

Highfield **Level 3** End-Point Assessment for **Housing and Property Management**



Government funding band – **£7000**



On-programme duration – **Typically 18 months**



Gateway requirements – **Regulated qualification (recommended)/or assessment of knowledge, level 2 English and maths, completed portfolio of evidence**



End-point assessment method – **Assessment of the work-based project and an interview/VIVA**

Overview of the standard

The housing and property management occupation is customer-facing and primarily responsible for the creation and sustainment of successful tenancies in the private and social rented housing sectors.

This work must comply with contractual, statutory and legal regulations and approved Codes of Practice. It is varied and often includes addressing matters regarding people and properties.

Professionals in the sector are proactive in finding solutions to problems and identifying areas for improvement. They take responsibility of their work and at Level 3, some may also have supervisory responsibility for other people

The programme's structure

For apprentices to reach the EPA Gateway, they must have; achieved level 2 in English and maths, demonstrated their knowledge of housing/property principles and compiled a portfolio of evidence. Once they have passed the Gateway, apprentices will complete a project with a report and diary, to be followed by a VIVA/interview.

The on-programme assessment approach will be agreed between the training provider and employer. The assessment will give an ongoing indication of an apprentice's performance against the final outcomes defined in the standard. The training provider will need to prepare the apprentice for the end-point assessment, including collation of the portfolio of evidence and preparation for the project and VIVA.

The training programme leading to end-point assessment should cover the breadth and depth of the standard using suggested on-programme assessment methods that integrate the knowledge, skills and behaviour components, and which ensure that the apprentice is sufficiently prepared to undertake the end-point assessment.

Your apprentice's journey

Ready for training

- Initial assessment
- English and maths training
- Completion of a Portfolio of Evidence
- On-programme training to meet the requirements of the standard
- Gateway readiness self-assessment



Set for assessment

The end-point assessment methods are:

Work-based project

- A report and diary with a recommended word count of 5000 words, based on the practical work-based assignment.

VIVA

- Consisting of a 15-minute presentation based on the work-based project and a 45-minute Q&A session.

Go further

On completion of the apprenticeship, apprentices will be able to apply to the following for membership:

- Chartered Institute of Housing (CIH) at Member level
- Association of Residential Letting Agents (ARLA) at Associate level
- Institute of Residential Property Management (IRPM) at Associate level

Apprentices will be able to progress to senior managerial and professional roles within the housing and property sector.

Available support

On-programme support

- Delivery resources
- Qualification mapped to standard
- Tutor support resource
- Innovative and multi-device e-learning courses

End-point assessment support

- Gateway and mock assessments
- Bespoke end-point assessment solutions
- Progression tracking system
- Staff training, standardisation and support



Need to know more: