

## Highfield Level 4 End-Point Assessment for ST0007 Lead Practitioner in Adult Care

### Apprentice Details

Name	
Employer	
Training Provider	

### Portfolio of evidence

It is a requirement of this assessment plan that a portfolio of evidence is submitted at Gateway to support the professional discussion. This is not assessed. Please see the EPA-kit for more information on the requirements for the portfolio of evidence.

Please indicate below which piece of evidence is mapped to each KSB covered in the professional discussion. Please use the same reference as the file name to ensure the correct piece of evidence can be located.

### Core

KSB	Evidence reference	Evidence location
K1 - Statutory frameworks, standards, guidance and Codes of Practice which underpin practice in relation to the safe delivery of services (K1.1, K1.2)		
K2 - Theories underpinning own practice and competence relevant to the job role (K2.1, K2.2)		
K3 - Principles of assessment and outcome-based practice (K3.1, K3.2)		
K4 - Principles of risk management (K4.1, K4.2)		
K5 - How to contribute to, promote and maintain a culture which ensures dignity is at the centre of practice (K5.1, K5.2)		
K6 - Effective communication and solutions to overcoming barriers (K6.1, K6.2)		
K7 - Legal and ethical frameworks in relation to confidentiality and sharing information (K7.1, K7.2)		
K8 - Range of technologies to enhance communication (K8.1, K8.2)		

K9 - Legislation, national and local solutions for the safeguarding of adults and children including reporting requirements (K9.1, K9.2)		
K10 - Models of monitoring, reporting and responding to changes in health and wellbeing (K10.1, K10.2)		
K11 - Range of holistic solutions to promote and maintain health and wellbeing using person-centred approaches (K11.1, K11.2)		
K12 - Importance of effective partnerships, inter-agency, joint and integrated working (K12.1, K12.2)		
K13 - Goals and aspirations that support own professional development and how to access available opportunities (K13.1, K13.2)		
S3 - Identify and access specialist help required to carry out role (S3.1, S3.2)		
S4 - Lead the specialist assessment of social, physical, emotional and spiritual needs of individuals with cognitive, sensory and physical impairments (S4.1, S4.2)		
S8 - Apply risk management policies (S8.1, S8.2)		
S9 - Contribute to the quality assurance of the service provided (S9.1)		
S13 - Identify and address barriers to communication using appropriate resources (S13.1, S13.2)		
S15 - Provide meaningful information to support people to make informed choices (S15.1, S15.2)		
S16 - Apply and support others to adhere to safeguarding procedures (S16.1, S16.2)		
S17 - Work in partnership with external agencies to respond to safeguarding concerns (S17.1, S17.2)		
S19 - Collaborate with external partners to achieve best outcomes in health and wellbeing (S19.1, S19.2)		
S20 - Evaluate own practice and access identified development opportunities (S20.1, S20.2)		
S21 - Evaluate the effectiveness of own leadership, mentoring and supervision skills and take steps to enhance performance (S21.1, S21.2)		
S23 - Contribute to the development of an effective learning culture (S23.1, S23.2)		
S24 - Lead robust, values-based recruitment and selection processes (S24.1, S24.2)		
S25 - Contribute to the induction process by developing the knowledge of individuals within their role (S25.1, S25.2)		

S26 - Lead and support others in professional development through personal development plans, supervision, reflective practice, research, evidence-based practice and access to learning and development opportunities (S26.1, S26.2)		
B3 – Courage - is doing the right thing for people and speaking up if the person they support is at risk (B3.1)		
B6 – Commitment - to improving the experience of people who need care and support ensuring it is person-centred (B6.1)		

### Apprentice Declaration

I confirm that the evidence contained in this portfolio of evidence is all my own work and any assistance given and/or sources used have been acknowledged.

Signed by apprentice (name)	Signature	Date

### Employer Declaration

I confirm that the portfolio of evidence is valid and attributable to the apprentice.

Signed on behalf of employer (name)	Signature	Date