POLISHING THE RED TAPE

1. You must be over 16 years old to host a party and fundraise for DKMS.

2. So that everyone is clear where the money is going, please include the line **'in aid of DKMS Foundation, registered charity number 1150056'** in any communications you produce yourself.

3. If you collect money in a public place you need to get permission from the venue owner or the local council if on public property (please get in touch with us for more advice).

4. If your event is in a public place you'll need to have the correct insurance in place. We can't take responsibility for your event but we can advise on insurance.

5. Check whether anyone has food allergies if serving food and drink food.gov.uk

6. For larger events, organise appropriate First Aid cover.

For more advice, visit the **Nail File** dkms.org.uk/letsnailbloodcancer