LEVEL 5 OPERATIONS/DEPARTMENTAL MANAGER

APPRENTICE END POINT ASSESSMENT JOURNEY

This is the order of events for an apprentice undertaking the Level 5 Operations/Departmental Manager Apprenticeship including our standard end-point assessment process.

On-programme learning

Minimum 12 months

Scheduling of the assessments

4-6 weeks before EPA

Gateway: Level 2 Maths and English achieved.

Knowledge Test

- 60 Minutes
- face-to-face
- Exam Conditions
- PC/laptop, WI-FI
- End-point assessor, Apprentice

Presentation of Work Based Project

- 15 mins presentation, 15 mins Q&A
- Face-to-face
- Apprentice's workplace, exam conditions
- PC/Laptop, Wi-Fi needed
- Apprentice, End-point assessor, Line manager (optional)

Competency Based Interview

- 60 Minutes
- Face-to-face
- Apprentice's workplace
- EPA access to workplace
- Apprentice, End-point assessor, Line manager (optional)

Professional Discussion

- 30 Minutes
- Remote/ face-to-face
- Apprentice's workplace or through videoconferencing – exam conditions
- PC/laptop, Wi-Fi (if using videoconferencing)
- Apprentice, End-point assessor, Line manager (optional)

Portfolio of Evidence

- Remote
- Remote
- Off-Site
- Mapping Document
- End-point assessor

Quality assurance and grading

Fail/Pass/ Merit/ Distinction

ESFA certification

Please note that this document is subject to changes in the assessment plans. Agreed assessment schedule to be confirmed by our scheduling team.

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Time
Assessment method
Venue
Requirements
Attendees