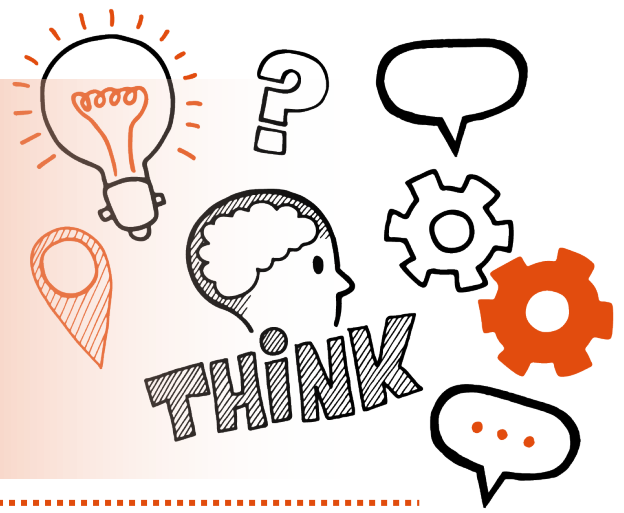


Think about

Interview supported by
portfolio of evidence

Level 5 ST0809 Coaching
Professional v1.0



On the day of this assessment you will carry out:



A 60-minute interview



Remote or face-to-face



A 1-to-1 conversation in an appropriate environment



With an end-point assessor



Key point

You will have already submitted your portfolio of evidence,
however it will not be directly assessed.



Do

- Review the criteria associated with the interview supported by portfolio of evidence - this can be found in the EPA Kit and in the table at the end of this document
- Review relevant legislations, regulations and your organisation's policies and procedures
- Ensure a quiet room is available and that there are no interruptions
- Be prepared to answer at least 9 questions and any follow-up questions that your assessor may ask



Don't

- Forget to bring your ID
- Forget to plan
- Forget to bring your portfolio to refer to during the interview



Next steps

- Results can take up to 7 working days to be confirmed
- Your manager or training provider will inform you of the results



Resits

- If you do not achieve a pass result on the interview supported by portfolio of evidence, you can resit the assessment





Use the table below to plan and prepare for the interview

(P) indicates pass criteria

(D) indicates distinction criteria

Assessment criteria	Key points to remember
(P) Describe why coaching contracting and re-contracting is important and which models enable the effectiveness of this, and how evaluation is important in demonstrating return on investment and delivery of value (K4, K9)	
(P) Explain, with examples, how you perform reflection and research to determine the effectiveness of your own practice, producing personal development plans to maintain ongoing development in your role (B1)	



<p>(P) Explain how you schedule coaching sessions to allow time to prepare mentally and maintain records of the session and to reduce conflicts with other activities of your role (S1)</p>	
<p>(P) Explain how you work and contract with stakeholders to achieve agreed outcomes and act as an ambassador for the role, maintaining confidentiality and boundaries (S4, S5, B3)</p>	
<p>(P) Describe energy shifts in a coaching session and how you use your own behaviours and self-awareness to enable these to be addressed and managed (S13, B2)</p>	



<p>(P) Explain how diversity and inclusion informs your practice by providing a considered justification for valuing the inherent diversity between you and your coachee (S14)</p>	
<p>(D) Evaluate the systemic outcomes of the coaching session to ensure that it meets the desired outcomes of a range of stakeholders, including other members of the value chain you participate in, making recommendations to re-contract to focus sessions on meeting future desired outcomes (S4, S5)</p>	
<p>(D) Evaluate approaches to personal development and the way that coaching has supported this (B3)</p>	



(D) Explain how you have contributed to organisational effectiveness and strategic aims through coaching others (K9)	
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V2.0

