Penalty reform screens (agents)

What agents will see if their clients get penalties November 2022

Agent signs in through their agent services account

Welcome to your agent services account

Account number: XARN 123 4567

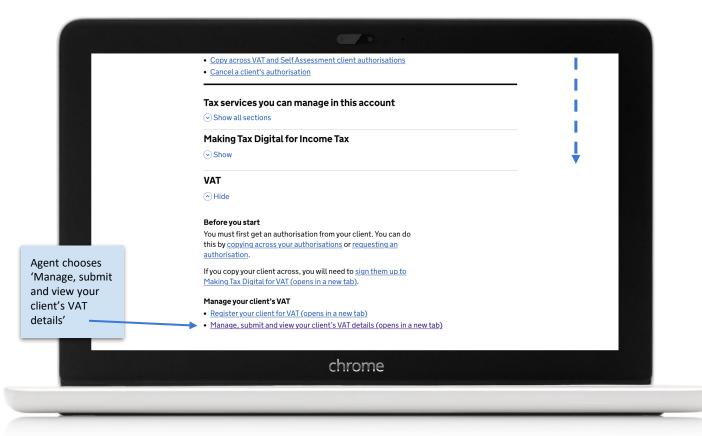
Client authorisations

You must ask your client to authorise you through your agent services account before you can access any services. Copy across an old authorisation or create a new one.

- Ask a client to authorise you
- Manage your authorisation requests from the last 30 days
- <u>Copy across VAT and Self Assessment client authorisations</u>
- Cancel a client's authorisation

chrome

Agent scrolls down to VAT



Agent inputs client's VAT number

What is your clinumber?	ent's VAT	
This is the 9-digit number the for VAT. For example, 123456	y received when they registered 789.	
Continue		

Agent confirms client's details

What is your client's VAT number?			
This is the 9-digit number they received when they registere for VAT. For example, 123456789.	ed		
Continue			
chrome			
		2 8	

Confirm your client's details	
Client's name ABC Digital Solutions Ltd	
Client's VAT number 999984111	
<u>Change client</u> Confirm and continue	
chrome	

Agent goes into 'Your client's VAT details' page

Agent Services Account

Your client's VAT details

VAT registration number: 999984111 ABC Digital Solutions Ltd <u>Change client</u>

Important

Tablet

view

Link to client's

penalty and

appeals page

Late submission and late payment penalties

Penalty amount to pay: £288.40 Estimated further penalty amount: £7.90 Penalty points: 2

Find out why your client has penalties

Next payment due	Next return due	History
7 November 2022 OVERDUE	7 February 2023 View return deadlines	<u>View past payments</u> <u>View past returns</u>
Check what your client		

Manage VAT

Agents cannot access a client's Direct Debit or payment details.

View business details

View VAT certificate

Change your client's View and print your client's business and contact details VAT certificate.

Yenalties for late VAT Returns and payments View your client's penalties, make an appeal against a penalty and see the status of any current appeals.

Cancel VAT registration

Cancel your client's VAT registration if you're closing the business, transferring ownership or do not need to be VAT registered. Notification banner content is dynamic, and will show some combination of:

Estimated penalty amount: £XXX.XX Penalty amount to pay: £XXX.XX Estimated further penalty amount: £XXX.XX Penalty points: X

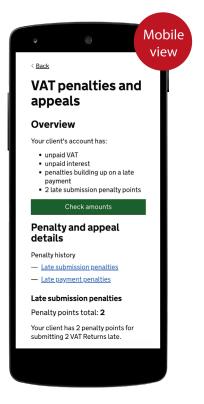
Agent will only see 'Estimated penalty amount' if there are no crystallised penalty charges on the account.

If there are a combination of estimated and crystallised penalty charges, we show both 'Penalty amount to pay' and 'Estimated further penalty amount'.

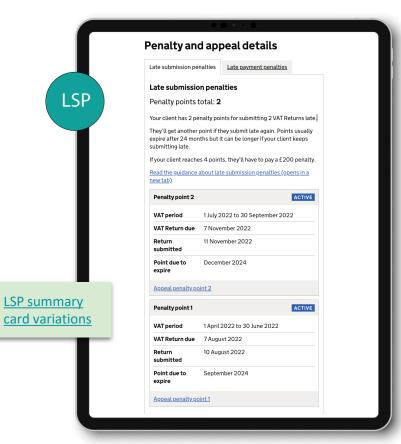
The tile 'Penalties for late VAT Returns and payments' only appears if the client has penalties. The heading links to the agent's view of the penalty and appeals page.

