

# Registration of Power of Attorney / Court of Protection Deputyship Order



## Important Information

- Use this form to add a Power of Attorney/ Court of Protection Deputyship to your Newcastle Building Society account(s). Attorney(s)/ Deputy(s) will not become account holder(s) and will only be able to operate account(s) in accordance with the Power of Attorney/ Court of Protection Order. A separate form must be completed for each account holder.
- For online accounts, please be aware that once added the attorney will have full and free access to make transactions, make amendments such as changing the address and close the account.
- Please enter details in the appropriate space below in BLOCK CAPITALS and return this form to us at Investment Services, Newcastle Building Society, 1 Cobalt Park Way, Wallsend, NE28 9EJ. Any Power of Attorney added who is not an existing account holder with Newcastle Building Society will need to provide two documents proving their residency and identity.
- Existing account holders do not need to send any proof of identity or residency. However, some customers who have had long standing business relationships may not have produced satisfactory documentation and if this is the case the process for new customers must be adopted. For further guidance please contact your local branch or call 0345 734 4345 (lines open 8am-6pm Monday – Friday).
- Where the Power of Attorney or Court of Protection Deputyship Order is a paper document you must supply the original document or a certified copy in its entirety. If any pages are missing the document will not be valid and the Society will be unable to accept it.

## Section A - Account Holder / Donor's Details

Account Number

(please mark X in the box that applies to you or state your title) Title Mr  Mrs  Miss  Other

Please enter ALL forenames

Surname

### Permanent Residential Address

Property Number  and/or Property name

Street

Town  Postcode

Date of Birth

Nominated bank account with other financial institution

(the Power of Attorney must also be registered against the nominated bank account)

Please confirm the type of Power that you wish to register

Enduring Power of Attorney (EPA)  Ordinary/ General Power of Attorney (OPA)

Court of Protection Deputyship Order (COP)  Lasting Power of Attorney for Property and Financial Affairs (LPA)

If you have a digital LPA please provide the secure LPA access code from the Office of the Public Guardian

If you have an online account, or would like to convert your passbook account to online operation please confirm:

Email address

Mother's maiden name

### Mental capacity

Does the Account Holder / Donor have mental capacity? Yes  No





