

# Minutes of the UKEB's Private Meeting held on 24 May 2024 at 09:20 hrs and 15:10 hrs at 125 London Wall, London EC2Y 5AS

**PRESENT:**

| Name             | Designation |
|------------------|-------------|
| Pauline Wallace  | Chair       |
| Mike Ashley      | Member      |
| Phil Aspin       | Member      |
| Tony Clifford    | Member      |
| Katherine Coates | Member      |
| Robin Cohen      | Member      |
| Owen Glaysher    | Member      |
| Paul Lee         | Member      |
| Liz Murrall      | Member      |
| Sandra Thompson  | Member      |
| Michael Wells    | Member      |

**1. Education Session: Rate-regulated Activities**

- a) The Board received an education session on the topic of Rate-regulated Activities.

**2. Administrative Matters**

**Welcome and apologies for absence**

- a) The Board noted apologies from Edward Knapp, Amir Amel-Zadeh and Giles Mullins. Michael Wells joined the meeting at 15:10 hrs (item 3).

**Declaration of interests**

- b) The Board noted the following declarations:
  - i. Phil Aspin's employer is involved in rate-regulated activities.

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### **Minutes of the last meeting**

- c) The Board approved the minutes of the meeting held on 26 April 2024 for publication, subject to minor amendments.

### **Action Log**

- d) The Board noted progress against the action log arising from previous meetings.

### **Transparency Register**

- e) The Board approved the Transparency Register for publication.

### **Gifts & Hospitality Register**

- f) The Board approved the Gifts & Hospitality Register for publication.

## **3. FRC Audit and Risk Committee Chair**

- a) The Board received an update, from the FRC Audit and Risk Committee Chair and FRC Head of Due Process Oversight, on the oversight of UKEB governance and due process for the 2023/24 reporting period and reviews planned for 2024/25. It was noted that the 2023/24 oversight reviews did not find any significant issues.

## **4. Technical Director Updates**

- a) The Board noted various updates from the Technical Director.
- b) The Board approved the UKEB's Work Plan for publication on the website.

## **5. Operational Update**

- a) The Board noted the update on UKEB operational matters.

## **6. Other Board Member Updates**

- a) There were no updates to note.

Part 1 of the meeting ended at 09:55 hrs and Part 2 of the meeting ended at 17:00 hrs.