Agent goes to client's penalty and appeals page

		• • • •		
	∰ GOV.UK	Your client's VAT	details	
_	BETA This is a new service	- your <u>feedback</u> will help us to impro	we it.	
				English
_	< <u>Back</u>		(
	VAT penal	ties and		action button is 'Check
	appeals			s' rather than 'Check s and pay' (as the client
	Overview			their page). It links to
Overview section variations	Your client's account has: • unpaid VAT • unpaid interest • penalties building up • 2 late submission pen Check amounts Penalty and a	on a late payment	page. Agents	hat your client owes' cannot pay a client's m their agent services t.
	Late submission penalti	es Late payment penalties	ž	
Points total is	Late submission p	enalties		
dynamic in the	Penalty points tota	ıl: 2		
overview section		y points for submitting 2 VAT F		
and at the top of the LSP tab.		t if they submit late again. Poi but it can be longer if your clie		Top of the LSP tab variations
	If your client reaches 4	points, they'll have to pay a £2	00 penalty.	
	Read the guidance about new tab)	<u>it late submission penalties (c</u>	ipens in a	



Agent scrolls down to see client's penalties



enalty and	d appeal details			Links on the top section of both tabs lead to the
nterest will be.	penalties nt pays their VAT, the lower their penalt	ties and	LPP	same GOV.UK guidance page.
calculated (opens i				
£7.90 penalty	ESTI	МАТЕ		<u>https://www.gov.</u> uk/guidance/prep
Penalty type	Second penalty for late payment			are-for-upcoming-
Overdue charge	VAT for period 1 July 2022 to 30 September 2022			changes-to-vat-
Charge due	7 November 2022			penalties-and-vat-
Date paid	Payment not yet received			interest-charges
View calculation	Check if you can appeal			1
£288.40 penalty		DUE		+
Penalty type	First penalty for late payment		් ග්ර	GOV.UK v Toj
Overdue charge	VAT for period 1 July 2022 to 30 September 2022		Home	> <u>VAT</u>
Charge due	7 November 2022			dance
Date paid	Payment not yet received			epare for upcoming change VAT penalties and VAT
View calculation	Check if you can appeal			erest charges
			will a	out about new VAT penalties and interest charges th pply to everyone who submits a VAT Return from 1 ary 2023.

LPP summary card variations

Calculation pages – examples (linked from LPP summary cards)

< Back

1 July 2023 to 3 September 2023 Late payment penalty

This penalty applies if VAT has not been paid for 15 days.

The calculation we use is: 2% of £7,210.42 (the unpaid VAT 15 days after the due date)

Penalty amount £144.21 (estimate)

Amount £0.00 received

Left to pay £144.21

The penalty will increase by a further 2% of the unpaid VAT, if VAT remains unpaid 30 days after the due date.

Estimates

Penalties will show as estimates until:

- you pay the VAT bill, or
- · 30 days have passed since the VAT due date

Return to VAT penalties and appeals

An estimated LPP1 (pt1) page.

Business tax account >	Your VAT account	>	VAT penalties and appeals	

1 July 2023 to 30 September 2023 Late payment penalty

This penalty applies if VAT has not been paid for 15 days.

The calculation we use is: 2% of £7,210.42 (the unpaid VAT 15 days after the due date)

Penalty amount £144.21

Amount £144.21 received

Left to pay £O

Return to VAT penalties and appeals

A crystallised LPP1 (pt1) page for a charge that's been paid.

< Back

1 October 2023 to 31 December 2023 Late payment penalty

This penalty applies if VAT has not been paid for 15 days. The calculation we use is: 2% of £7,210.42 (the unpaid VAT 15 days after the due date)

Due date 30 March 2024 OVERDUE

Penalty amount £113.88

£63.88

Amount £50.00 received

Left to pay

Same as above but this charge is now overdue and has been part-paid. Return to VAT penalties and appeals

< Back

1 June 2024 to 30 June 2024 Late payment penalty

This penalty applies if VAT has not been paid for 30 days.

