

## Highfield Level 3 End-Point Assessment for ST0647 Transport and Warehouse Operations

### Apprentice Details

Name	
Employer	
Training Provider	
Pathway	

### Project Report Details

Confirmed word count	
----------------------	--

Please indicate below which piece of evidence is mapped to each KSB covered in the project report.

### Core

KSB	Evidence page number(s)/section(s)
<b>K3:</b> Factors that affect workplace efficiency and how these can be managed (OP1)	
<b>K6:</b> Organisational procedures for delivering customer service, managing customer accounts, information, and quotation (C1, C2)	
<b>K12:</b> IT systems and tools used to manage transport and warehouse operations (IT1)	
<b>S12:</b> Carry out risk assessments appropriate to work environment in accordance with the Health and Safety Executive (CS1, CS2)	

<b>S14:</b> Use IT equipment and systems for the role such as telematics or warehouse management systems (IT1)	
<b>S16:</b> Ensure the security of the transport, warehouse, and goods in line with organisational policies (OP2)	
<b>S20:</b> Communicate with internal and external customers using various communication methods (C1, C2)	
<b>S21:</b> Identify and propose innovative business improvements (OP1)	
<b>B4:</b> Positive attitude and approach to their work even when priorities and working patterns change (TD1)	
<b>B5:</b> Use own initiative when needed to ensure that employer needs and expectations are met (OP1)	
<b>B9:</b> Treat equipment and technology responsibly and with respect (IT2)	

### Transport pathway

<b>S8:</b> Schedule journeys: planning route, timings, costs, and resources. Calculating driver hours/ use of tachograph and selecting the appropriate vehicle and ancillary equipment for the load being moved (SPT1, SPT2)	
<b>S10:</b> Ensure the vehicle is safe and legally loaded and vehicle is marked and labelled compliantly in line with regulations regarding the carriage of dangerous goods (CST1)	
<b>S11:</b> Ensure vehicle, driver and load documentation is available for the journey and meets legal requirements (CST1)	

### Warehouse pathway

<b>K30:</b> Legislation and ways to keep the premises within the current Health and Safety Executive guidelines (CSW1)	
--	--

<b>S15:</b> Plan and review warehouse compliance and efficiencies; labour, placement, schedules, resources to inform improvements, including inbound and outbound goods (SPW1, <i>SPW2</i> )	
<b>S17:</b> Review and measure the performance of warehouse operations to inform improvements to safe operating processes and systems, i.e. picking, stowing, dispatch (MW1, <i>MW2</i> )	

## Apprentice Declaration

*I confirm that the evidence contained within this project report is all my own work and any assistance given and/or sources used have been acknowledged.*

Signed by apprentice (name)	Signature	Date

Please ensure that all submissions are saved in one of the following file formats:

*.docx*

*.xlsx*

*.pptx*

*.pdf*

*.jpg*

*.png*

*.mp3*

*.mp4*

*.m4a*

## Employer Declaration

*I confirm that the project report submitted is the apprentice's own work.*

<b>Employer representative name:</b>	
<b>Employer signature:</b>	<b>Date:</b>