

Training course fact sheet

APS Accredited CDM 2015 Awareness
- 1 day

Brief outline / aims

The purpose of this APS accredited training is to provide delegates with an overview of the requirements of the CDM Regulations 2015 enabling individuals with CDM responsibilities to apply their company requirements and thereby deliver compliance with legislation.

The course uses discussion and the delegate's personal experience to move through the CDM Procedures affecting their personal work role and gain a greater understanding of the importance of the "Team work approach" required to ensure compliance.

On completion of the course delegates will receive an APS accredited certificate

Suitability

The target audience will include staff employed in Technical, Commercial, and Build departments. These will include individuals who perform/discharge CDM responsibilities including Clients, Designer and Principal Contractor and Contractors. Others attending will be involved in developing (collecting/collating) information for PCIP or testing competence of prospective designers/contractors and on occasions External PCs and PDs

Numbers

It is recommended that there is a maximum of 12 delegates. It is also advised that for in house course a mixture of Technical, Commercial and build would be beneficial in developing the 'team work approach'. The delegates will need to interact and demonstrate that they have an understanding of the CDM 2015 requirements and how this is developed within their own company procedures.

Delegate pre-requisites

No direct pre-requisite but it is recommended that delegates do have a basic knowledge of CDM and other relevant H&S legislation

Outline programme

- **Aims** - to enhance delegates knowledge and experience with an understanding of the influence that the duty holders as identified in the CDM regulations 2015 can have on the overall health and safety performance of their company
- **Objectives** - to develop a partnership and integrated approach to the management of health and safety between all those involved in their companies projects.

Course content

- Importance of the 4 'C's (competence, communication, co-ordination, co-operation) and the 3 'Rights' (information, people, time)
- Overview of the requirements of CDM 2015 regulations.
- Overview of the duties of the Key Duty Holders and how this equates to their company procedures.
- Competence and the various methods of measuring.
- Summary of course followed by confirmation of learning exercise



Training course fact sheet

Timing

09:00 to 16:30 with two, 15 minute tea/coffee breaks and 45 minutes for lunch.

Refreshments

(Timings shown are flexible and should be agreed with the trainer on the day)

08:30 Tea/coffee available on arrival

10:30 Tea/coffee, biscuits

12:30 Buffet lunch

14:30 Tea/coffee, biscuits

Training room

The set up for this course is best if the room can be in a 'U' shape with sufficient room for the delegates to spread the relevant forms and documentation in front of them

AV equipment

Projector screen (or blank wall) and flip chart (the trainer will provide a data projector).

Any special access or room requirements

None

Site visit/site facilities required

No