It is made up of 2 parts:

- · 2% of £3,850.00 (the unpaid VAT 15 days after the due date) = £77.00
- 2% of £3,850.00 (the unpaid VAT 30 days after the due date) = £77.00

Due date 30 October 2024

Penalty amount £154.00

Amount £0.00 received

Left to pay £154.00

Return to VAT penalties and appeals

A crystallised LPP1 (pt2) page (vou can tell it's a crystallised. unpaid charge because there's a 'due date' shown).

< Back

1 June 2024 to 30 June 2024 Late payment penalty

This penalty applies from day 31, if any VAT remains unpaid.

The total builds up daily until you pay your VAT or set up a payment plan.

The calculation we use for each day is: (Penalty rate of 4% × unpaid VAT) ÷ days in a year

Penalty amount £4.22 (estimate)

Amount £0.00 received

Left to pay £4.22

Estimates

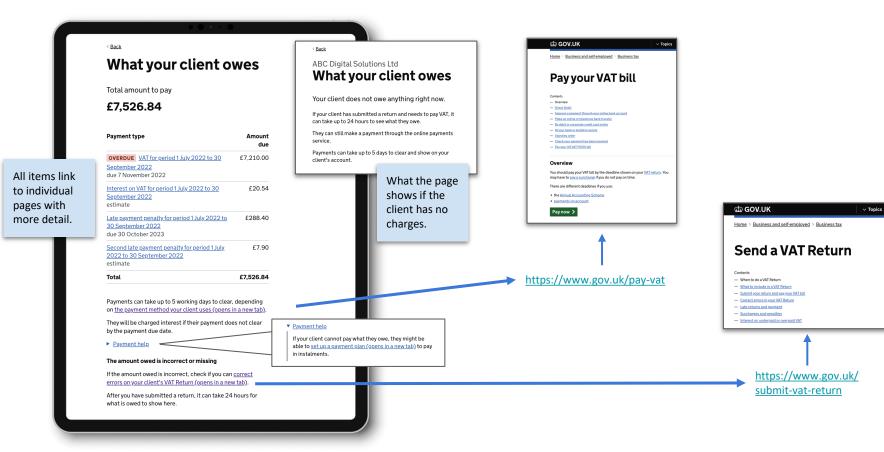
Penalties and interest will show as estimates until you pay the charge they relate to.

Return to VAT penalties and appeals

An estimated LPP2 page for an accruing charge.

Agent looks at the client's VAT liabilities

Agent goes to the 'What your client owes' page



Details pages – linked from What your client owes (1 of 2)

< <u>Back</u>

1 July 2022 to 30 September 2022

View this VAT Return.

Due date	7 November 2022 OVERDUE
Original charge	£7,210.00
Amount received	£0.00
Left to pay	£7,210.00

Return to what your client owes

Page works for any principle charge, but the heading changes to show 'Central assessment of VAT', 'Officer's assessment of VAT' etc.

An example of a late submission penalty page.

< <u>Back</u>

1 April 2023 to 31 December 2023 Error correction of VAT

Due date	11 April 2024
Original charge	£405.00
Amount received	£0.31
Left to pay	£404.69

Return to what your client owes

An example of how we'll show an error correction for a nonstandard accounting period

< Back

1 July 2024 to 30 September 2024 Late submission penalty

 Due date
 7 December 2024

 Penalty amount
 £200.00

 Amount received
 £0.00

 Left to pay
 £200.00

 View your client's VAT genalties and appeals

Return to what your client owes

< <u>Back</u>

1 October 2023 to 31 December 2023 Late payment penalty

This penalty applies if VAT has not been paid for 15 days.

The calculation we use is:
2% of £7,210.42 (the unpaid VAT 15 days after the due date)

Due date 30 March 2024 OVERDUE

Penalty amount	£113.88
Amount received	£50.00
eft to pay	£63.88

View your client's VAT penalties and appeals

Return to what your client owes

LPP1 pt1 crystallises after day 15 or when user pays the VAT (whichever is first).

Agent will see this page if the client pays their VAT before LPP1 pt2 applies on day 31 (after familiarisation period only – agent will not see this page during familiarisation period).

