

Summary of Changes Log

Document title and version number	Overview of change	Date of the change
EPA Kit PTO was v1.2 now v1.3	<p>Criteria has been grouped together in line with the assessment plan:</p> <ul style="list-style-type: none"> • Utilisation of tools (travel equipment/systems) now has 1 assessment criteria rather than 3 • Preparing for work now has 1 assessment criteria instead of 2 • Legislative, procedural and operator requirements now has 2 assessment criteria instead of 3 • Identifying possible incidents and responding to incidents/emergencies now has 3 assessment criteria instead of 4 • Working in different conditions and supporting others now has 4 assessment criteria instead of 5 <p>Removed paragraph recommending that the apprentice meets with the on-programme assessor at least every 2 months in line with funding rules.</p> <p>Moved the portfolio of evidence information to the on-programme requirements section to provide further clarity.</p>	28/08/2024

	Reviewed and updated the assessment methods content for the observation with questions and interview underpinned by a portfolio of evidence in line with the assessment plan to provide further clarity.	
PTO Portfolio Matrix was v1.3 now v1.4	Amended the theme title for pathway 3: dispatch operative from promoting sales to vehicle turnaround and emergencies, in line with the AP. Removed the policies and procedures table	28/08/2024
PTO Mock Assessment Materials was v1.1 now v1.2 <ul style="list-style-type: none"> • Dispatch interview underpinned by a portfolio of evidence • Dispatch observation with questions • Onboard interview underpinned by a portfolio of evidence • Onboard observation with questions • Ticketing interview underpinned by a portfolio of evidence • Ticketing observation with questions 	Assessment criteria has been grouped together in line with the AP: <ul style="list-style-type: none"> • Utilisation of tools (travel equipment/systems) now has 1 assessment criteria rather than 3 • Preparing for work now has 1 assessment criteria instead of 2 • Legislative, procedural and operator requirements now has 2 assessment criteria instead of 3 • Identifying possible incidents and responding to incidents/emergencies now has 3 assessment criteria instead of 4 • Working in different conditions and supporting others now has 4 assessment criteria instead of 5 Added KSB mapping to the assessment criteria	28/08/2024