Highfield Level 4 End-Point Assessment for Senior Housing and Property Management

£ Government funding band – **£9000**

On-programme duration – **Typically 18 – 24 months**

Gateway requirements – **Regulated qualification (recommended)/or assessment of knowledge, level 2 English and maths, completed portfolio of evidence**

End-point assessment method – **Assessment of the work-based project and a panel interview/VIVA**

Overview of the standard:

The Senior Housing and Property manager in both social and private housing sectors is responsible for the management and delivery of housing and property-related services within their business and service area(s). The role involves the management of resources with delegated authority to deliver the business objectives. The work must comply with contractual, statutory and legal regulations.

The Senior Housing and Property manager manages a specific function and associated team(s) while working with the wider organisation, team, communities and external partners.

Senior Housing and Property Management professionals are proactive in finding solutions to problems and identifying areas for improvement. They take individual responsibility for the overall quality and cost-effectiveness of their business and service area(s) and the needs of stakeholders.

The programme's structure

In order for apprentices to reach the EPA Gateway, they must have first; achieved level 2 in English and maths, demonstrated their knowledge of housing/property principles and complied a portfolio of evidence. Once they have passed the Gateway, apprentices will complete a mandated project with a report and diary, to be followed by a VIVA/interview.

Although learning, development and on-programme assessment are flexible, and the process is not prescribed, the following is the recommended baseline expectation for an apprentice to achieve full competence in line with the Senior Housing and Property Management Apprenticeship Standard and assessment plan.

The on-programme assessment approach will be agreed between the training provider and employer. The assessment will give an ongoing indication of an apprentice's performance against the final outcomes defined in the standard.

The training programme leading to end-point assessment should cover the breadth and depth of the standard using suggested on-programme assessment methods that integrate the knowledge, skills and behaviour components, and which ensures that the apprentice is sufficiently prepared to undertake the end-point assessment.

Throughout the period of learning and development, and at least every 2 months, the apprentice should meet with the on-programme assessor to record their progress against the standard.

Senior Housing and Property Management
Level 4 Apprenticeship Standard

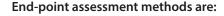**Highfield**

Your apprentice's journey

Ready for training

- Initial assessment
- English and maths training
- On-programme training to meet the requirements of the standard
- Gateway readiness self-assessment

Set for assessment

End-point assessment methods are:

Work-based project
- A 5000-word report and diary based on the practical work-based assignment.

VIVA
- Consisting of a 15-minute presentation based on the work-based project and a 45 minute Q&A session

Go further

On completion of the apprenticeship, apprentices will be able to apply to the following for membership:

- Chartered Institute of Housing (CIH) at Member level. They will also qualify for the Professional Diploma route to Chartered Membership
- Association of Residential Letting Agents (ARLA) at Member Grade or Fellow Member Grade (depending on length of service within the sector and position within the organisation)
- Institute of Residential Property Management at Member Level (IRPM)

Apprentices will be able to progress to senior managerial and professional roles within the housing and property sector.

Available support

On-programme support
- Delivery resources
- Qualification mapped to standard
- Tutor support resource
- Innovative and multi-device e-learning courses

End-point assessment support
- Gateway and mock assessments
- Bespoke end-point assessment solutions
- Progression tracking system
- Staff training, standardisation and support