

# Minutes of the UKEB's Private Meeting held on 28 March 2024 at 15:25 hrs at 125 London Wall, London EC2Y 5AS

**PRESENT:**

Name	Designation
Pauline Wallace	Chair
Amir Amel-Zadeh	Member
Tony Clifford	Member
Katherine Coates	Member
Robin Cohen	Member
Owen Glaysher	Member
Edward Knapp	Member
Paul Lee	Member
Giles Mullins	Member
Liz Murrall	Member
Sandra Thompson	Member
Michael Wells	Member

## 1. Administrative Matters

### Welcome and apologies for absence

- a) The Board noted apologies from Phil Aspin and Mike Ashley.

### Declaration of interests

- b) There were no declarations of interest.

### Minutes of the last meeting

- c) The Board approved the minutes of the meeting held on 23 February 2024 for publication, subject to some minor amendments.

### Action Log

- d) The Board noted progress against the action log arising from previous meetings.

### **UKEB Forward Agenda**

- e) The Board considered the Forward Agenda and noted some amendments to the various items for upcoming meetings.

### **Transparency Register**

- f) The Board approved the Transparency Register for publication, subject to an additional declaration.

### **Gifts & Hospitality Register**

- g) The Board noted a nil return for the Gifts & Hospitality Register.

## **2. Operational Updates**

- a) The Board noted the update on UKEB operational matters.

## **3. Technical Director Updates**

- a) The Board approved the UKEB's Work Plan for publication on the website (Decision). The Board noted various updates from the Technical Director.

## **4. Other Board Member Updates**

- a) There were no updates to note.

## **5. Any other Business**

- a) There was no other business discussed.

The meeting ended at 16:30 hrs.