< <u>Back</u>

1 July 2022 to 30 September 2022 Late payment penalty

This penalty applies if VAT has not been paid for 30 days. It is made up of 2 parts:

- 2% of £7,210.00 (the unpaid VAT 15 days after the due date) = £144.20
- 2% of £7,210.00 (the unpaid VAT 30 days after the due date) = £144.20

Due date	7 January 2023
Penalty amount	£288.40
Amount received	£0.00
Left to pay	£288.40

View your client's VAT penalties and appeals

Return to what your client owes

LPP1 pt2 crystallises on day 31 whether VAT has been paid or not.

For accessibility reasons, we break down the total to show the agent there are 2 parts to an LPP1 charge.

Details pages linked from What you owe (2 of 2)

< <u>Back</u>

1 July 2023 to 30 September 2023 Late payment penalty

This penalty applies if VAT has not been paid for 15 days.

The calculation we use is: 2% of £7,210.42 (the unpaid VAT 15 days after the due date)

Penalty amount £144.21 (estimate)

Amount £0.00 received

Left to pay £144.21

The penalty will increase by a further 2% of the unpaid VAT, if VAT remains unpaid 30 days after the due date.

Estimates

Penalties will show as estimates until:

- your client pays the VAT bill, or
- 30 days have passed since the VAT due date

View your client's VAT penalties and appeals

Return to what your client owes

An example of an LPP1 pt1 that has not yet crystallised.

The charge will show as an estimate until day 31 or the client pays their VAT (whichever is first).

This screen will only be seen during the familiarisation period.

< <u>Back</u>

1 July 2022 to 30 September 2022 Second late payment penalty

This penalty applies from day 31, if any VAT remains unpaid.

The total builds up daily until your client pays their VAT or sets up a payment plan.

The calculation we use for each day is: (Penalty rate of 4% × unpaid VAT) ÷ days in a year

Penalty amount £7.90 (estimate)

Amount £0.00 received Left to pay £7.90

Estimates

Penalties and interest will show as estimates until your client pays the charge they relate to.

View your client's VAT penalties and appeals

Return to what your client owes

An example of an LPP2 page where the VAT has still not been paid.

https://www.gov.uk/government/publications/ratesand-allowances-hmrc-interest-rates-for-late-andearly-payments/rates-and-allowances-hmrc-interestrates

< <u>Back</u>

1 July 2022 to 30 September 2022 Interest on VAT

We charge late payment interest on any unpaid VAT.

The total increases daily based on the amount of unpaid VAT for the period.

The calculation we use for each day is: (Interest rate × VAT amount unpaid) ÷ days in a year

The current interest rate is 2.6%.

If the interest rate changes during the time interest is building up, we use the old interest rate up to the change date, then the new one after that. You can <u>find previous interest rates on GOV.UK (opens in a new tab)</u>.

Current amount £20.54 (estimate)

Amount received

Left to pay £20.54

£0.00

Estimates

Penalties and interest will show as estimates until your client pays the charge they relate to.

Read the guidance about how interest is calculated (opens in a new tab)

Return to what your client owes

Interest pages will be one of these formats (depending on whether the charge is an estimate or crystallised).

< <u>Back</u>

1 October 2023 to 31 December 2023 Interest on penalty

We charge late payment interest on any unpaid penalties.

The total increases daily based on the unpaid amount.

The calculation we use for each day is: (Interest rate × penalty amount unpaid) ÷ days in a year

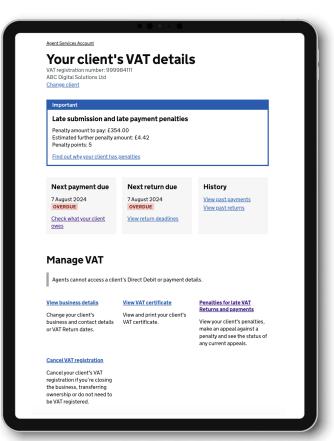
The current interest rate is 2.6%.

If the interest rate changes during the time interest is building up, we use the old interest rate up to the change date, then the new one after that. You can <u>find previous interest rates on</u> <u>GOV.UK (opens in a new tab)</u>.

