

Standard area	Key points to remember
Customers	
Leadership	
Specialist management function:	

VI: March 2023 AP01

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Think about
Professional discussion
Level 4 Hospitality Manager
AP01

On the day of this assessment you will carry out:

- A 90-minute professional discussion
- Remote or face-to-face
- In a suitable environment under exam conditions
- With an end-point assessor and your employer (optional)

Key point

You will have already submitted your business project and feedback gathered from your superior, peer and a member of the team who you have responsibility for.



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Do

- Review the criteria associated with the professional discussion - this can be found in the EPA-kit
- Ensure a quiet room is available and that there are no interruptions or distractions
- Be prepared to answer questions relating to the core and specialist function areas of the standard
- Be prepared to reflect on the superior, peer and direct report feedback you have gathered
- Bring a copy of your project and your feedback to the assessment

Don't

- Forget to plan
- Forget to tell your colleagues you are being assessed
- Forget to bring your ID

Next steps

- Results can take up to 7 working days to be confirmed.
- Your manager/training provider will inform you of the results.

Resits

- If you do not achieve a pass result on the professional discussion you can resit the assessment.

Use the table below to plan and prepare for the professional discussion

Standard area	Key points to remember
Business	
People	



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