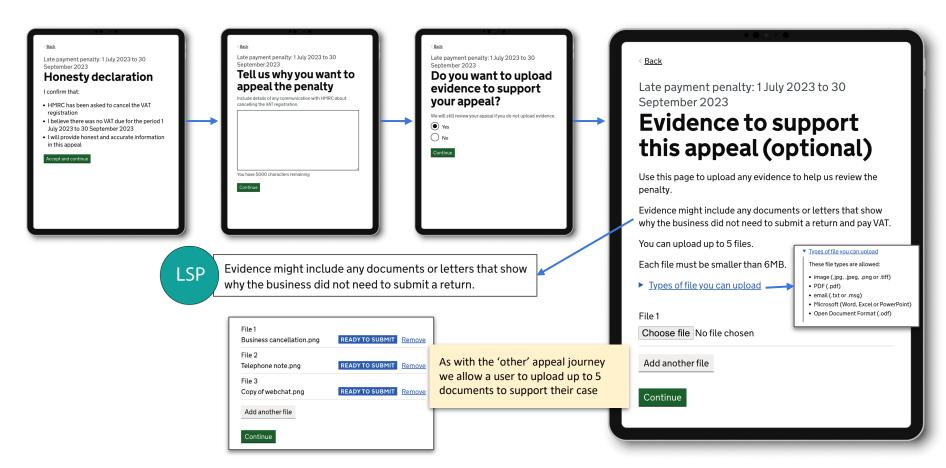
Obligation appeal – evidence



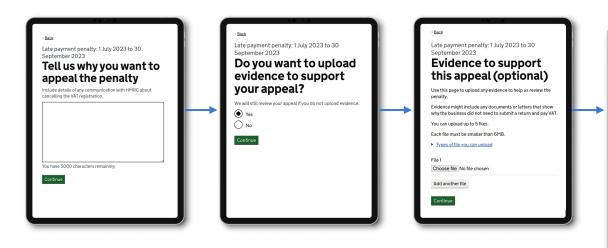


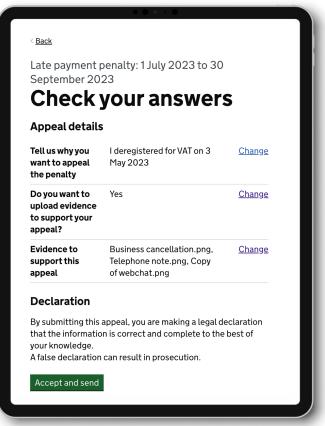
Back Late payment penalty: 1 July 2023 to 30 September 2023 Do you want to upload evidence to support your appeal? We will still review your appeal if you do not upload evidence. Continue

Obligation appeal – evidence

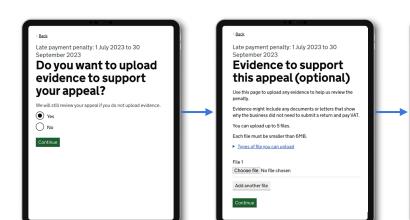


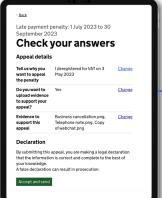
Obligation appeal – evidence – check your answers





Obligation appeal – evidence – confirmation





This confirmation page has slightly different content from the standard appeal journeys.

We tell the user that our decision will take into account any other penalties for the same VAT period, so they do not need to appeal separately for them.

You have asked us to review a penalty

Late payment penalty: 1 July 2023 to 30 September 2023

You do not need a reference number.

We have logged this appeal under the VAT registration number (VRN) for the business. Quote the VRN if you need to call HMRC about this appeal.

What happens next

We'll make a decision about your appeal based on what you have told us.

Our decision will take into account all late submission or late payment penalties in the same VAT period. You do not need to appeal separately for these penalties.

We aim to make all appeal decisions within 45 days.

You'll receive a letter telling you the outcome of this appeal and the reasons for our decision.

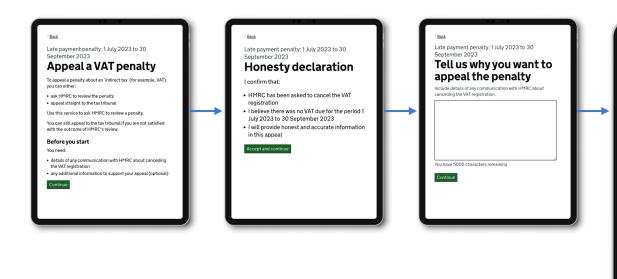
If you have a confirmed email address on your VAT account, we'll also send you a secure message.

Return to your VAT penalties

View your VAT account

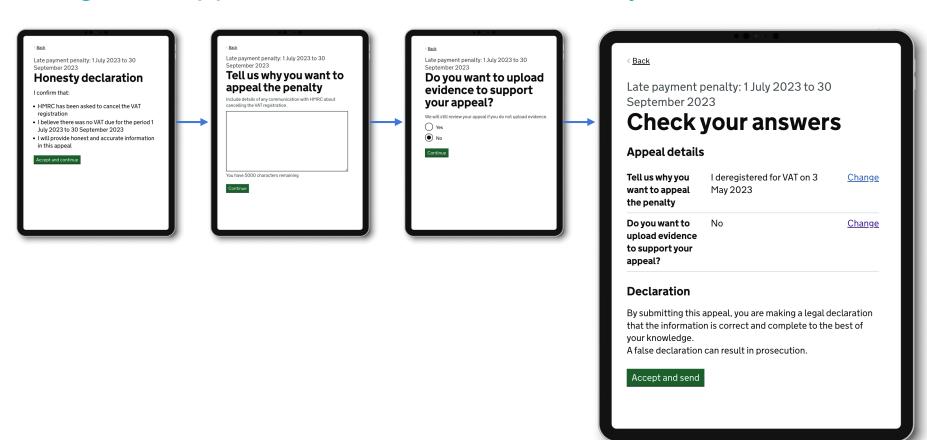
What did you think of this service? (takes 30 seconds)

Obligation appeal – no evidence

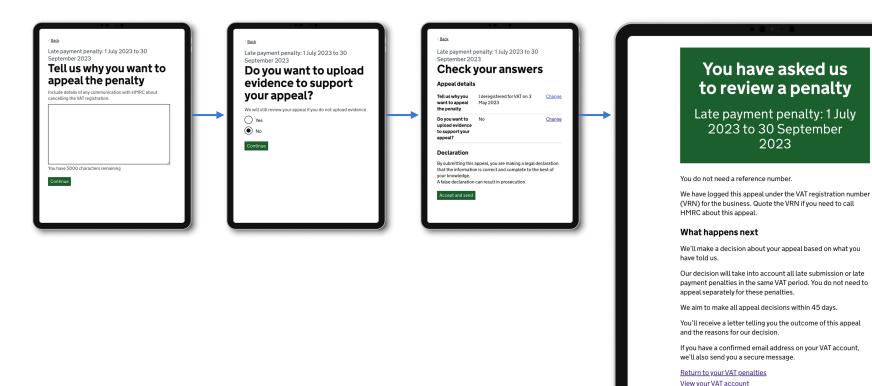


Back Late payment penalty: 1 July 2023 to 30 September 2023 Do you want to upload evidence to support your appeal? We will still review your appeal if you do not upload evidence. (ullet)Continue

Obligation appeal – no evidence – check your answers



Obligation appeal – no evidence – confirmation



Back to appeal journey list

What did you think of this service? (takes 30 seconds)