)ue date	30 March 2024 OVERDUE
nterest amount	£7.71
mount eceived	£0.00
eft to pay	£7.71
<u>lead the guidance</u> <u>new tab)</u> leturn to what you	about how interest is calculated (opens in ur client owes
<u>e/pre</u> chan	s://www.gov.uk/guidanc epare-for-upcoming- ges-to-vat-penalties-and- nterest-charges

Trader reaches the points threshold

'Your client's VAT details' page - monthly filer at threshold



Penalty and appeals – client at threshold (monthly filer)

The overview section now includes that the client is at the maximum number of points, as well as highlighting their unpaid late submission penalty.

The top of the LSP tab will show the 'at threshold' content until the client completes a period of good compliance.

VAT penalties and appeals

Overview

< Back

Your client's account has: • unpaid IVAT charges • unpaid interest • penalties building up on a late payment • a late submission penalty • the maximum number of late submission penalty points

Check amounts

Penalty and appeal details

Late submission penalties Late payment penalties

Late submission penalties

Penalty point 5: £200 penalty

Your client has reached the financial penalty threshold.

This means they have to pay a £200 penalty every time they submit a VAT Return late, until we remove their points.

Earliest date your client's points could be removed: March 2025

DUE

Actions your client must take to get their points removed by March 2025

VAT period	1 June 2024 to 30 June 2024
VAT Return due	7 August 2024
Return submitted	Return not yet received
Check if you can a	opeal

Penalty point 4: adjustment point ACTIVE Added on 22 May 2024 Read the guidance about adjustment points (opens in a new tab) You cannot appeal this point Penalty point 3 ACTIVE VAT period 1 January 2024 to 31 March 2024 VAT Return due 7 May 2024 Return 9 May 2024 submitted Appeal penalty point 3

 Penaltypoint 2
 Instruction

 VAT period
 1 October 2023 to 31 December 2023

 VAT Return due
 7 February 2024

 Return submitted
 17 February 2024

Appeal penalty point 2

 Penalty point 1
 ACTIVE

 VAT period
 1 April 2023 to 30 June 2023

 VAT Return due
 7 August 2023

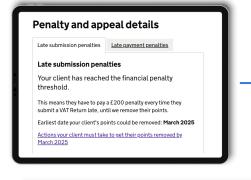
 Return
 10 August 2023

submitted

Appeal penalty point 1

The example here shows a client who has changed from quarterly filing to monthly – HMRC has adjusted their points total accordingly (penalty point 4 is an 'adjustment point' the client cannot appeal.

Compliance page – monthly filer at threshold



This timeline shows an agent what their client must do before HMRC can remove their points.

Any missing VAT Returns from their record over the relevant period (2 years prior to the completion of the compliance period) carry a LATE tag.

Future submission dates are shown to help the agent understand the client's obligations.

All content is dynamic, including when the points will be removed and how many months of additional compliance will be needed if they miss one of the deadlines. < Back

Actions your client must take to get their points removed

VAT period 1 June 2024 to 30 June 2024
 LATE Submit this missing VAT Return now

• VAT period 1 July 2024 to 31 July 2024 Submit VAT Return by 7 September 2024

VAT period 1 August 2024 to 31 August 2024 Submit VAT Return by 7 October 2024

VAT period 1 September 2024 to 30 September 2024 Submit VAT Return by 7 November 2024

VAT period 1 October 2024 to 31 October 2024 Submit VAT Return by 7 December 2024

VAT period 1 November 2024 to 30 November 2024 Submit VAT Return by 7 January 2025

 VAT period 1 December 2024 to 31 December 2024
 Submit VAT Return by 7 February 2025

Points to be removed: March 2025

If your client misses a return deadline, they will have to submit 6 more returns on time before we can remove their points.

Return to VAT penalties and appeals

We will remove your client's penalty points in March 2025 because: • their VAT Return history is up to date • they have submitted on time for the last 6 months This content will show at the top of the LSP tab when the client bas
This content will show at the top of the LSP tab when the client has
completed their compliance period but the points have not ye been removed from the system.

Appendix: element variations

(if you've clicked through from all the links in the slide deck you've already seen this final section)

Overview section – variations

Overview

Your client's account has:

- unpaid VAT charges (1)
- unpaid interest (2)
- a late payment penalty (3)
- late payment penalties (3)
- a late submission penalty (4)
- late submission penalties (4)
- X late submission penalty points (5)
- the maximum number of late submission penalty points (5)

Check amounts

chrome

This is all the variations an agent might see in their client's overview.

At any one time, an agent will see a maximum of 5 bullet points.

Numbers in brackets after each item will not be displayed to the user. They show all possible permutations for that type of item (single or multiple).

A client with no active points or unpaid charges will not have an overview section. Back to Overview section

LSP tab – top section – variations

Back to LSP tab

NOTE: Number of points and VAT Returns are dynamic. '24 months' and '£200' are static.	Penalty and appeal de Late submission penalties Late submission penalties There are no late submission penalties.	<u>ent penalti</u> The clie had a p all poin	ent has never enalty point, or ts have expired a removed.	Late submission penalties Penalty points total: 3 Your client will get a £200 p VAT Return late. Your client has 3 penalty points for	enalty		Content uses the warning pattern when the client will get a financial penalty on their next late submission.
Late submin Penalty poir	ssion penalties nts total: 1		· ·	al: 2 Ity points. This is because:		Late submission pena Penalty points total: 2 Your client has 3 penalty poin	nts. This is because:
They'll get ano	1 penalty point for submitting a VAT Return ther point if they submit late again. Points u months but it can be longer if your client ke a.	sually	• we added 1 point and sent them a letter explaining why They'll get another point if they submit late again. Points usually expire after 24 months but it can be longer if they keep submitting late.		They'll get another point if th	nt them a letter explaining why ey submit late again. Points usually can be longer if they keep submitting	
Any points t	aches 4 points, they'll have to pay a £200 p otal below the penultimate for the filing vhere points = number of late submission		penultimate where we've	any points total below the for the filing frequency, e added a point (for anging in filing frequency).		penultimate for where we've ren	points total below the the filing frequency, noved a point (for ing a successful appeal).

Summary cards – LSP variations (1 of 2)

Penalty point 1	ACTIVE	Penalty point 4: adjustment point	ACTIVE
		Added on 22 May 2024	
/AT period	1 April 2023 to 30 June 2023	Point due to June 2026	
/AT Return due	7 August 2023	expire	
Return	10 August 2023	Read the guidance about adjustment p	oints (opens in a new
submitted			Adjustment point –
Point due to	September 2025	You cannot appeal this point	cannot be appealed
expire	Client is below threshold	Penalty point 1	ACTIVE
<u>Appeal penalty po</u>	pint 1 (point expiry date shown).		
		VAT period 1 January 2023	to 31 January 2023
		VAT period 1 January 2023 VAT Return due 7 March 2023	to 31 January 2023
Penalty point 2	ACTIVE		to 31 January 2023
		VAT Return due 7 March 2023 Return 12 March 2023 submitted Point due to April 2025	to 31 January 2023
Penalty point 2 VAT period VAT Return due	ACTIVE	VAT Return due 7 March 2023 Return 12 March 2023 submitted	to 31 January 2023
VAT period VAT Return due Return	ACTIVE 1 October 2023 to 31 December 2023	VAT Return due 7 March 2023 Return 12 March 2023 submitted Point due to Point due to April 2025 expire The VAT Return due on 23 March 20 Iate. HMRC only applies 1 penalty for)23 was also submitted
VAT period	ACTIVE 1 October 2023 to 31 December 2023 7 February 2024	VAT Return due 7 March 2023 Return 12 March 2023 submitted Point due to Point due to April 2025 expire The VAT Return due on 23 March 20)23 was also submitted

Summary cards – LSP variations (2 of 2)

Penalty point		REMOVED			
VAT period	1 Janua	ary 2023 to 31 March 2023			
VAT Return due	7 May 2	7 May 2023			
Return submitted	9 May 2023				
		Point removed due to change of filing frequency, tribunal decision or HMRC officer's decision to reset points.			
Penalty point		CANCELLE			

VAT period	1 April 2023 to 30	June 2023			
VAT Return due	7 August 2023				
Return submitted	10 August 2023	Point cancelled following appeal – note			
Appeal status	Appeal accepted	that the penalty point number has gone as this point will not count			
		towards the total.			

