

UKEB Private Board Meeting Minutes

Meeting Date/Time: 12 December 2024 at 13:45 hrs & 15:30 hrs

Meeting Location: 125 London Wall, London EC2Y 5AS

PRESENT:

Name	Designation
Pauline Wallace	Chair
Amir Amel-Zadeh	Member (item 2)
Mike Ashley	Member
Phil Aspin	Member
Tony Clifford	Member
Katherine Coates	Member (item 2)
Robin Cohen	Member
Owen Glaysher	Member
Edward Knapp	Member
Paul Lee	Member
Liz Murrall	Member
Sandra Thompson	Member (items 1 to 3)
Michael Wells	Member

IN ATTENDANCE:

Name	Designation
Mark Chandler	Official Observer, HM Revenue & Customs (item 1)

1. UKEB / Official Observer Session – HM Revenue & Customs

- a) The Board and Mr Chandler discussed HM Revenue & Customs Official Observer engagement with the UKEB and areas of common interest.
- b) The Board thanked Mr Chandler for his time.

2. Administrative Matters

Welcome and apologies for absence

- a) The Board noted apologies from Giles Mullins.

- b) The Board noted apologies from Amir Amel-Zadeh and Katherine Coates from 15:30 hrs and Sandra Thompson from 16:15 hrs.

Declaration of interests

- c) There were no declarations of interest.

Minutes of the last meeting

- d) The Board approved the minutes of the meeting held on 28 November 2024 for publication.

Action Log

- e) The Board noted the Action Log.

UKEB Forward Agenda

- f) The Board noted the Forward Agenda.

Transparency Register

- g) The Board approved the Transparency Register for publication, subject to inclusion of a further update.

Gifts and Hospitality Register

- h) The Board approved the Gifts and Hospitality Register for publication.

3. Technical Director's Updates

- a) The Board noted various updates from the Technical Director.

UKEB's Work Plan

- b) The Board approved the UKEB's Work Plan for publication on the website.

4. Operational Update

- a) The Board noted the update on UKEB Operational matters.

5. Any other business

- a) There was no other business.

The meeting ended at 16:32 hrs