

## **Please submit your Self Assessment tax return for the year ending 5 April 2020**

You need to submit your Self Assessment tax return for the year ending 5 April 2020 by **22 August 2022**

Our records show that you received a notice to file for the tax year ending 5 April 2020 but haven't submitted that return. You have filed for the 2 tax years either side, ending 5 April 2019 and 5 April 2021.

### **What you need to do now**

Please file your tax return online. Go to GOV.UK and search for 'File your Self Assessment tax return online'. If you're filing on-line for the first time you'll need to register for Self Assessment. All information to file online is contained at [www.gov.uk/browse/tax/self-assessment](https://www.gov.uk/browse/tax/self-assessment)

You'll then need to pay any tax which is due. The amount of tax you pay will depend on what you put in your return. Information on how to pay any tax you owe is available online at [www.gov.uk/pay-self-assessment-tax-bill](https://www.gov.uk/pay-self-assessment-tax-bill)

### **If you don't send us your return**

If you haven't sent us your return by **22 August 2022** we'll make a determination estimating the amount of tax you owe using information available to us. You'll then need to pay that amount or, if you disagree with our figures, you can send in a return with what you think is the correct information.

### **If your tax return is late**

You may have to pay a penalty and interest. You can calculate an estimate of your penalty and interest, by going to [www.gov.uk/estimate-self-assessment-penalties](https://www.gov.uk/estimate-self-assessment-penalties). You'll not have to pay a penalty unless HMRC ask you to.

### **If you need any further help and advice**

If you wish to discuss this matter, please phone the Helpline on 0300 200 3310. When submitting your return, please use the additional information section to advise why the return was late.

A copy of this letter has been sent to your agent, where one has been authorised.

If you need extra support, go to GOV.UK and search 'Get help from HMRC'. For example if you have a disability, a mental health issue, or do not speak English or Welsh.

Yours sincerely

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WMBC Officer