P	enalty point 5: £:	200 penali	ty	I	DUE			
V	AT period	1 June 202	24 to 30 June 2	2024				
V	AT Return due	7 August 2	2024					
	eturn	Return no	Return not yet received					
รเ	ubmitted		LSP financial	penalty				
<u>C</u>	<u>heck if you can a</u> p	<u>opeal</u>	showing 'DU	E' tag.				
	Penalty point 1 VAT period VAT Return due Return submitted Point due to expire Appeal status	e 7 Augu 10 Augu Septen	2023 to 30 Jun st 2023 ust 2023 nber 2025 .rejected		ACTIVE			
	Appearstatus	Αρρεαι		Point remair unsuccessfu		E' foll	owing	an

Summary cards – LPP variations (1 of 2)

£144.21 penalty		PAID
Penalty type	First penalty for late pa	ayment
Overdue charge	VAT for period 1 July 20 September 2023	023 to 30
Charge due	7 November 2023	Card for first penal where VAT and
Date paid	26 November 2023	penalty have been paid – tag is
		'ESTIMATE' until
View calculation	<u>Appeal this penalty</u>	penalty is paid.
View calculation £4.22 penalty	<u>Appeal this penalty</u>	penalty is paid.
	<u>Appeal this penalty</u> Second penalty for late	PAID
£4.22 penalty	Second penalty for late VAT for period 1 June 2	PAID e payment
£4.22 penalty Penalty type Overdue charge	Second penalty for late VAT for period 1 June 2 2024	PAID
£4.22 penalty Penalty type	Second penalty for late VAT for period 1 June 2	PAID e payment 024 to 30 June Card for second penalty where VA ⁻
£4.22 penalty Penalty type Overdue charge	Second penalty for late VAT for period 1 June 2 2024	PAID e payment 024 to 30 June Card for second

£113.88 penalty		£63.88 DUE
Penalty type	First penalty for lat	e payment
Overdue charge	VAT for period 1 Oc December 2023	tober 2023 to 31
Charge due	7 February 2024	VAT has been paid but the
Date paid	28 February 2024	penalty has only been part-pa – we show how much of the
	<u>Appeal this penalty</u>	PAID
View calculation £120.46 penalty Penalty type	Appeal this penalty First penalty for late p	PAID
£120.46 penalty		PAID ayment
£120.46 penalty Penalty type	First penalty for late p Error correction of VA for 1 October 2022 to	PAID ayment T 31 December First penalty
£120.46 penalty Penalty type Overdue charge	First penalty for late p Error correction of VA for 1 October 2022 to 2023	PAID ayment T 31 December

Summary cards – LPP variations (2 of 2)

Back to LPP summary card

£113.88 penalty		PAID
Penalty type	First penalty for late payment	
Overdue charge	Officer's assessment of VAT for 1 October 2022 to 31 December 2023	
Charge due	7 February 2024	
Date paid	28 February 2024	

View calculation Appeal this penalty

First penalty (LPP1) based on a Central assessment of VAT covering multiple VAT periods – client can appeal as VAT has been paid.

Summary card can be used for any charge type (Officer's assessment of VAT, Additional assessment of VAT, etc) or any length of time.

£4.22 penalty	ESTIMATE	£288.40 p
Penalty type	Second penalty for late payment	Penalty ty
Overdue charge	Central assessment of VAT for period 1 June 2024 to 30 June 2024	Added on
Charge due	7 August 2024	You cannot
Date paid	Payment not yet received	
View calculation	Check if you can appeal	
'ESTIMA assessm period –	penalty (LPP2) showing TE' tag based on a Central ent of VAT covering a single VAT client must check if they can nline as VAT has not been paid.	
		Penal
		Late subm
	And finally what an agent sees if a client has no LPPs.	Late pa

ATE	£288.40 penalty DUE
	Penalty type Penalty for late payment – details are in the letter we sent you
1 I	Added on 7 November 2022
	You cannot appeal this penalty online
	Manual LPP – for any LPP added by HMRC (there is no manual LSP).
	Density and anneal datails
	Penalty and appeal details
	Late submission penalties Late payment penalties
agent LPPs.	Late payment penalties There are no late payment penalties.