

# Highfield **Level 4** End-Point Assessment for ST1379 **Learning and Skills Mentor v1.0**



Government funding band – £5,000



On-programme duration – **Minimum of 12 months**



Gateway requirements – **Level 2 English and mathematics (optional for 19+, please see funding rules), portfolio of evidence, employer policies and procedures**



End-point assessment method – **Observation with questioning, professional discussion underpinned by a portfolio of evidence**

## Overview of the standard

This occupation is found in the public, private and voluntary sectors in national and multinational organisations. The role of the learning and skills mentor can be found in all sectors where training and development is required. For example, but not limited to, healthcare, military, manufacturing, production, business and professional, education, leisure, construction, creative, technology. The purpose of the learning and skills mentor occupation is to support individuals and groups with their learning and development towards agreed goals. They will do this by working within ethical and legal frameworks to ensure a high standard of mentoring practice. They will work collaboratively with stakeholders to inclusively meet the individual needs of the mentee. They will be committed to their own professional development and reflective practice as a mentor and within their sector.

## The programme's structure

Your apprentice will be placed in a role for a minimum of 12 months during which they will be supported while on-programme by their tutor. Their tutor will review the progress of the apprentice during the 12 months against the standard to ensure they are prepared for the end-point assessment.

## Your apprentice's journey



### Ready for training

- Initial assessment
- English and maths training (optional for 19+, please see funding rules)
- On-programme training to meet the requirements of the standard
- Gateway readiness self-assessment

### Set for assessment on completion of training and functional skills

#### End-point assessment methods are:

##### Observation with questioning:

- 2-hour duration
- Observation includes 30-minutes allocated for questioning

##### Professional discussion underpinned by a portfolio of evidence.

- 60-minute duration
- A minimum of 8 open questions

### Go further

By the end of this apprenticeship the candidate will progress further in the sector in related job roles, such as an occupational mentor, vocational mentor or a tutor.

## Available support

#### On-programme support

- Delivery resources
- Tutor support resources, including innovative and multi-device e-learning courses.

#### End-point assessment support

- Gateway and mock assessments
- Bespoke end-point assessment solutions
- Progression tracking system
- Staff training, standardisation, and support



## Need to know more: