

Minutes of the UKEB's Private Meeting held on 22 June 2023 at 15:20 hrs at 125 London Wall, London EC2Y 5AS

PRESENT:

Name	Designation
Pauline Wallace	Chair
Amir Amel-Zadeh	Member
Mike Ashley	Member
Phil Aspin	Member
Kathryn Cearns	Member
Katherine Coates	Member (Alternate Chair for items 1 and 2)
Edward Knapp	Member
Paul Lee	Member
Liz Murrall	Member
Michael Wells	Member

1. Administrative Matters

Welcome and apologies for absence

- a) Due to other commitments, Pauline Wallace (Chair) was not available to chair the meeting until 15:40 (item 3 in the minutes). Katherine Coates stepped in as Alternate Chair, following a vote by the Board.
- b) Apologies were noted from Giles Mullins, Sandra Thompson, Robin Cohen.
- c) Due to timetable changes, the Board agreed to change the ordering of the agenda items. The Technical Director's Updates and UKEB report to the Secretary of State on Technical Matters (2022/23) were discussed before the Operations Update.

Declaration of interests

- a) There were no declarations of interest.

Minutes of the last meeting

- b) The Board approved the minutes of the meeting held on 18 May 2023 for publication.

Action Log

- c) The Board noted progress against the action log arising from previous meetings.

UKEB Forward Agenda

- d) The Board considered the Forward Agenda.

Transparency Register for Web Publication

- e) The Board approved the Transparency Register for publication, subject to additional declarations.

Gifts & Hospitality Register

- f) The Board approved the Gifts & Hospitality Register for publication.

2. Technical Director's Updates

- a) The Board approved the UKEB's Work Plan for publication on the website, subject to some minor amendments.

3. UKEB report to the Secretary of State on Technical Matters – 2022/23

- a) The Board considered the updated draft of the UKEB report to the Secretary of State on Technical Matters (2022/23).

4. Operational Update

- a) The Board received an update on UKEB operational matters.

5. Other Board Member Updates

- a) There were no updates to note.

The meeting ended at 17:50 hrs.