

Minutes of the UKEB's Private Meeting held on 21 September 2023 at 12:25 hrs at 125 London Wall, London EC2Y 5AS

PRESENT:

Name	Designation
Pauline Wallace	Chair
Amir Amel-Zadeh	Member
Mike Ashley	Member
Phil Aspin	Member
Kathryn Cearns	Member
Katherine Coates	Member
Robin Cohen	Member
Edward Knapp	Member
Paul Lee	Member
Giles Mullins	Member
Sandra Thompson	Member
Michael Wells	Member

1. Administrative Matters

Welcome and apologies for absence

- a) Apologies were noted from Liz Murrall.

Declaration of interests

- b) There were no declarations of interest.

Minutes of the last meeting

- c) The Board approved the minutes of the meeting held on 13 July 2023 and publication.

Action Log

- d) The Board noted progress against the action log arising from previous meetings.

UKEB Forward Agenda

- e) The Board considered the Forward Agenda.

Transparency Register for Web Publication

- f) The Board approved the Transparency Register for publication, subject to additional declarations.

Gifts & Hospitality Register

- g) The Board noted that there were no gifts and hospitality declarations.

2. Horizon Scanning

- a) The Board received an update on Horizon Scanning.

3. Regulatory Impact Assessment (Education Session)

- a) The Board received an education session on Regulatory Impact Assessments.

4. Regulatory Strategy and Budget 2024/25

- a) The Board considered the draft Regulatory Strategy and Budget 2024/25.

5. Technical Director's Updates

- a) The Board approved the UKEB's Work Plan for publication on the website, subject to some minor amendments.

6. Operational Update

- a) The Board received an update on UKEB operational matters.

7. Other Board Member Updates

- a) There were no updates to note.

8. Any other business

- a) There was no other business.

The meeting ended at 17:30 hrs.