# **Chartered Institute of Taxation (CIOT)**

# **Research Grant Application Form**

Instructions

1. Before filling in this form please read carefully the accompanying guidance notes.
2. Information given in the application will be treated in confidence by the CIOT. It will also be sent in confidence to independent referees. Data included within the application and any subsequent correspondence will be processed in accordance with our privacy notice. By signing the application, you agree to processing of data in accordance with this policy: <https://www.tax.org.uk/ciot-privacy-notice>
3. All funded projects must be supported by a final report that will be published in Tax Adviser. All funded projects must acknowledge the funding provided by the CIOT.
4. All applications must be completed using this form.
5. Any queries when completing this form should be addressed via email: education@ciot.org.uk
6. All application forms must be emailed to education@ciot.org.uk.

Researchers’ Information

Please attach summary CVs for all applicants.

**Principal Applicant**

|  |  |
| --- | --- |
| Name  |  |
| Professional Affiliation |  |
| Position(s) held |  |
| Address |  |
| Email |  |
| Phone |  |

**Co-Applicant**  *Please append details on a separate sheet if there is more than one.*

|  |  |
| --- | --- |
| Name  |  |
| Professional Affiliation |  |
| Position(s) held |  |
| Address |  |
| Email |  |
| Phone |  |

Main Project Information

|  |  |
| --- | --- |
| Project Title |  |
| Total Grant Requested (GBP) |  |
| Project Timescale |  |
| Name of Principal Researcher |  |
| Professional Affiliation |  |

## Objectives of the Project (maximum of 500 words)

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| --- |
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## Review of prior research (maximum of 800 words)

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## Methodology (maximum of 500 words)

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| --- |
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## Expected Outputs (maximum of 500 words)

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|  |

## Benefits to Members and Integration with CIOT Research Areas (maximum 500 words)

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| --- |
|  |

## Impact (maximum of 500 words)

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| --- |
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## Details of Funding

| Description | Cost (in £) |
| --- | --- |
|  |  |
|   |  |
| Total cost sought from CIOT |  |

## Proposed Timetable (maximum of 200 words)

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| --- |
|  |

## References and Bibliography (maximum of 2 pages)

|  |
| --- |
|  |

## Referees

**Academic Referees**

|  |  |
| --- | --- |
| First Referee | Second Referee |
| Name | Name |
| Position | Position |
| Email | Email |
| Telephone | Telephone |

**Non-Academic referees**

*At least one must be provided*

|  |  |
| --- | --- |
| First Referee | Second Referee |
| Name | Name |
| Position | Position |
| Email | Email |
| Telephone | Telephone |

Signature of Principal Researcher Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Signature of Co-Applicant Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

(All applicants should sign – please append signatures accordingly if there are more than two applicants.)