

Parking at St Mary's

Parking on site is managed by Apcoa on behalf of the IOW NHS Trust. All employees of the Trust, locums and students must apply for a permit.

To apply for a parking permit, go to: <https://iownhsstaffpermits.apcoa.co.uk/>

Once your application has been accepted, you'll need to collect a permit from APCOA who are in a portacabin adjacent to the visitor's carpark by the main entrance.

The issuing of Penalty Charge Notices (PCNs) is dealt with directly by APCOA. The appeal process is also supported by APCOA. If you have any concerns about the issuing of a PCN then please speak to one of the APCOA officers onsite for advice and support.

Any queries about parking permits should be directed to the Health and Safety and Security department at St Mary's.

Please be aware of the following parking restrictions:

- Do not park on yellow or red hatching – these areas are to be always kept free. Parking anywhere other than designated areas can put people at risk.
- Do leave your hazard lights on if you are stopping to pick up or drop off (20 mins). This helps let APCOA know you are only there for 20 mins max.
- Do contact APCOA if there are no safe places to park for advice. They may agree a spot to park for that day only.
- **Do not** park in a disabled bay unless you have a valid disabled badge on display or other arrangements have been made for your team and agreed with APCOA and H&S&S dept.
- For part-time permits ensure you have a pay and display ticket visible for that day or use the APCOA connect App to pay.
- Do not block staff in (patient care has been affected by this; staff have missed ferries and picking up children from school).
- Do not park in patient only areas e.g. Laidlaw.